



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Besant Evening College

- Name of the Head of the institution **Dr.Lakshminarayana Bhat A**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08242491204**
- Mobile no **9481976995**
- Registered e-mail **besant\_eveningcollege@yahoo.co.in**
- Alternate e-mail **iqacbec@gmail.com**
- Address **Mahatma Gandhi Road**
- City/Town **Mangalore**
- State/UT **Karnataka**
- Pin Code **575003**

##### 2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Mangalore University**
- Name of the IQAC Coordinator **Dr Prasanna Kumar M.G**
- Phone No. **9945299678**
- Alternate phone No. **08242491204**
- Mobile **9945299678**
- IQAC e-mail address **iqacbec1976@gmail.com**
- Alternate Email address **prasannak1946@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

[https://bec.besant.edu.in/documents/222/AQAR\\_2021-22.pdf](https://bec.besant.edu.in/documents/222/AQAR_2021-22.pdf)

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://bec.besant.edu.in/documents/83/Academic\\_Calendar\\_2022-23\\_oWRkDwD.pdf](https://bec.besant.edu.in/documents/83/Academic_Calendar_2022-23_oWRkDwD.pdf)

**5.Accreditation Details**

| Cycle          | Grade    | CGPA        | Year of Accreditation | Validity from     | Validity to       |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| <b>Cycle 3</b> | <b>B</b> | <b>2.46</b> | <b>2022</b>           | <b>19/07/2022</b> | <b>18/07/2027</b> |

**6.Date of Establishment of IQAC**

**04/10/2004**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme     | Funding Agency | Year of award with duration | Amount     |
|-----------------------------------|------------|----------------|-----------------------------|------------|
| <b>NIL</b>                        | <b>NIL</b> | <b>NIL</b>     | <b>NIL</b>                  | <b>NIL</b> |

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**

**4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No****

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Blood donation camp on 13/11/22

capital market awareness programme on 14/10/22

EVM Demo and awareness programme on 26/04/23

VYOM intercollegiate fest on 17/06/23

Career guidance programme on 23/06/23

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action                         | Achievements/Outcomes                                  |
|--|--|
| Kotiganta ganyana programme            | Observed Kotiganta ganyana programme on 28/10/22       |
| National integration day               | Observed National integration day on 05/11/22          |
| Constitution day                       | Observed Constitution day on 26/11/22                  |
| Interclass kabbadi tournament          | organised interclass kabbadi tournament on 27/12/22    |
| Talents day                            | conducted Talents day on 04/01/23                      |
| Sports day                             | organised Sports day on 08/01/23                       |
| Guest talk on                          | organised Guest talk on                                |
| EVM demo and awareness programme       | organised EVM demo and awareness programme on 16/04/23 |
| T shirt distribution to DKZP HP School | T shirt distributed to DKZP HP School on 22/06/23      |

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

| Name                                       | Date of meeting(s) |
|--|--------------------|
| Managing Council of Besant Evening College | 17/05/2023         |

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

|  |                                   |
|--|-----------------------------------|
| <b>1.Name of the Institution</b>                     | Besant Evening College            |
| • Name of the Head of the institution                | Dr.Lakshminarayana Bhat A         |
| • Designation  | Principal                         |
| • Does the institution function from its own campus? | Yes                               |
| • Phone no./Alternate phone no.                      | 08242491204                       |
| • Mobile no  | 9481976995                        |
| • Registered e-mail                                  | besant_eveningcollege@yahoo.co.in |
| • Alternate e-mail                                   | iqacbec@gmail.com                 |
| • Address  | Mahatma Gandhi Road               |
| • City/Town  | Mangalore                         |
| • State/UT   | Karnataka                         |
| • Pin Code   | 575003                            |
| <b>2.Institutional status</b>                        |                                   |
| • Affiliated /Constituent                            | Affiliated                        |
| • Type of Institution                                | Co-education                      |
| • Location   | Urban                             |
| • Financial Status                                   | Grants-in aid                     |
| • Name of the Affiliating University                 | Mangalore University              |
| • Name of the IQAC Coordinator                       | Dr Prasanna Kumar M.G             |

|  |   |                |                             |               |             |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Phone No.  | 9945299678  |                |                             |               |             |
| • Alternate phone No.  | 08242491204   |                |                             |               |             |
| • Mobile   | 9945299678  |                |                             |               |             |
| • IQAC e-mail address  | iqacbec1976@gmail.com   |                |                             |               |             |
| • Alternate Email address  | prasannak1946@gmail.com   |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://bec.besant.edu.in/documents/222/AQAR_2021-22.pdf">https://bec.besant.edu.in/documents/222/AQAR_2021-22.pdf</a>   |                |                             |               |             |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | Yes   |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://bec.besant.edu.in/documents/83/Academic_Calendar_2022-23_oWRkDwD.pdf">https://bec.besant.edu.in/documents/83/Academic_Calendar_2022-23_oWRkDwD.pdf</a> |                |                             |               |             |
| <b>5.Accreditation Details</b>   |   |                |                             |               |             |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 3  | B   | 2.46           | 2022                        | 19/07/2022    | 18/07/2027  |
| <b>6.Date of Establishment of IQAC</b>   |   |                | 04/10/2004                  |               |             |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |                |                             |               |             |
| Institutional/Department /Faculty  | Scheme  | Funding Agency | Year of award with duration | Amount        |             |
| NIL  | NIL   | NIL            | NIL                         | NIL           |             |
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>   | Yes   |                |                             |               |             |
| • Upload latest notification of formation of IQAC  | <a href="#">View File</a>   |                |                             |               |             |
| <b>9.No. of IQAC meetings held during the year</b>   | 4   |                |                             |               |             |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional        | Yes   |                |                             |               |             |

|  |                  |
|--|------------------|
| website?   |                  |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | No File Uploaded |
| <b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>        |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>   |                  |
| <b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |                  |
| Blood donation camp on 13/11/22  |                  |
| capital market awareness programme on 14/10/22   |                  |
| EVM Demo and awareness programme on 26/04/23   |                  |
| VYOM intercollegiate fest on 17/06/23  |                  |
| Career guidance programme on 23/06/23  |                  |
| <b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b> |                  |
|  |                  |

| Plan of Action                         | Achievements/Outcomes                                  |
|--|--|
| Kotiganta ganyana programme            | Observed Kotiganta ganyana programme on 28/10/22       |
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| T shirt distribution to DKZP HP School | T shirt distributed to DKZP HP School on 22/06/23      |

|   |            |
|---|------------|
| <b>13. Whether the AQAR was placed before statutory body?</b> | <b>Yes</b> |
|---|------------|

|  |
|--|
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul> |
|--|

| Name                                       | Date of meeting(s) |
|--|--------------------|
| Managing Council of Besant Evening College | 17/05/2023         |

|  |
|--|
| <b>14. Whether institutional data submitted to AISHE</b> |
|--|

| Year    | Date of Submission |
|---------|--------------------|
| 2022-23 | 20/02/2024         |

|  |
|--|
| <b>15. Multidisciplinary / interdisciplinary</b> |
|--|

The National Education Policy (NEP) 2020 is the proposed Four-year Multidisciplinary Undergraduate programme is a fundamental



transformation of the current undergraduate education which replaces the conventional undergraduate programmes. It is to bring equity, efficiency and academic excellence in National Higher Education System. The programme shall be structured in a semester mode with multiple exit and entry options with Certificate, Diploma and Basic Bachelor Degree at the completion of first, second and third years respectively. The candidate who completes the four years Undergraduate Programme, either in one stretch or through multiple with Honours. As per NEP the multidisciplinary education is a unique educational approach that allows the students to learn and explore curriculum from various disciplines. Multidisciplinary approach is a method of curriculum integration that highlights the diverse perspectives that different disciplines can bring to illustrate a theme, subject or issue. In a multidisciplinary curriculum, multiple disciplines are used to study the same topic. The NEP is introduced by the Government of Karnataka in the higher education level first time in India. The efforts are made by the Govt of Karnataka to achieve maximum benefit to the student community. Our college is affiliated to Mangalore University and adheres by the rules and regulations prescribed by the University. For the implementation of NEP 2020, the college has formed an 'Institutional Task Force' and a coordinator is nominated to take care of the implementation of the same. The students are communicated through general orientation programmes and also the notices are displayed on the notice boards. The NEP regulations are uploaded in the college website and also published in the college calendar. The awareness is given to the students in the class by the course faculty members. Our college is offering BCom programme. The college has introduced NEP 2020 syllabus to BCom programme. As per the Mangalore University prescribed syllabus, in addition to core subjects, the open elective courses have been introduced. This helps the students take up the subjects which have more importance in the present day job market. Further, in the coming years, the college is ready to opt for the open electives which have more demand in the job market.

#### **16.Academic bank of credits (ABC):**

One of the provisions of the NEP 2020 is the introduction of the Academic Bank of Credits (ABC). It is a national-level facility which will promote the flexibility of the curriculum framework and interdisciplinary/multidisciplinary academic mobility of students across the Higher Education Institutions (HEIs) in the country with appropriate "credit transfer" mechanism. It is a mechanism to facilitate the students to choose their own learning

path to attain a Degree/ Diploma/Certificate, working on the principle of multiple entry and exit as well as anytime, anywhere and any level of learning. The ABC Regulations intend to give impetus to blended learning Mode, allowing students to earn credits from various HEIs registered under this scheme. As per ABC, every institution has to open an Academic Bank Account and the students have the provision to undergo any credit based courses conducted by any Registered Higher Education Institutions which are recognised by the UGC. The Colleges shall deposit credits to the students' Academic Bank Accounts earned by them from the Registered Higher Education Institutions. The validity of such credits shall be decided as per the guidelines issued by the Commission from time to time. Accordingly, the student can earn up to 50 per cent credits from outside the college/university where she/he is enrolled for the degree/diploma programme. Courses undergone by the students through the online modes through National Schemes like SWAYAM, NPTEL, V-Lab, etc. or of any specified university shall also be considered for credit transfer and credit accumulation. Credits obtained by students by undergoing Skill-courses from Registered Higher Education Institutions offering vocational Degree or Diploma or Post Graduate Diploma or Certificate programmes are also eligible for accrual and redemption of credits through the Academic Bank of Credits. Our college has prepared to implement the scheme of ABC as prescribed by the Mangalore University.

