



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Besant Evening College
• Name of the Head of the institution	Dr Lakshminarayana Bhat A
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08242491204
• Mobile No:	9481976995
• Registered e-mail	besant_eveningcollege@yahoo.co.in
• Alternate e-mail	iqacbec@gmail.com
• Address	Mahatma Gandhi Road
• City/Town	Mangalore
• State/UT	Karnataka
• Pin Code	575003
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	Mangalore University				
• Name of the IQAC Coordinator	Dr Vasappa Gowda				
• Phone No.	08242491204				
• Alternate phone No.	9448150365				
• Mobile	9448150365				
• IQAC e-mail address	iqacbec@gmail.com				
• Alternate e-mail address	vasgowda@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://cdn.besant.edu.in/bec/naa_ciqac/aqar/AQAR_2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bec.besant.edu.in/academics/docs/calendar/calendar-2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.46	2022	19/07/2022	18/07/2027
6.Date of Establishment of IQAC			04/10/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Webinar on 'Effective use of libraries in the COVID-19 pandemic outbreaks'		
MOU with Yenopoya University for research collaboration		
Organised 5 days National level Online Workshop on 'Research Methodology' from 25 to 29 Aug, 2020		
Organised International level online conference ANVESHAN 2021 on 5th Jan, 2021 on the topic ' Emerging trends in Post COVID- 19 pandemic'		
Conducted a workshop on 'Preparing Self Study Report for NAAC in the Revised