#### **17.Skill development:**

The main focus of NEP 2020 is to prepare Indian Youth skilled to achieve Atmanirbhar Bharat. With this focus on skill development, will hold the key to restructuring the educational ecosystem so as to improve the employability of future generations. The vision to make the youth self-reliant through skillbased education makes the NEP 2020 a revolutionary step. As part of the curriculum the Digital Fluency course is introduced in the first year degree. Our college is prepared to provide skill based education in addition to the syllabus of the Mangalore University. The college has two computer labs with sufficient computers to train the students on Tally, ERP and other online courses which are conducted by the platforms like SWAYAM, etc. The college also plans to develop value added trainings of skill development through various experiential learning like field visits, workshops, seminars, expert lectures, etc.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The NEP seeks to instil in students a rootedness and pride in India and its "rich, diverse, ancient and modern culture and knowledge systems and traditions. The vision of the policy is to instil among the learners a deep-rooted pride in being Indian, not only in thought but also in spirit, intellect and deeds as well as to develop knowledge, skills, values and dispositions. These values support responsible commitment to human rights, sustainable development and living and global well-being, thereby reflecting a truly global citizen. The college prepared to implement guidelines of NEP 2020 with letter and spirit. Since we are at the beginning stage of the NEP 2020 implementation, depending upon the guidelines of the Karnataka State as well as the Mangalore University, will march forward to implement the same.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The Outcome Based Education (OBE) is an educational theory that bases each part of an educational system around goals (outcomes). By the end of the educational experience, each student should have achieved the goal. Therefore the OBE is student-centered instruction model that focuses on measuring student performance through outcomes. Outcomes include knowledge, skills and attitudes. The OBE model measures the progress of the graduate in three parameters; Program Educational Objectives (PEO), Program Outcomes (PO) and Course Outcomes (CO). PEO that describe the career and professional accomplishments that the program is preparing the graduates to achieve. PEOs are measured 4-5 years after graduation. This is measured through Employer satisfaction survey, Alumni survey, Placement records and higher education records. The various assessment tools for measuring CO include Mid -Semester and End Semester Examinations, continuous internal evaluation, Assignments, Project work, Labs, Presentations, Employer/Alumni Feedback, etc. These course outcomes are mapped to Graduate attributes and PO based on relevance. This evaluation pattern helps Institutions to measure the Program Outcome. The college has well-structured OBE processes for the effective implementation and delivery of the curriculum to make the students socially committed, employable, innovative and research oriented. The OBE practices are used to design the curriculum by conducting seminars/conferences/workshops, field study...etc.

#### **20.Distance education/online education:**

The NEP-2020 has opened a new horizon of Open & Distance Learning and Online education. It emphasizes the creation of virtual labs wherein students can practice their theoretical knowledge and

make course content available in different languages. The dedicated unit will comprise experts from the field of education, educational technology, administration and e-governance who will focus on online learning needs of higher education. More emphasis will be given to online assessment and examinations. The college already motivated the staff and students to register for the online courses through SWAYAM platform and many have passed in the online exams and got the credits and enhanced their skills. The online education has helped the students to improve their skills in addition to normal degree.

### Extended Profile

#### 1.Programme

|  |    |
|--|----|
| 1.1  | 72 |
| Number of courses offered by the institution across all programs during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

#### 2.Student

|                                    |     |
|------------------------------------|-----|
| 2.1                                | 211 |
| Number of students during the year |     |

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

|  |    |
|--|----|
| 2.2  | 45 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |    |
|---|----|
| 2.3   | 62 |
| Number of outgoing/ final year students during the year |    |

| File Description   | Documents                 |
|--|---------------------------|
| Data Template  | <a href="#">View File</a> |
| <b>3.Academic</b>  |                           |
| 3.1<br>Number of full time teachers during the year                      | 10                        |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| 3.2<br>Number of sanctioned posts during the year                        | 10                        |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| <b>4.Institution</b>   |                           |
| 4.1<br>Total number of Classrooms and Seminar halls                      | 13                        |
| 4.2<br>Total expenditure excluding salary during the year (INR in lakhs) | 5.44                      |
| 4.3<br>Total number of computers on campus for academic purposes         | 51                        |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Besant Evening College is affiliated to Mangalore University and adheres to the curriculum framed by the university in letter and spirit. Enough care is taken for systematic implementation of the prescribed syllabus. The institution ensures timely preparation of academic calendar, time table and distribution of workload to the

faculty members. The college has developed an effective, implementation of curriculum through the following;

- Qualified, experienced faculty members are appointed to cater the curricular and cocurricular needs of the students.
- The documents like Teaching Plan, Work Dairy, Attendance, Register, Internal and Semester Question Papers, Mark Sheets are maintained
- A Prospectus containing information regarding programmes and curriculum are uploaded to the college website.
- Academic calendar is prepared and issued to all for effective implementation of various curricular and co-curricular activities.
- Effective curriculum deployment is ensured through adequate use of ICT tools resulting in the enhancement of learning ability and skills of the students
- The Examination Committee plans and conducts the examinations according to the guidelines of the University.
- Progress of students is monitored through regular assignments and tests.
- Parents/guardians of under-performing students are informed. Feedback is sought regularly from students to improve curriculum delivery. Appropriate action is taken to resolve the problems.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The College prepares its academic calendar at the beginning of each academic year based on the academic calendar of Mangalore University.
- The adherence to the academic calendar including the conduct of CIE is ensured through the effective monitoring by the Principal, IQAC and the respective Heads of the Departments.
- Effectiveness is ensured through timely identifying the learning levels of the students and taking appropriate initiatives for the same.
- IQAC monitors the overall teaching-learning process by collecting the students' feedback on the curriculum and the

teachers.

- Effectiveness of the process is also ensured through reviewing the semester results which reflects the attainment of the stated goals and outcomes
- Documents like Teacher's Academic Diary, IAE records, CC&EC records, Assignments, Project Works, Question Banks, etc. help in concrete documentation of curriculum.
- PowerPoint presentations by students, assignments, class tests and other activities on the topics covered under the curriculum as well as extended topics related to them are undertaken through online/offline platforms, as a means to evaluate the understanding by the students
- The examination committee works on the slots reserved in the academic calendar for internal evaluation, prepares and displays the time-table on the notice boards and also publishes in the college websites

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum



Cross-cutting issues are integrated into the curriculum across the programmes through various courses as prescribed in the syllabus designed by the affiliating University. It occupies reasonable space into the curriculum, making a progressive impact on the learners. Besides the courses directly dealing with such issues, the Institution also strives to inculcate these values through the concerted efforts of all the departments and activities of CC/EC Associations and Cells.

The Curriculum subsumes human values and professional ethics in core theory of Commerce programmes and language courses. Youth Red Cross, Rovers and Rangers among their various reach-out programmes, are successful in touching the students positively by enhancing their learning experiences and imbibing in them the values of social commitment, benevolence, discipline and empathy.

Gender sensitization is accomplished at the Institute through synergy of theory, practices, events and activities. Constitution of India, Human Rights and Gender Equity are studied as Compulsory Elective Foundation Courses in all the under graduate programmes. Environmental Studies - a Compulsory Elective Foundation Course, core courses in Commerce educate on environmental concerns and sustainability.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded          |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses  | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded |
| Institutional Data in Prescribed Format  | No File Uploaded |

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

| File Description  | Documents                 |
|---|---------------------------|
| URL for stakeholder feedback report   | Nil                       |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 1.4.2 - Feedback process of the Institution may be classified as follows

**B. Feedback collected, analyzed and action has been taken**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| URL for feedback report           | Nil                       |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

65

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

105

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

Students are categorised into slow learners and advanced learners based on the performance in the first internal assessment examination. The institution assesses the learning levels of the students and organizes special programmes for slow and advanced learners.

#### Activities undertaken for slow learners

- Slow learners are provided with extra classes and study materials to enhance their learning capacity.
- Students are asked to solve old question papers.
- Additional books from the departmental library rather than central library are provided.

#### Activities undertaken for advanced learners

- Advanced learners are encouraged to take up sessions for the junior level students and also to slow learners.
- Motivation to register for MOOCS.
- Research Paper Presentation competitions.
- Competitive examination guidance.
- Participation and Paper presentation by the students in University, State, National and International level Seminars and Conferences.
- Digital Library and N-LIST database of UGC-INFLIBNET is available to access e-journals and e-books. Special achievers are felicitated on various occasions.
- In order to provide practical exposure students are given an opportunity to visit industries and meet entrepreneurs. They are also encouraged to organise various intercollegiate academic, cultural and management fests in the college.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 211                | 10                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college aims to enrich the lives of the students and help them to strike a balance between learning and earning simultaneously. As far as the regular classroom teaching is concerned, the teachers adopt experiential learning, group discussions, problem solving methodologies, project work, survey work, field visits, students' seminars and workshops and writing research papers.

**Experiential Learning:** The College practices experiential learning method as a part of teaching learning process which enhances the learning abilities of the students. Faculty of Commerce is wellversed in arranging workshops, industrial visits, seminars, intercollegiate fests and research paper presentation competitions, mini projects etc.

**Participative Learning:** Participative learning is one of the remarkable student centric methods. The students actively participate in the departmental activities.

**Problem-Solving Method:** The college strives towards development and enrichment of the decision making abilities, reasoning power, creativity and critical thinking of the students. Faculty members of the college encourage students to lead their learning towards solving of their problems.

It helps to provide them an opportunity for improving the skills of listening, speaking, reading and writing. The guiding principle behind all these things is to ensure that students can link theory with practice, apply their knowledge, and participate in active learning.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Majority of the class rooms in our college is equipped with the LCD Projectors and screens, computer lab and language lab with internal LAN. The college provide separate Laptop/PC to each department with the printer. Separate Wi-Fi unit has been installed in the campus. The staff members are familiar with ICT tools. To strengthen their knowledge, college has conducted one day workshop on usage of ICT tools. Computers with internet facility are made available for the students and faculty members in the Network Resource Centre. Study materials related to different subjects are uploaded in the college website. All department use PPT to enhance the teaching of the syllabus in a more meaningful way. Language lab is useful and supportive to our students for enhancing their communication skills and soft skills. Faculty members have appeared for FDP and workshop on usage of ICT tools for effective teaching. Our college library is regularly updated with online resources, subscribes N-list data base which covers e-journals and e-books for the benefit of faculty and students. The recorded video lectures of teachers are uploaded on the college website. Social media is skilfully used by the college and staff members.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

10

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | No File Uploaded          |
| Mentor/mentee ratio  | No File Uploaded          |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

11

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

100

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the college there is a Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. The college has a structured mechanism for continuous Internal Evaluation. Students are given assignments, seminar presentations and internal assessment examinations to continuously evaluate their performance.

Internal assessment examination time tables and marks submission dates are finalised in the staff meetings. Internal assessment marks, EC and CC marks are finalised by the respective faculty members and association heads which are submitted to the convener of the examination committee within the stipulated time.

The assessment work is carried out by the concerned course faculty in the institution. The evaluated answer sheets are distributed to the students in the class and given guidance for their better performance in the forthcoming examination of the university. Compiled marks are displayed on the notice board and communicated to the students. As per the University regulations, students are encouraged to participate in co/extra-curricular activities. Marks are awarded on the basis of their performance in the various activities.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |



2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution is affiliated to Mangalore University; hence it follows the academic calendar for dates of internal assessment examinations as prescribed by the university. The college conducts internal assessment examinations to assess the performance of students. The concerned teacher gives assignment/presentations.

Schedules of the internal assessment exams will be discussed and finalised in the staff meeting with the principal. Time table is prepared by the examination committee in consultation with faculty members and displayed well in advance on the notice board and also circulated among students for the purpose of proper preparation by the students for the exam.

The college exam committee executes its internal exams in a very systematic manner. Student Grievances are sorted by the concerned subject teachers under the guidance of the department heads, if the grievance is not settled then is brought to the notice of the grievance redressal cell and the principal of the college. Opportunities are given to those students who were not able to attend the internal examination due to genuine reasons to write a reexam.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The teachers impart course related skills through various teaching - learning activities. The program outcomes and course outcomes for all programs are prepared by Board of Studies of the university which is published along with the syllabus and also displayed in college website.

Bachelor of Commerce

After completing three years Bachelor of Commerce Programme, students would gain a thorough knowledge in the fundamentals of commerce and business. Students will learn relevant financial and managerial accounting career skills, applying both quantitative and qualitative knowledge to their future career in business. Learner can also acquire practical skills to work tax consultant, audit assistant and other financial supporting services. Learner will be able to do higher education and advance researches in the field of commerce.

#### Master of Commerce

On completion of M.Com program students possess improved communication skills due to research activities. Also the analytical approach towards the situations and critical thinking power of the students were observed to have been enhanced. The approach towards study was also observed to have been refined. On the completion of the program students are eligible to pursue their professions as a lecturer, tax consultants, accountants, banker, entrepreneur, managerial positions etc.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information                       | <a href="#">View File</a> |
| Paste link for Additional information                   | Nil                       |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded          |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- College evaluates the attainment of Programme Outcomes and Programme Specific Outcomes through:
- Co-curricular and Extra-curricular activities
- Extension activities
- Various competitions
- Awards and Prizes won by students.
- Internal examination
- External examinations held by university Assignments
- Project works
- Class activities
- Class seminars
- Participation in National/international level seminars and conferences
- Publication of research papers

- Group discussions
  - Pass results of UGC NET/K-SET
  - The students have bagged various ranks and awards for the college.
- 
- Attainment of Course Outcomes are evaluated through:
    - Students' performance mentioned in the Programmes,
    - Personal interaction with students such as counselling, mentoring, etc
    - Interest to opt for higher studies like post- graduation and research in recent years.
    - Conducting student seminars
    - Results of the quiz competitions conducted by the course faculty
    - Course-wise result analysis

So, being an institute of higher education, we measure the success of POs/COs not only on the basis of marks obtained and jobs secured by our students but also in terms of the confidence and discipline we instil in them.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

44

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://bec.besant.edu.in/en/naacigacnirf/feedback-reports/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

| File Description                        | Documents        |
|---|------------------|
| Any additional information              | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created an active ecosystem for the under Graduate and Post graduate students to explore innovative ideas and creating of knowledge based on their interest and specialization.

The college is recognized as the 'Research centre' by Yenepoya Deemed to be University, Mangalore and one of the faculty members is pursuing the PhD programme in this centre. The faculty members are motivated to engage in research oriented activities and utilize the inherent skills. The college has active cells and associations such as Research and development cell, Wall magazine and College magazine, Women cell, etc to promote various activities. To mention a few are;

? The students celebrated Sadbhavana Divas to show communal harmony.

? he students celebrated Vivekananda Jayanthi.

? The traditional day was celebrated with a lot of enthusiasm. Most of the students come

in traditional attire and prizes have been awarded to the best.

? Parents, Teachers, Alumni and Administrative staff come forward to help students who find it genuinely difficult to pay their fees.

? To pray for the wellbeing of the Management, Staff and Students a Sharada Pooja and a Tulasi pooja is performed by the present and past students with great devotion and faith.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Any additional information                                     | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description   | Documents        |
|--|------------------|
| URL to the research page on HEI website  | Nil              |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | No File Uploaded |
| Any additional information   | No File Uploaded |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College Provides an atmosphere Conducive for the holistic development of the students. Extension activities instil a sense of social responsibility and effectively sensitise young men and

women of our college towards social issues. The College has actively involved in organizing various activities in the community in which it is embedded and also in neighbourhood communities during the year. These are the activities conducted during the year.

Social concern and commitment to the wellbeing of the society is an integral part of higher education. In this regard the college has adopted two villages of Mangaluru taluka, namely Pajeer and Pavor. As a part of extension activities convenor of the extension cell Mr Gopala Reddi Ritti and the Principal of the college Dr Lakshminarayana Bhat visited JPHP School, Inavalli on the reopening of the day i.e., 16/5/22 and distributed 45 e-slides to the students of I, II and III standard students.

Under the extension cell of the college T-shirts were distributed to the VIII std students of Govt. High School Pavor. On June 30th 2023 In a special programme organised for the purpose the Principal and staff distributed t-shirts to the students. An alumnus of the college Sri Shankarananda Inavalli, Headmistress of the school, President of the SDC and teachers were present

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters  | No File Uploaded |

### 3.4.3 - Number of extension and outreach programs conducted by the institution through



**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**3**

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**0**

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | No File Uploaded |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**0**

| File Description   | Documents        |
|--|------------------|
| e-copies of related Document   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure is the backbone of an institution and its regular upgradation and maintenance leads to the growth of the college. The college has created conducive teaching learning environment by having sufficient number of class rooms, laboratories and audiovisual aids. The Management of the college provides and manages the basic infrastructure requirements to the stakeholders for the smooth conduct of curricular and co-curricular activities. The College has separate UG and PG Blocks with 11 well ventilated class rooms. All the class rooms are well furnished and are technology enabled with LCD projector, Screen, podium, etc. All the classrooms are provided with adequate seating facility, white and green boards, fans, tube lights, projectors etc. The institution

ensures that all the basic and essential infrastructural facilities are made available for imparting quality education. There are 2 seminar halls; one with a seating capacity of about 150 participants and another auditorium with the seating capacity of more than 1,000 to conduct programmes like National/international level seminars/conferences/workshops, college day, talents day, cultural programmes and so on. The college campus is Wi-Fi enabled with 3 access points; in each access point 12 users can access internet facility, which aids in increasing and updating the knowledge domain of teachers as well as learners.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Adequate facilities for various sports and games are provided in our campus. Indoor games like chess, carrom and outdoor games like volleyball, throw ball, Kabbadi, Tug of war, etc. are hosted in the campus, while games like cricket is hosted in the stadiums in the vicinity. The annual sports day is conducted every year to encourage the students. The following facilities are available in the college for sports and games

Playground - 01

Volleyball court 01

Throw ball court 01

Kabaddi court 01

Sports room- 01,

Washrooms for sports students

Badminton court - 01,

Gymnasium 01

**Indoor Hall for Chess and Carom**

**Cultural Activities:** We have ensured that students indulge in cultural activities round the academic year. The college has created several clubs and associations such as Literary Club, Fine-arts Association to promote the interest in cultural events among the students. The auditorium facilities are provided for those activities. Every academic year the freshers day is celebrated to the newly admitted students and an opportunity is given to showcase their talents.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

13

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Upload audited utilization statements   | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a diverse active collection of more than 12600 books which ranges from subject textbooks to general knowledge books, competitive examination books, encyclopedias, dictionaries, handbooks, etc Open access system is in practice Books are issued against two borrowers' tickets Book Bank facility available Daily issue system is in practice. The collection of the library are bar coded The collection of the library is automated using EASYLIB software 4.4.3 version. The library is automated since 2010 Software has the provision for cataloguing and accessioning, circulation, OPAC, setup and security, membership details, periodicals entry, report generation, digital library provision, etc. The books can be searched using through keywords, author, title, etc. Electronic Online Public Access Catalogue is available within the campus Using the software we can generate the customised reports, circulation statistics, etc.The annual stock verification is also done through the software. Subscribes N\_LIST database of UGC INFLIBNET which covers more than 6000 e-journals and more than 600000 e-books in addition to access to National Digital Library India collection Library maintains 'UGC Network Resource Center' with dedicated 6 computers to the users Free internet access facilities to all users. Book exhibition conducted during the Librarian's Day celebration. General knowledge competition is conducted in connection with Librarian's Day

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional Information | Nil              |

### 4.2.2 - The institution has subscription for the A. Any 4 or more of the above

**following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.0.87

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

33.26

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | No File Uploaded          |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has updated its IT facilities with internet

connection, bandwidth, LCD projectors, photocopiers, scanners, printers, licensed software, server, facility for online admission, UPS batteries, windows operating system and college website. The college has upgraded the internet connection bandwidth from 20 MBPS to 100 MBPS. The IT facilities including wifi are made use of by faculty members who constantly keep themselves updated regarding the latest technological advancements that are introduced in the college. The college campus has setup 3 wifi access points, each access point can be used by 12 internet users at a time. The teaching and learning process is enhanced using ICT tools. The students, teachers and nonteaching staff are encouraged to use academic and administrative software. The classrooms are well equipped with ICT facilities to create a more effective teaching-learning environment. The library is automated using EASYLIB software. In addition to physical books the library subscribes to N-LIST database which covers more than 6,000 e-journals and more than 6,00,000 e-books in addition to NDLI database.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

#### 4.3.2 - Number of Computers

51

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| List of Computers                 | No File Uploaded          |

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

#### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.05

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college is managed by the Women's National Education Society which takes care of the college in respect of maintenance. The Management has its own procedures for the maintenance. The college has College Development Council (CDC) which prepares annual requirements at the beginning of the academic year and submits the same to the Management to fulfil the requirements. Physical and Academic facilities There are 11 class rooms, 1 Principal chamber, 1 office, 3 staffrooms, 1 Library, 1 sports room, 1 alumni room, 2 auditoriums, 1 ladies common room, sufficient toilets, etc are maintained by the Management. Regular cleaning and maintenance of class rooms are carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the ministerial staff appointed by the Management. The wooden furniture in the classroom retains their heritage look. For the enhancement of teaching learning process, the college is effectively using 11 LCD projectors, 1 public address system with 27 speakers. Any need for additional infrastructure/maintenance of the same are made good by the Management The college has two computer laboratories with high-speed internet connectivity.



| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

32

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

31

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Link to Institutional website   | Nil                       |
| Any additional information  | No File Uploaded          |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**39**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**39**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

5

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

7

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

#### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description   | Documents        |
|--|------------------|
| Upload supporting data for the same  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The students of our college actively participate in decision making bodies across various academic and administrative committees within the institution. Their involvement significantly

contributes to the Page 39/119 10-10-2024 05:31:10 Annual Quality Assurance Report of BESANT EVENING COLLEGE development and betterment of the institution while simultaneously fostering their personal growth. To facilitate this, the college has established several councils, cells and associations. The principal appoints one of the senior faculty members to serve as student's union council advisor, among other responsibilities. The student's union council includes members such as the joint secretary, sports secretary, fine arts secretary and student representatives for various associations and cells. Once the council is formed meetings are held at regular intervals. During these meetings, the principal outlines the roles and responsibilities of the council members. Decisions are made in consultation with the student council. The college organizes a competitions in cultural and sports events. Responsibilities for conducting these programs are delegated to the student council. The active participation of students in intercollegiate activities significantly enhances the college's reputation in the society. They organize awareness programs focused on health, education and community development. Students conduct programmes jointly with alumnae. Opinions, and feedbacks of the students are given due importance.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bec.besant.edu.in/en/news/">https://bec.besant.edu.in/en/news/</a> |
| Upload any additional information     | No File Uploaded  |

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

8

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnae are the strength of any institution. The Association is registered under the Society's Registration Act, 1960. The Association functions independently in accordance Society's Act. It conducts Annual General Body meeting every year and 4 Managing Council meetings as per the statute. As per the statute, Principal is the ex-officio member. The association consists of ; A President, Two Vice- Presidents, A Secretary, A Joint secretary, A Treasurer, The Alumni Association President is a member in the IQAC of the college. A great support is given by the alumni for the collection of funds for extra-curricular activities like fests, sports, camps, etc The alumni association conducts activities like Besant Premier League (BPL) , Besantdonji Dina. The association also conducts the social activities such as blood donation camps, donating to the needy, participation in Swachh Bharath Abhiyan, etc The social concern of the association is reflected by the visit of the association to the different orphanage homes and spending their time with the inmates and donating the daily requirements of them. Since the alumnae of our college are placed in industries, educational institutions, business fields, media industry, academia and social work. They come forward to collect the funds and award scholarships to the needy students to pursue their education.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bec.besant.edu.in/en/news/">https://bec.besant.edu.in/en/news/</a> |
| Upload any additional information     | No File Uploaded  |

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Besant Evening College aims to live up to the expectation of students who make it their first choice, for the pursuit of higher education and to attain academic excellence. Besant Evening College strives to enrich the lives of its students with programmes, curricular and co-curricular, which will bring out the best in them and help them to strike a balance between learning and earning simultaneously. Students of the college are helped to realize that learning is a lifelong process and that they have a responsibility to the society and the nation at large.

#### Mission

To reach out to students from all strata of society

To strive to provide an affordable and unparalleled learning experience

To guide the students to achieve their chosen goals

To provide an opportunity for an additional professional qualification

#### Core Values

Giving our best professionally

Being people centered and accessible

To uphold integrity

To appreciate diversity of background and strength Embrace change

Institution functions in tune with vision, mission and core values, and managed by Woman’s National Education Society.

Governing Council is apex decision making body. The Managing Council directs for the functioning of institution. Institution works based Perspective plans executed by various committees formed.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- We believe that, success of any institution depends upon team work
- The Decentralized governance model is evident in every activity of Institution
- Responsibilities of administering is assigned by Principal to each faculty, which results in effective leadership.
- Various activities are planned by Principal and IQAC along with faculties, at the time of commencement of semesters.
- Departments prepare annual action plans.
- Concerned conveners organize programmes as per schedule, with the consent of Principal and IQAC
- To develop leadership quality and to co-ordinate programmes, the student union council is formed every year with various office bearers and class representatives.
- As per the college calendar, programmes are conducted by the respective conveners.
- Quality policies and plans are implemented by Principal through various administrative committees: IQAC, CDC, Examination Committee, Student Union Council, Staff Council, Library Advisory Committee, Research & Development Cell, Sports Committee, Equal opportunity Cell, Anti-drug Cell,



Grievance Redressal Cell, Fine arts Association, Women Cell, etc

- Admission, scholarships, fee collection, examination related issues, etc are taken care by staff members.
- Class advisors and mentors take care of students' progression
- The College Development Council members address any issues concerning fund, development, learning process, infrastructure and so on.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To ensure quality in education the perspective institutional plans are developed by Principal along with IQAC, CDC, faculties and student representatives. This is prepared in consideration of the needs of students, dynamism in the field of education, demands upon the time, space, economic factors so as to improve academic and support facilities.

Specific objectives and goals of Perspective Plan 2016-25:

- Encourage students and staff to attend maximum National/International seminars, workshops, conferences, etc
- ICT enabled teaching-learning.
- Women's cell.
- Improving in-house publication Global Research Review ANVESHAN- PG Students Research Conclave Arrange research related intellectual deliberations with experts through R&D Cell
- In-house coaching for professional courses like CA/CS
- Strengthening alumni association
- Publications of books with ISBN Improve PG student strength Strengthening of Placement cell and improvement the placement services.
- Strengthen research facilities and motivate faculty to

involve in research by undertaking Major and Minor research projects, publishing research papers in reputed journals.

- Organize State/National level seminars/webinars/conferences/workshops on research and quality related themes.
- Increase the participation of students in research through field projects, in-house projects.
- Improve library services through access to more e-resources.
- Mangalore University’s grant for research centre
- Biometric attendance for staff.
- 100% faculty Doctorates by 2025
- Motivate students for UGC NET/K-SET

| File Description                                       | Documents        |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information                  | Nil              |
| Upload any additional information                      | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of college reflects democratic character and shared responsibilities with which governance takes place.

- College is managed by Women’s National Education Society
- College Development Council acts as link between Management and College Principal is assisted by faculty in charges of Cells and Associations followed by HODs and faculties
- Office superintendent is assisted by support staff monitors all official activities of college in consultation with Principal.
- IQAC ensures a quality teaching and learning environment in the college.
- Procedures for recruitment, promotional policies as well as grievance redressal mechanism are specified in service rules formed by Governing Council (GC).
- Governing Body under leadership of President gives directions for administration and decision-making, financial transactions, development and quality assurance.
- Governing Body nominates Correspondent who is direct link between GC and College.
- College also form Managing Council.

- Librarian monitors all functioning of the library who is assisted by a library assistants and attendants. Physical director takes care of sports and games
- The first appellate authority in the college is Principal.
- IQAC plays a key role in assessing and assuring quality in the teaching- learning and evaluation process. Administrative staff is characterised by a well-defined organisational structure, according to Department of Collegiate Education of GoK

| File Description                              | Documents        |
|---|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the institution webpage | Nil              |
| Upload any additional information             | No File Uploaded |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document   | No File Uploaded          |
| Screen shots of user inter faces   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution concentrates on creating an environment which aids in boosting teaching and non-teaching staff to work enthusiastically and to achieve overall growth of the institution. College implements several policies that support welfare of teaching and non- teaching staff.

- 15 CLs, 2 RH and 20 Commuted Leaves per year.
- 10 days EL for vacation staff and 30 days EL for the nonvacation staff which can be encashed on accumulation.
- SCL for university works and OOD for seminars, workshop or research works
- Maternity leave 180 days is provided to female employees.
- Paternity Leave of 15 days is provided to male employees up to 2 children
- ESI benefits for Female employees
- Incentives for small families as per Govt rules
- Death cum Retirement
- Gratuity (DCRG) is provided Gratuity, PF and group insurance benefits as per Government regulation. Financial assistance for workshops, conferences and seminars.
- Regular promotion and other monetary benefits
- PhD increment facility is provided
- Career Advancement Scheme for teaching staff
- Canteen food at nominal rate.
- Computer and internet facilities
- CCTV Cameras for security
- Research facilities for pursuing PhD.
- Counsellor to address mental stress and other related issues
- Group Insurance Scheme at low premium.
- Wi-Fi/LAN enabled access to e-resources at Library.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

| File Description  | Documents        |
|---|------------------|
| IQAC report summary   | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Teaching staff:

Performance Based Assessment System(PBAS) is monitored by college. Performance appraisal reports provide good feedback to faculty and help them in understanding the changing needs of society.

The PBAS for teaching faculty is based on three categories of the UGC guidelines:

Category 1- Teaching-Learning and evaluation related activities

Category 2 - Professional development, Co-curricular and extension activities

Category 3 - Research and academic contribution

- HoD monitors the working of faculty members of the department
- Workload is distributed as per Government rules prescribed from time to time
- The faculty members have to submit Work Dairy to HOD at the end of week for verification
- At the end of every month all faculty members including HOD have to submit the same to Principal for verification
- University exam results are scrutinized and evaluated
- The performance based on responsibilities assigned for curricular and extra-curricular activities, relation with

students, colleagues and administrative staff are also considered.

- Performance appraisal used for Career Advancement Scheme (CAS) Principal also collects feedback from students directly.
- Principal also collects feedback from students directly
- Performances of non-teaching staff are evaluated on the basis of self-appraisal
- Feedback and suggestions also collected from students.
- Serious lapses are brought to the notice of Management for necessary action

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has established mechanism for conducting internal and external audits on financial transaction every year to ensure financial compliances. Internal audit is conducted by principal on regular basis by verifying documents related to all recurring and non-recurring expenses.

### Internal audit:

- Before commencement of every financial year, Principal submits a proposal on budget allocation by considering suggestions made by HODs.
- Budget includes recurring expenses such as salary, electricity, maintenance cost, stationary, consumable charges etc, and non-recurring expenses like purchase of computer, laptop and developmental expenses.
- The expenses will be monitored by accounts section by verifying bills and vouchers. If any discrepancy is found the same is brought to the notice of the Management.

### external audit:

Accounts of the college are audited by the external auditor, Mr M R Kamath of Mangalore, a Chartered Accountant appointed by the Management. Once the financial year is completed all books of accounts along with pass book, bank reconciliation statements and vouchers are scrutinized by the external auditors. Objections and clarifications if any during audit are promptly addressed. In addition to this, audit section of Department of Collegiate Education, GoK also visits college for audit.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is a grant-in-aid institute by GoK. Both Aided and Unaided staff working in college, where as salary of aided staff paid by Govt., and for unaided staff is paid by Management.

##### Fund mobilisation:

- Funds from its stakeholders
- Tuition Fee and other Fees from BCom and MCom programmes
- Conduct meeting for planning income and expenditure of the college for forthcoming year, supervised by Principal.



- Sponsorships from donors, philanthropists, alumnae, faculty members, etc towards scholarships and organising various programmes.

On priority and advise of CDC, funds are utilized for infrastructural development and beautification, ICT device and up gradation, student development and necessary equipment for skillbased courses.

- Prepared policies for effective implementation and optimal utilization of resources.
- Budgetary allocations are made on various heads of expenditure in consultation with CDC. College being managed by the private Management, it significantly contributes to the purchase of equipment, infrastructure development and academic programmes by investing its own share.
- Budget utilized optimally for providing best academic and infrastructure facilities, organizing curricular, cocurricular and extracurricular activities, scholarships, concessions, cash awards and prizes to achievers in academic, sports, maintenance, unaided staff salary etc.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC is consistently working on, to magnify quality culture.**

- IQAC monitors implementation of vision and mission of the college
- Prepares perspective plan of development for the college and executes it in a strategic plan.
- It has been trying to institutionalize quality assurance strategies such as Academic and Administrative Audit, encouragement for organizing and participating in research

and publication activities, in house coaching for professional courses such as CA and CS, arranging coaching for bank exams

- Invited lectures by experts Internal teaching-learning evaluation
- Strengthening extension activities, forming committees for curricular and co-curricular activities, organizing quality programme for overall development of students, Motivating for courses in 'MOOCs' platform, encouraging faculties to publish articles/books.

Two such practices institutionalized as a result of IQAC are;  
Strengthening of Research Culture:

- Organizes intellectual lectures on research methodology by experts
- Seminar expanded to National and International levels.

**Feedback Mechanism:**

IQAC has implemented a feedback system for students based on institutional parameters such as infrastructural and facilities, curriculum delivery and pedagogy, discipline and environment, staff, library facilities, and so on, for constructive self assessment.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bec.besant.edu.in/en/administratio n/ institutional-development-plan-2016-25/">https://bec.besant.edu.in/en/administratio n/ institutional-development-plan-2016-25/</a> |
| Upload any additional information     | <b>No File Uploaded</b>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College has secured 'B' grade in the 3rd cycle of NAAC Reaccreditation in 2015. The approach of IQAC has always been focused on learner-centric. Teaching learning process is designed to assess and evaluate it from time to time. Accordingly, IQAC

complements the Teaching, learning activities and modify after taking review and suggestions. In order to perceive learning outcomes, the IQAC periodically reviews activities and suggests gradual expansion and upgradation:

- Classes with ICT facilities
- Regular Academic & Administrative Audit
- Bridge course for students.
- Mentoring system
- Guest lectures, seminars and industrial visits
- Remedial classes for slow learners.
- Evaluation of Feedback from stakeholders
- Installation of CCTV
- MOU with KVC academy for CA/CS coaching
- Student exchange programmes

**Professional batch Scheme:**

- Scheme has attracted the CA/CS with BCom aspirants
- KVC provide coaching for CA-CPT, CA foundation, CSfoundation, CSEET and CA.

**Application of technology in education scheme:**

- Google Meet, Google classroom and other learning tools.
- Effective online classes.
- Uploading recorded classes to college website.
- Students working in cloud platform through mobile technologies.

A two way process of teaching-learning is in place where as the teachers act as facilitators who give insights on the course through use of ICT, PPT, video and Google class rooms, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bec.besant.edu.in/documents/235/IOAC_miniutes_of_meeting_2022-23.pdf">https://bec.besant.edu.in/documents/235/IOAC_miniutes_of_meeting_2022-23.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents        |
|--|------------------|
| Paste web link of Annual reports of Institution                                    | Nil              |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a conscientious society, we are all aware that gender equity fosters sustainable development and a balanced society. The college takes steps to ensure a safe, secure and healthy environment on campus.

#### **Safety and security**

The college has a dedicated women and anti sexual harassment cell to solve the problems of students. During the general orientation students are made aware of the rules and regulations of the college. Womens's cell organises guest lectures and awareness programmes related to women's problems.

CC cameras are installed in prominent places and the round the clock facility is also available in the campus.

#### **Counselling**

At the beginning of the academic year principal nominates counsellors to help the students to solve their problems like health issues stress etc. The college has MOU with a professional counsellor and he helps the students if necessary.

#### Common Room

A Separate common room is provided for girl students in the college.

| File Description   | Documents |
|--|-----------|
| Annual gender sensitization action plan  | Nil       |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | No File Uploaded          |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid Waste Management

The college is situated in the mangalore city corporation area and bounded by the rules of the corporation area and bounded by the rules of the corporation. waste bins are kept in prominent places and the solid waste collected is disposed through mangalore city corporation

## Liquid Waste Management

Liquid waste generated in the canteen is disposed through Mangalore city corporation. The dry waste which includes paper, cardboard, plastics, old batteries etc are given to scrap at the end of the year.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **E. None of the above**

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **D. Any 1of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | No File Uploaded          |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is playing the effective role to maintain the peace and National integration. The college conducts different activities for inculcating the values of tolerance, harmony towards cultural diversities.

\* The college has code of conduct for both staff and students which has to be followed by each one of them irrespective of their cultural, regional, linguistic and other diversities.

\* The college conducts traditional day every year. It contributes a sense of comfort and belongingness. It brings students of different classes/communities together and enable them to connect with each other. This tradition re-enforces values such as freedom, faith integrity, personal responsibilities, a strong work ethic and values of being selflessness. The Tulsi pooja, and Sharada Pooja are important celebrations organised by Alumni association. Talents day, Annual Day, Sports Day are the other cultural programs which college has implemented.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens



The college encourages its stakeholders to become good citizens. Several programmes are conducted to inculcate Patriotism, Nationality, civic sense etc.

#### Constitution Day

The Constitution day is celebrated in India on 26th Nov every year. The day is celebrated to create awareness among students regarding the constitutional rights and duties of citizens of the country. The talks are arranged and the pledge is taken by the staff and students during the occasion.

#### National voters Day

This day is celebrated on Jan 25 every year to encourage the young voters to take part in the political process,

#### Voting Awareness PostCard Campaign

SVEEP committee of the college has organised a program- Voting Awareness Postcard Campaign for the students of the college on 11-04-2023.

#### Demonstration of Electronic Voting Machine

ELC committee of the college has organised a demonstration of Electronic Voting Machine on 26-04-2023 at 3pm. Sector officers from Mangalore City corporation- Mr Gopinath Kekunnaya, Mr Chandrahasa, Mr. Ravi, Mr Yahish Nayak have participated as the resource persons 58 students have benefited from the program.

| File Description   | Documents   |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="https://bec.besant.edu.in/en/news/">https://bec.besant.edu.in/en/news/</a> |
| Any other relevant information   | Nil   |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to** C. Any 2 of the above

**the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### **Anni Besant Day**

Dr. Annie Besant laid foundation stone to our first institution in the year 1918. In remembrance of Dr, Annie Besant's contribution to our institution the birth day of Dr. Annie Besant is observed as founders day, This year founders day is celebrated on 1st october 2022.

#### **Founder's Day**

Besant Institutions celebrated the 110th Birth Anniversary of, its former President and Founder President of Besant Evening College, Late Shri Manel Srinivas Nayak on February 8, 2023.

#### **National Integration Day**

National Integration Day is observed every year on 19 November to mark the birth anniversary of Indira Gandhi, the first woman Prime Minister of India.

#### **Yuvavani 23**

On 7th December 2022 students of Besant Evening College gave variety program in Mangalore akashavani.15 students participated

in the program.

### KotiKanta Gayana

The Ministry of Kannada and Culture of the Govt of Karnataka initiated a programme by name Koti Kanta gayana in the college on 28/10/2023. The programme is to commemorate the celebration of Kannada Rajyotsava. The students and faculty members sang popular kannada songs. The event took place at 11 am. The same was repeated for the evening batch students also. Dr Santhosh Alva spoke on the relevance of the programme.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice -1** 1. Title of the Practice Best practice: promotion of Universal values and culture among students 2. Objectives of the Practice To inculcate universal values like promotion of truth, Selflessness, generosity, Nationalism, Patriotism, Sadbhavana and such other values.

3. The Context In present days it is observed that human values are deteriorating among people. 4. The Practice Celebrated: Independence Day, Republic Day, Founders Day, National Voters Day, Constitutional Day 5. Evidence of Success A large number of students have participated enthusiastically 2: Extension activities Title of the practice: One day beach cleaning. 2. Objectives of the practice: \* beach cleaning reduces the effects of pollution on our ocean 3. The Context: \* BY Cleaning up beach harmful substances entering environment can be prevented. 4. The Practice: \* Focus on collecting trash. 5. Evidence of Success: \* Beach cleaning plays a crucial role in mitigating the impact of pollution on our oceans and marine life. \* Students can develop skills like team work, and adaptability 6. Problems encountered \*

Beach clean ups specially the large scale- ones can disturb the beach ecosystems and wild life temporarily.

| File Description                            | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The visionary leader, Shri Manel Srinivas Nayak, the founder president of Besant Evening College visualized the need to start an Evening College to those who are unable to continue education in the day time due to poverty and other commitments. These young men and women who aspire for higher education need to be given an opportunity to continue education. It is with this backdrop, Besant Evening College came into existence in 1976 with a motto "Learn while you Earn". This is the unique feature of the education system which helps the youth to establish in life. Through this, the college is filling the gap between haves and have not's in the society in terms of higher education with affordable fee structure. The college caters the needs of the students from all strata of society and to strive to provide an unparalleled learning experience that leads the students to their chosen goals. This also helps the students to strike a balance between learning and earning simultaneously without missing the college atmosphere through various curricular and co-curricular activities. This motivates the youth to become independent, earning, responsible citizens as well as the entrepreneurs of the future.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Besant Evening College is affiliated to Mangalore University and adheres to the curriculum framed by the university in letter and spirit. Enough care is taken for systematic implementation of the prescribed syllabus. The institution ensures timely preparation of academic calendar, time table and distribution of workload to the faculty members. The college has developed an effective, implementation of curriculum through the following;

- Qualified, experienced faculty members are appointed to cater the curricular and cocurricular needs of the students.
- The documents like Teaching Plan, Work Dairy, Attendance, Register, Internal and Semester Question Papers, Mark Sheets are maintained
- A Prospectus containing information regarding programmes and curriculum are uploaded to the college website.
- Academic calendar is prepared and issued to all for effective implementation of various curricular and co-curricular activities.
- Effective curriculum deployment is ensured through adequate use of ICT tools resulting in the enhancement of learning ability and skills of the students
- The Examination Committee plans and conducts the examinations according to the guidelines of the University.
- Progress of students is monitored through regular assignments and tests.
- Parents/guardians of under-performing students are informed. Feedback is sought regularly from students to improve curriculum delivery. Appropriate action is taken to resolve the problems.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The College prepares its academic calendar at the beginning of each academic year based on the academic calendar of Mangalore University.
- The adherence to the academic calendar including the conduct of CIE is ensured through the effective monitoring by the Principal, IQAC and the respective Heads of the Departments.
- Effectiveness is ensured through timely identifying the learning levels of the students and taking appropriate initiatives for the same.
- IQAC monitors the overall teaching-learning process by collecting the students' feedback on the curriculum and the teachers.
- Effectiveness of the process is also ensured through reviewing the semester results which reflects the attainment of the stated goals and outcomes
- Documents like Teacher's Academic Diary, IAE records, CC&EC records, Assignments, Project Works, Question Banks, etc. help in concrete documentation of curriculum.
- PowerPoint presentations by students, assignments, class tests and other activities on the topics covered under the curriculum as well as extended topics related to them are undertaken through online/offline platforms, as a means to evaluate the understanding by the students
- The examination committee works on the slots reserved in the academic calendar for internal evaluation, prepares and displays the time-table on the notice boards and also publishes in the college websites

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |

|  |                                     |
|--|-------------------------------------|
| <p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p> | <p><b>D. Any 1 of the above</b></p> |
|--|-------------------------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <b>No File Uploaded</b>   |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues are integrated into the curriculum across the programmes through various courses as prescribed in the syllabus designed by the affiliating University. It occupies reasonable space into the curriculum, making a progressive impact on the learners. Besides the courses directly dealing with such issues, the Institution also strives to inculcate these values through the concerted efforts of all the departments and activities of CC/EC Associations and Cells.

The Curriculum subsumes human values and professional ethics in core theory of Commerce programmes and language courses. Youth Red Cross, Rovers and Rangers among their various reach-out programmes, are successful in touching the students positively by enhancing their learning experiences and imbibing in them the values of social commitment, benevolence, discipline and empathy.

Gender sensitization is accomplished at the Institute through synergy of theory, practices, events and activities. Constitution of India, Human Rights and Gender Equity are studied as Compulsory Elective Foundation Courses in all the



under graduate programmes. Environmental Studies - a Compulsory Elective Foundation Course, core courses in Commerce educate on environmental concerns and sustainability.

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded          |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses  | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded |
| Institutional Data in Prescribed Format  | No File Uploaded |

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | No File Uploaded |

|  |  |
|--|--|
| <b>1.4 - Feedback System</b>   |  |
| <b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders<br/>Students Teachers Employers Alumni</b>                                  | <b>B. Any 3 of the above</b>                                     |
| <b>File Description</b>  | <b>Documents</b>   |
| URL for stakeholder feedback report  | <b>Nil</b>   |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management  | <a href="#">View File</a>  |
| Any additional information   | <b>No File Uploaded</b>  |
| <b>1.4.2 - Feedback process of the Institution may be classified as follows</b>  | <b>B. Feedback collected, analyzed and action has been taken</b> |
| <b>File Description</b>  | <b>Documents</b>   |
| Upload any additional information  | <a href="#">View File</a>  |
| URL for feedback report  | <b>Nil</b>   |
| <b>TEACHING-LEARNING AND EVALUATION</b>  |  |
| <b>2.1 - Student Enrollment and Profile</b>  |  |
| <b>2.1.1 - Enrolment Number Number of students admitted during the year</b>  |  |
| <b>2.1.1.1 - Number of students admitted during the year</b>   |  |
| <b>65</b>  |  |
| <b>File Description</b>  | <b>Documents</b>   |
| Any additional information   | <b>No File Uploaded</b>  |
| Institutional data in prescribed format  | <a href="#">View File</a>  |
| <b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b> |  |

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

105

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are categorised into slow learners and advanced learners based on the performance in the first internal assessment examination. The institution assesses the learning levels of the students and organizes special programmes for slow and advanced learners.

**Activities undertaken for slow learners**

- Slow learners are provided with extra classes and study materials to enhance their learning capacity.
- Students are asked to solve old question papers.
- Additional books from the departmental library rather than central library are provided.

**Activities undertaken for advanced learners**

- Advanced learners are encouraged to take up sessions for the junior level students and also to slow learners.
- Motivation to register for MOOCs.
- Research Paper Presentation competitions.
- Competitive examination guidance.
- Participation and Paper presentation by the students in University, State, National and International level Seminars and Conferences.
- Digital Library and N-LIST database of UGC-INFLIBNET is available to access e-journals and e-books. Special

achievers are felicitated on various occasions.

- In order to provide practical exposure students are given an opportunity to visit industries and meet entrepreneurs. They are also encouraged to organise various intercollegiate academic, cultural and management fests in the college.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 211                | 10                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college aims to enrich the lives of the students and help them to strike a balance between learning and earning simultaneously. As far as the regular classroom teaching is concerned, the teachers adopt experiential learning, group discussions, problem solving methodologies, project work, survey work, field visits, students' seminars and workshops and writing research papers.

**Experiential Learning:** The College practices experiential learning method as a part of teaching learning process which enhances the learning abilities of the students. Faculty of Commerce is wellversed in arranging workshops, industrial visits, seminars, intercollegiate fests and research paper presentation competitions, mini projects etc.

**Participative Learning:** Participative learning is one of the remarkable student centric methods. The students actively participate in the departmental activities.

**Problem-Solving Method:** The college strives towards development and enrichment of the decision making abilities, reasoning power, creativity and critical thinking of the students. Faculty members of the college encourage students to lead their learning towards solving of their problems.

It helps to provide them an opportunity for improving the skills of listening, speaking, reading and writing. The guiding principle behind all these things is to ensure that students can link theory with practice, apply their knowledge, and participate in active learning.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Majority of the class rooms in our college is equipped with the LCD Projectors and screens, computer lab and language lab with internal LAN. The college provide separate Laptop/PC to each department with the printer. Separate Wi-Fi unit has been installed in the campus. The staff members are familiar with ICT tools. To strengthen their knowledge, college has conducted one day workshop on usage of ICT tools. Computers with internet facility are made available for the students and faculty members in the Network Resource Centre. Study materials related to different subjects are uploaded in the college website. All department use PPT to enhance the teaching of the syllabus in a more meaningful way. Language lab is useful and supportive to our students for enhancing their communication skills and soft skills. Faculty members have appeared for FDP and workshop on usage of ICT tools for effective teaching. Our college library is regularly updated with online resources, subscribes N-list data base which covers e-journals and e-books for the benefit of faculty and students. The recorded video lectures of teachers are uploaded on the college website. Social media is skilfully used by the college and staff members.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

| File Description   | Documents                 |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees               | No File Uploaded          |
| Mentor/mentee ratio  | No File Uploaded          |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

11

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

100

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the college there is a Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. The college has a structured mechanism for continuous Internal Evaluation. Students are given assignments, seminar presentations and internal assessment examinations to continuously evaluate their performance.

Internal assessment examination time tables and marks submission dates are finalised in the staff meetings. Internal assessment marks, EC and CC marks are finalised by the respective faculty members and association heads which are submitted to the convener of the examination committee within the stipulated time.

The assessment work is carried out by the concerned course faculty in the institution. The evaluated answer sheets are distributed to the students in the class and given guidance for their better performance in the forthcoming examination of the university. Compiled marks are displayed on the notice board and communicated to the students. As per the University regulations, students are encouraged to participate in co/extra-curricular activities. Marks are awarded on the basis of their performance in the various activities.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution is affiliated to Mangalore University; hence it follows the academic calendar for dates of internal assessment examinations as prescribed by the university. The college conducts internal assessment examinations to assess the performance of students. The concerned teacher gives assignment/presentations.

Schedules of the internal assessment exams will be discussed and finalised in the staff meeting with the principal. Time table is prepared by the examination committee in consultation with faculty members and displayed well in advance on the notice board and also circulated among students for the purpose of proper preparation by the students for the exam.

The college exam committee executes its internal exams in a very systematic manner. Student Grievances are sorted by the concerned subject teachers under the guidance of the department heads, if the grievance is not settled then is brought to the notice of the grievance redressal cell and the principal of the college. Opportunities are given to those students who were not able to attend the internal examination due to genuine reasons to write a reexam.



| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The teachers impart course related skills through various teaching - learning activities. The program outcomes and course outcomes for all programs are prepared by Board of Studies of the university which is published along with the syllabus and also displayed in college website.

### Bachelor of Commerce

After completing three years Bachelor of Commerce Programme, students would gain a thorough knowledge in the fundamentals of commerce and business. Students will learn relevant financial and managerial accounting career skills, applying both quantitative and qualitative knowledge to their future career in business. Learner can also acquire practical skills to work tax consultant, audit assistant and other financial supporting services. Learner will able to do higher education and advance researches in the field of commerce.

### Master of Commerce

On completion of M.Com program students possess improved communication skills due to research activities. Also the analytical approach towards the situations and critical thinking power of the students were observed to have been enhanced. The approach towards study was also observed to have been refined. On the completion of the program students are eligible to pursue their professions as a lecturer, tax consultants, accountants, banker, entrepreneur, managerial positions etc.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information                       | <a href="#">View File</a> |
| Paste link for Additional information                   | Nil                       |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded          |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- o College evaluates the attainment of Programme Outcomes and Programme Specific Outcomes through:
- o Co-curricular and Extra-curricular activities
- o Extension activities
- o Various competitions
- o Awards and Prizes won by students.
- o Internal examination
- o External examinations held by university Assignments
- o Project works
- o Class activities
- o Class seminars
- o Participation in National/international level seminars and conferences
- o Publication of research papers
- o Group discussions
- o Pass results of UGC NET/K-SET
- o The students have bagged various ranks and awards for the college.
  
- o Attainment of Course Outcomes are evaluated through:
- o Students' performance mentioned in the Programmes,
- o Personal interaction with students such as counselling, mentoring, etc
- o Interest to opt for higher studies like post- graduation and research in recent years.
- o Conducting student seminars
- o Results of the quiz competitions conducted by the course faculty
- o Course-wise result analysis

So, being an institute of higher education, we measure the success of POs/COs not only on the basis of marks obtained and jobs secured by our students but also in terms of the confidence and discipline we instil in them.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

44

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bec.besant.edu.in/en/naaciqacnirf/feedback-reports/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

| File Description                        | Documents        |
|---|------------------|
| Any additional information              | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created an active ecosystem for the under Graduate

and Post graduate students to explore innovative ideas and creating of knowledge based on their interest and specialization.

The college is recognized as the 'Research centre' by Yenepoya Deemed to be University, Mangalore and one of the faculty members is pursuing the PhD programme in this centre. The faculty members are motivated to engage in research oriented activities and utilize the inherent skills. The college has active cells and associations such as Research and development cell, Wall magazine and College magazine, Women cell, etc to promote various activities. To mention a few are;

? The students celebrated Sadbhavana Divas to show communal harmony.

? he students celebrated Vivekananda Jayanthi.

? The traditional day was celebrated with a lot of enthusiasm. Most of the students come

in traditional attire and prizes have been awarded to the best.

? Parents, Teachers, Alumni and Administrative staff come forward to help students who find it genuinely difficult to pay their fees.

? To pray for the wellbeing of the Management, Staff and Students a Sharada Pooja and a Tulasi pooja is performed by the present and past students with great devotion and faith.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Any additional information                                     | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description   | Documents        |
|--|------------------|
| URL to the research page on HEI website  | Nil              |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | No File Uploaded |
| Any additional information   | No File Uploaded |

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | No File Uploaded |

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

3

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College Provides an atmosphere Conducive for the holistic development of the students. Extension activities instil a sense of social responsibility and effectively sensitise young men and women of our college towards social issues. The College has actively involved in organizing various activities in the community in which it is embedded and also in neighbourhood communities during the year. These are the activities conducted during the year.

Social concern and commitment to the wellbeing of the society is an integral part of higher education. In this regard the college has adopted two villages of Mangaluru taluka, namely Pajeer and Pavor. As a part of extension activities convenor of the extension cell Mr Gopala Reddi Ritti and the Principal of the college Dr Lakshminarayana Bhat visited JPHP School, Inavalli on the reopening of the day i.e., 16/5/22 and distributed 45 e-slides to the students of I, II and III standard students.

Under the extension cell of the college T-shirts were distributed to the VIII std students of Govt. High School Pavor. On June 30th 2023 In a special programme organised for the purpose the Principal and staff distributed t-shirts to the students. An aluminous of the college Sri Shankarananda Inavalli, Headmistress of the school, President of the SDC and teachers were present

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters  | No File Uploaded |

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in



**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

0

| File Description   | Documents        |
|--|------------------|
| Report of the event  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | No File Uploaded |

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

| File Description   | Documents        |
|--|------------------|
| e-copies of related Document   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure is the backbone of an institution and its regular upgradation and maintenance leads to the growth of the college. The college has created conducive teaching learning environment by having sufficient number of class rooms, laboratories and audiovisual aids. The Management of the college provides and manages the basic infrastructure requirements to the stakeholders for the smooth conduct of curricular and co-curricular activities. The College has separate UG and PG Blocks with 11 well ventilated class rooms. All the class rooms are well furnished and are technology enabled with LCD projector, Screen, podium, etc. All the classrooms are provided with adequate seating facility, white and green boards, fans, tube lights, projectors etc. The institution ensures that all the basic and essential infrastructural facilities are made available for imparting quality education. There are 2 seminar halls; one with a seating capacity of about 150 participants and another auditorium with the seating capacity of more than 1,000 to conduct programmes like National/international level seminars/conferences/workshops, college day, talents day, cultural programmes and so on. The college campus is Wi-Fi enabled with 3 access points; in each access point 12 users can access internet facility, which aids in increasing and updating the knowledge domain of teachers as well as learners.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Adequate facilities for various sports and games are provided in our campus. Indoor games like chess, carrom and outdoor games like volleyball, throw ball, Kabbadi, Tug of war, etc. are hosted in the campus, while games like cricket is hosted in the stadiums in the vicinity. The annual sports day is conducted every year to encourage the students. The following facilities are available in the college for sports and games

Playground - 01

Volleyball court 01

Throw ball court 01

Kabaddi court 01

Sports room- 01,

Washrooms for sports students

Badminton court - 01,

Gymnasium 01

Indoor Hall for Chess and Carom

**Cultural Activities:** We have ensured that students indulge in cultural activities round the academic year. The college has created several clubs and associations such as Literary Club, Fine-arts Association to promote the interest in cultural events among the students. The auditorium facilities are provided for those activities. Every academic year the freshers day is celebrated to the newly admitted students and an opportunity is given to showcase their talents.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Upload audited utilization statements   | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a diverse active collection of more than 12600 books which ranges from subject textbooks to general knowledge

books, competitive examination books, encyclopedias, dictionaries, handbooks, etc Open access system is in practice Books are issued against two borrowers' tickets Book Bank facility available Daily issue system is in practice. The collection of the library are bar coded The collection of the library is automated using EASYLIB software 4.4.3 version. The library is automated since 2010 Software has the provision for cataloguing and accessioning, circulation, OPAC, setup and security, membership details, periodicals entry, report generation, digital library provision, etc. The books can be searched using through keywords, author, title, etc. Electronic Online Public Access Catalogue is available within the campus Using the software we can generate the customised reports, circulation statistics, etc. The annual stock verification is also done through the software. Subscribes N\_LIST database of UGC INFLIBNET which covers more than 6000 e-journals and more than 600000 e-books in addition to access to National Digital Library India collection Library maintains 'UGC Network Resource Center' with dedicated 6 computers to the users Free internet access facilities to all users. Book exhibition conducted during the Librarian's Day celebration. General knowledge competition is conducted in connection with Librarian's Day

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional Information | Nil              |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      A. Any 4 or more of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.0.87

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

33.26

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <a href="#">View File</a> |
| Details of library usage by teachers and students | No File Uploaded          |

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has updated its IT facilities with internet connection, bandwidth, LCD projectors, photocopiers, scanners, printers, licensed software, server, facility for online admission, UPS batteries, windows operating system and college website. The college has upgraded the internet connection bandwidth from 20 MBPS to 100 MBPS. The IT facilities including wifi are made use of by faculty members who constantly keep themselves updated regarding the latest technological advancements that are introduced in the college. The college campus has setup 3 wifi access points, each access point can be used by 12 internet users at a time The teaching and learning process is enhanced using ICT tools. The students, teachers and nonteaching staff are encouraged to use academic and administrative software. The classrooms are well equipped with

ICT facilities to create a more effective teaching-learning environment. The library is automated using EASYLIB software In addition to physical books the library subscribes to N-LIST database which covers more than 6,000 e-journals and more than 6,00,000 e- books in addition to NDLI database

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

#### 4.3.2 - Number of Computers

51

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| List of Computers                 | No File Uploaded          |

**4.3.3 - Bandwidth of internet connection in the Institution**      A. ? 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1.05

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college is managed by the Women's National Education Society which takes care of the college in respect of maintenance. The Management has its own procedures for the maintenance. The college has College Development Council (CDC) which prepares annual requirements at the beginning of the academic year and submits the same to the Management to fulfil the requirements. Physical and Academic facilities There are 11 class rooms, 1 Principal chamber, 1 office, 3 staffrooms, 1 Library, 1 sports room, 1 alumni room, 2 auditoriums, 1 ladies common room, sufficient toilets, etc are maintained by the Management. Regular cleaning and maintenance of class rooms are carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the ministerial staff appointed by the Management. The wooden furniture in the classroom retains their heritage look. For the enhancement of teaching learning process, the college is effectively using 11 LCD projectors, 1 public address system with 27 speakers. Any need for additional infrastructure/maintenance of the same are made good by the Management The college has two computer laboratories with high-speed internet connectivity.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support



**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

32

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

31

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| Link to Institutional website   | Nil                       |
| Any additional information  | No File Uploaded          |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

39

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

39

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

5

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

7

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description   | Documents        |
|--|------------------|
| Upload supporting data for the same  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The students of our college actively participate in decision making bodies across various academic and administrative

committees within the institution. Their involvement significantly contributes to the Page 39/119 10-10-2024 05:31:10 Annual Quality Assurance Report of BESANT EVENING COLLEGE development and betterment of the institution while simultaneously fostering their personal growth. To facilitate this, the college has established several councils, cells and associations. The principal appoints one of the senior faculty members to serve as student's union council advisor, among other responsibilities. The student's union council includes members such as the joint secretary, sports secretary, fine arts secretary and student representatives for various associations and cells Once the council is formed meetings are held at regular intervals. During these meetings, the principal outlines the roles and responsibilities of the council members. Decisions are made in consultation with the student council The college organizes a competitions in cultural and sports events. Responsibilities for conducting these programs are delegated to the student council The active participation of students in intercollegiate activities significantly enhances the college's reputation in the society. They organize awareness programs focused on health, education and community development. Students conduct programmes jointly with alumnae. Opinions, and feedbacks of the students are given due importance

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bec.besant.edu.in/en/news/">https://bec.besant.edu.in/en/news/</a> |
| Upload any additional information     | No File Uploaded  |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

8

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnae are the strength of any institution. The Association is registered under the Society's Registration Act, 1960. The Association functions independently in accordance Society's Act. It conducts Annual General Body meeting every year and 4 Managing Council meetings as per the statute. As per the statute, Principal is the ex-officio member. The association consists of ; A President, Two Vice- Presidents, A Secretary, A Joint secretary, A Treasurer, The Alumni Association President is a member in the IQAC of the college. A great support is given by the alumni for the collection of funds for extra-curricular activities like fests, sports, camps, etc The alumni association conducts activities like Besant Premier League (BPL) , Besantdonji Dina. The association also conducts the social activities such as blood donation camps, donating to the needy, participation in Swachh Bharath Abhiyan, etc The social concern of the association is reflected by the visit of the association to the different orphanage homes and spending their time with the inmates and donating the daily requirements of them. Since the alumnae of our college are placed in industries, educational institutions, business fields, media industry, academia and social work. They come forward to collect the funds and award scholarships to the needy students to pursue their education.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bec.besant.edu.in/en/news/">https://bec.besant.edu.in/en/news/</a> |
| Upload any additional information     | No File Uploaded  |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Besant Evening College aims to live up to the expectation of students who make it their first choice, for the pursuit of higher education and to attain academic excellence. Besant Evening College strives to enrich the lives of its students with programmes, curricular and co-curricular, which will bring out the best in them and help them to strike a balance between learning and earning simultaneously. Students of the college are helped to realize that learning is a lifelong process and that they have a responsibility to the society and the nation at large.

#### Mission

To reach out to students from all strata of society

To strive to provide an affordable and unparalleled learning experience

To guide the students to achieve their chosen goals

To provide an opportunity for an additional professional qualification

#### Core Values

Giving our best professionally

Being people centered and accessible

To uphold integrity

To appreciate diversity of background and strength Embrace change

Institution functions in tune with vision, mission and core values, and managed by Woman’s National Education Society.

Governing Council is apex decision making body. The Managing Council directs for the functioning of institution. Institution works based Perspective plans executed by various committees formed.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- We believe that, success of any institution depends upon team work
- The Decentralized governance model is evident in every activity of Institution
- Responsibilities of administering is assigned by Principal to each faculty, which results in effective leadership.
- Various activities are planned by Principal and IQAC along with faculties, at the time of commencement of semesters.
- Departments prepare annual action plans.
- Concerned conveners organize programmes as per schedule, with the consent of Principal and IQAC
- To develop leadership quality and to co-ordinate programmes, the student union council is formed every year with various office bearers and class representatives.
- As per the college calendar, programmes are conducted by the respective conveners.



- Quality policies and plans are implemented by Principal through various administrative committees: IQAC, CDC, Examination Committee, Student Union Council, Staff Council, Library Advisory Committee, Research & Development Cell, Sports Committee, Equal opportunity Cell, Anti-drug Cell, Grievance Redressal Cell, Fine arts Association, Women Cell, etc
- Admission, scholarships, fee collection, examination related issues, etc are taken care by staff members.
- Class advisors and mentors take care of students' progression
- The College Development Council members address any issues concerning fund, development, learning process, infrastructure and so on.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To ensure quality in education the perspective institutional plans are developed by Principal along with IQAC, CDC, faculties and student representatives. This is prepared in consideration of the needs of students, dynamism in the field of education, demands upon the time, space, economic factors so as to improve academic and support facilities.

#### Specific objectives and goals of Perspective Plan 2016-25:

- Encourage students and staff to attend maximum National/International seminars, workshops, conferences, etc
- ICT enabled teaching-learning.
- Women's cell.
- Improving in-house publication Global Research Review ANVESHAN- PG Students Research Conclave Arrange research related intellectual deliberations with experts through R&D Cell

- In-house coaching for professional courses like CA/CS
- Strengthening alumni association
- Publications of books with ISBN Improve PG student strength Strengthening of Placement cell and improvement the placement services.
- Strengthen research facilities and motivate faculty to involve in research by undertaking Major and Minor research projects, publishing research papers in reputed journals.
- Organize State/National level seminars/webinars/conferences/workshops on research and quality related themes.
- Increase the participation of students in research through field projects, in-house projects.
- Improve library services through access to more e-resources.
- Mangalore University's grant for research centre
- Biometric attendance for staff.
- 100% faculty Doctorates by 2025
- Motivate students for UGC NET/K-SET

| File Description                                       | Documents        |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information                  | Nil              |
| Upload any additional information                      | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of college reflects democratic character and shared responsibilities with which governance takes place.

- College is managed by Women's National Education Society
- College Development Council acts as link between Management and College Principal is assisted by faculty in charges of Cells and Associations followed by HODs and faculties
- Office superintendent is assisted by support staff monitors all official activities of college in consultation with Principal.
- IQAC ensures a quality teaching and learning environment inthe college.

- Procedures for recruitment, promotional policies as well as grievance redressal mechanism are specified in service rules formed by Governing Council (GC).
- Governing Body under leadership of President gives directions for administration and decision-making, financial transactions, development and quality assurance.
- Governing Body nominates Correspondent who is direct link between GC and College.
- College also form Managing Council.
- Librarian monitors all functioning of the library who is assisted by a library assistants and attendants. Physical director takes care of sports and games
- The first appellate authority in the college is Principal.
- IQAC plays a key role in assessing and assuring quality in the teaching- learning and evaluation process. Administrative staff is characterised by a well-defined organisational structure, according to Department of Collegiate Education of GoK

| File Description                              | Documents        |
|---|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the institution webpage | Nil              |
| Upload any additional information             | No File Uploaded |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document   | No File Uploaded          |
| Screen shots of user inter faces   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution concentrates on creating an environment which aids in boosting teaching and non-teaching staff to work enthusiastically and to achieve overall growth of the institution. College implements several policies that support welfare of teaching and non- teaching staff.

- 15 CLs, 2 RH and 20 Commuted Leaves per year.
- 10 days EL for vacation staff and 30 days EL for the nonvacation staff which can be encashed on accumulation.
- SCL for university works and OOD for seminars, workshop or research works
- Maternity leave 180 days is provided to female employees.
- Paternity Leave of 15 days is provided to male employees up to 2 children
- ESI benefits for Female employees
- Incentives for small families as per Govt rules
- Death cum Retirement
- Gratuity (DCRG) is provided Gratuity, PF and group insurance benefits as per Government regulation. Financial assistance for workshops, conferences and seminars.
- Regular promotion and other monetary benefits
- PhD increment facility is provided
- Career Advancement Scheme for teaching staff
- Canteen food at nominal rate.
- Computer and internet facilities
- CCTV Cameras for security
- Research facilities for pursuing PhD.
- Counsellor to address mental stress and other related issues
- Group Insurance Scheme at low premium.
- Wi-Fi/LAN enabled access to e-resources at Library.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/

**workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description   | Documents        |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded |
| Reports of Academic Staff College or similar centers   | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

**Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

4

| File Description  | Documents        |
|---|------------------|
| IQAC report summary   | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff****Teaching staff:**

Performance Based Assessment System(PBAS) is monitored by college. Performance appraisal reports provide good feedback to faculty and help them in understanding the changing needs of society.

The PBAS for teaching faculty is based on three categories of the UGC guidelines:

Category 1- Teaching-Learning and evaluation related activities

Category 2 - Professional development, Co-curricular and extension activities

Category 3 - Research and academic contribution

- HoD monitors the working of faculty members of the department
- Workload is distributed as per Government rules prescribed from time to time
- The faculty members have to submit Work Dairy to HOD at the end of week for verification

- At the end of every month all faculty members including HOD have to submit the same to Principal for verification
- University exam results are scrutinized and evaluated
- The performance based on responsibilities assigned for curricular and extra-curricular activities, relation with students, colleagues and administrative staff are also considered.
- Performance appraisal used for Career Advancement Scheme (CAS) Principal also collects feedback from students directly.
- Principal also collects feedback from students directly
- Performances of non-teaching staff are evaluated on the basis of self-appraisal
- Feedback and suggestions also collected from students.
- Serious lapses are brought to the notice of Management for necessary action

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has established mechanism for conducting internal and external audits on financial transaction every year to ensure financial compliances. Internal audit is conducted by principal on regular basis by verifying documents related to all recurring and non-recurring expenses.

**Internal audit:**

- Before commencement of every financial year, Principal submits a proposal on budget allocation by considering suggestions made by HODs.
- Budget includes recurring expenses such as salary, electricity, maintenance cost, stationary, consumable charges etc, and non-recurring expenses like purchase of computer, laptop and developmental expenses.
- The expenses will be monitored by accounts section by

verifying bills and vouchers. If any discrepancy is found the same is brought to the notice of the Management.

external audit:

Accounts of the college are audited by the external auditor, Mr M R Kamath of Mangalore, a Chartered Accountant appointed by the Management. Once the financial year is completed all books of accounts along with pass book, bank reconciliation statements and vouchers are scrutinized by the external auditors. Objections and clarifications if any during audit are promptly addressed. In addition to this, audit section of Department of Collegiate Education, GoK also visits college for audit.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Our college is a grant-in-aid institute by GoK. Both Aided and Unaided staff working in college, where as salary of aided staff paid by Govt., and for unaided staff is paid by



Management.

Fund mobilisation:

- Funds from its stakeholders
- Tuition Fee and other Fees from BCom and MCom programmes
- Conduct meeting for planning income and expenditure of the college for forthcoming year, supervised by Principal.
- Sponsorships from donors, philanthropists, alumnae, faculty members, etc towards scholarships and organising various programmes.

On priority and advise of CDC, funds are utilized for infrastructural development and beautification, ICT device and up gradation, student development and necessary equipment for skillbased courses.

- Prepared policies for effective implementation and optimal utilization of resources.
- Budgetary allocations are made on various heads of expenditure in consultation with CDC. College being managed by the private Management, it significantly contributes to the purchase of equipment, infrastructure development and academic programmes by investing its own share.
- Budget utilized optimally for providing best academic and infrastructure facilities, organizing curricular, cocurricular and extracurricular activities, scholarships, concessions, cash awards and prizes to achievers in academic, sports, maintenance, unaided staff salary etc.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC is consistently working on, to magnify quality culture.**

- IQAC monitors implementation of vision and mission of the college
- Prepares perspective plan of development for the college and executes it in a strategic plan.
- It has been trying to institutionalize quality assurance strategies such as Academic and Administrative Audit, encouragement for organizing and participating in research and publication activities, in house coaching for professional courses such as CA and CS, arranging coaching for bank exams
- Invited lectures by experts Internal teaching-learning evaluation
- Strengthening extension activities, forming committees for curricular and co-curricular activities, organizing quality programme for overall development of students, Motivating for courses in 'MOOCs' platform, encouraging faculties to publish articles/books.

**Two such practices institutionalized as a result of IQAC are; Strengthening of Research Culture:**

- Organizes intellectual lectures on research methodology by experts
- Seminar expanded to National and International levels.

**Feedback Mechanism:**

**IQAC has implemented a feedback system for students based on institutional parameters such as infrastructural and facilities, curriculum delivery and pedagogy, discipline and environment, staff, library facilities, and so on, for constructive self assessment.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bec.besant.edu.in/en/administrati_o_n/_institutional-development-plan-2016-25/">https://bec.besant.edu.in/en/administrati_o_n/_institutional-development-plan-2016-25/</a> |
| Upload any additional information     | No File Uploaded  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College has secured 'B' grade in the 3rd cycle of NAAC Reaccreditation in 2015. The approach of IQAC has always been focused on learner-centric. Teaching learning process is designed to assess and evaluate it from time to time. Accordingly, IQAC complements the Teaching, learning activities and modify after taking review and suggestions. In order to perceive learning outcomes, the IQAC periodically reviews activities and suggests gradual expansion and upgradation:

- o Classes with ICT facilities
- o Regular Academic & Administrative Audit
- o Bridge course for students.
- o Mentoring system
- o Guest lectures, seminars and industrial visits
- o Remedial classes for slow learners.
- o Evaluation of Feedback from stakeholders
- o Installation of CCTV
- o MOU with KVC academy for CA/CS coaching
- o Student exchange programmes

Professional batch Scheme:

- o Scheme has attracted the CA/CS with BCom aspirants
- o KVC provide coaching for CA-CPT, CA foundation, CSfoundation, CSEET and CA.

Application of technology in education scheme:

- o Google Meet, Google classroom and other learning tools.
- o Effective online classes.

- Uploading recorded classes to college website.
- Students working in cloud platform through mobile technologies.

A two way process of teaching-learning is in place where as the teachers act as facilitators who give insights on the course through use of ICT, PPT, video and Google class rooms, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://bec.besant.edu.in/documents/235/IQAC_miniutes_of_meeting_2022-23.pdf">https://bec.besant.edu.in/documents/235/IQAC_miniutes_of_meeting_2022-23.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents        |
|--|------------------|
| Paste web link of Annual reports of Institution                                    | Nil              |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a conscientious society, we are all aware that gender equity fosters sustainable development and a balanced society. The college takes steps to ensure a safe, secure and healthy environment on campus.

**Safety and security**

The college has a dedicated women and anti sexual harassment cell to solve the problems of students. During the general orientation students are made aware of the rules and regulations of the college. Womens's cell organises guest lectures and awareness programmes related to women's problems.

CC cameras are installed in prominent places and the round the clock facility is also available in the campus.

**Counselling**

At the begining of the academic year principal nominates counsellors to help the students to solve their problems like health issues stress etc. The college has MOU with a professional counsellor and he helps the students if necessary.

**Common Room**

A Seperate common room is provided for girl students in the college.

| File Description  | Documents |
|---|-----------|
| Annual gender sensitization action plan   | Nil       |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |

**7.1.2 - The Institution has facilities for alternat sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | No File Uploaded          |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management**

The college is situated in the mangalore city corporation area and bounded by the rules oof the corporation area and bounded by the rules of the corporation. waste bins are kept in prominent places and the solid waste collected is disposed through mangalore city corporation

**Liquid Waste Management**

Liquid waste generated in the canteen is disposed through Mangalore city corporation.The dry waste which includes paper,cardboard, plastics, old batteries etc are given to scrap at the end of the year.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | No File Uploaded |

|  |                             |
|--|-----------------------------|
| <b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b> | <b>E. None of the above</b> |
|--|-----------------------------|

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**D. Any 1 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | No File Uploaded          |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The College is playing the effective role to maintain the peace and National integration. The college conducts different activities for inculcating the values of tolerance,harmony towards cultural diversities.**



\* The college has code of conduct for both staff and students which has to be followed by each one of them irrespective of their cultural, regional, linguistic and other diversities.

\* The college conducts traditional day every year. It contributes a sense of comfort and belongingness. It brings students of different classes/communities together and enable them to connect with each other. This tradition re-enforces values such as freedom, faith integrity, personal responsibilities, a strong work ethic and values of being selflessness. The Tulsi pooja, and Sharada Pooja are important celebrations organised by Alumni association. Talents day, Annual Day, Sports Day are the other cultural programs which college has implemented.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college encourages its stakeholders to become good citizens. Several programmes are conducted to inculcate Patriotism, Nationality, civic sense etc.

Constitution Day

The Constitution day is celebrated in India on 26th Nov every year. The day is celebrated to create awareness among students regarding the constitutional rights and duties of citizens of the country. The talks are arranged and the pledge is taken by the staff and students during the occasion.

National voters Day

This day is celebrated on Jan 25 every year to encourage the young voters to take part in the political process,

Voting Awareness PostCard Campaign

SVEEP committee of the college has organised a program- Voting

Awareness Postcard Campaign for the students of the college on 11-04-2023.

#### Demonstration of Electronic Voting Machine

ELC committee of the college has organised a demonstration of Electronic Voting Machine on 26-04-2023 at 3pm. Sector officers from Mangalore City corporation- Mr Gopinath Kekunnaya, Mr Chandrasaha, Mr. Ravi, Mr Yahish Nayak have participated as the resource persons 58 students have benefited from the program.

| File Description   | Documents   |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="https://bec.besant.edu.in/en/news/">https://bec.besant.edu.in/en/news/</a> |
| Any other relevant information   | Nil   |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

#### Anni Besant Day

Dr. Annie Besant laid foundation stone to our first institution in the year 1918. In remembrance of Dr, Annie Besant's contribution to our institution the birth day of Dr. Annie Besant is observed as founders day, This year founders day is celebrated on 1st october 2022.

#### Founder's Day

Besant Institutions celebrated the 110th Birth Anniversary of, its former President and Founder President of Besant Evening College, Late Shri Manel Srinivas Nayak on February 8, 2023.

#### National Integration Day

National Integration Day is observed every year on 19 November to mark the birth anniversary of Indira Gandhi, the first woman Prime Minister of India.

#### Yuvavani 23

On 7th December 2022 students of Besant Evening College gave variety program in Mangalore akashavani.15 students participated in the program.

#### KotiKanta Gayana

The Ministry of Kannada and Culture of the Govt of Karnataka initiated a programme by name Koti Kanta gayana in the college on 28/10/2023. The programme is to commemorate the celebration of Kannada Rajyotsava. The students and faculty members sang popular kannada songs. The event took place at 11 am. The same was repeated for the evening batch students also. Dr Santhosh Alva spoke on the relevance of the programme.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice -1**

1. Title of the Practice Best practice: promotion of Universal values and culture among students
2. Objectives of the Practice To inculcate universal values like promotion of truth, Selflessness, generosity, Nationalism, Patriotism, Sadbhavana and such other values.

3. The Context In present days it is observed that human values are deteriorating among people.
4. The Practice Celebrated: Independence Day, Republic Day, Founders Day, National Voters Day, Constitutional Day
5. Evidence of Success A large number of students have participated enthusiastically
- 2: Extension activities Title of the practice: One day beach cleaning.
2. Objectives of the practice: \* beach cleaning reduces the effects of pollution on our ocean
3. The Context: \* BY Cleaning up beach harmful substances entering environment can be prevented.
4. The Practice: \* Focus on collecting trash.
5. Evidence of Success: \* Beach cleaning plays a crucial role in mitigating the impact of pollution on our oceans and marine life. \* Students can develop skills like team work, and adaptability
6. Problems encountered \* Beach clean ups specially the large scale- ones can disturb the beach ecosystems and wild life temporarily.

| File Description                            | Documents |
|---|-----------|
| Best practices in the Institutional website | Nil       |
| Any other relevant information              | Nil       |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The visionary leader, Shri Manel Srinivas Nayak, the founder president of Besant Evening College visualized the need to start an Evening College to those who are unable to continue education in the day time due to poverty and other commitments. These young men and women who aspire for higher education need to be given an opportunity to continue education. It is with this backdrop, Besant Evening College came into existence in 1976 with a motto "Learn while you Earn". This is the unique feature of the education system which helps the youth to establish in life. Through this, the college is filling the gap between haves and have not's in the society in terms of higher education with affordable fee structure. The college caters the needs of the students from all strata of society and to strive to provide an unparalleled learning experience that leads the students to their chosen goals. This also helps the students to strike a balance between learning and earning simultaneously without missing the college atmosphere through various curricular and co-curricular activities. This motivates the youth to become independent, earning, responsible citizens as well as the entrepreneurs of the future.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Plan of Action for the next academic year

- \* To motivate faculty members for FDP programme.
- \* To increase Ph.D enrollment
- \* To increase Alumni and Industry interaction
- \* To conduct inter PU collegiate fest for promotion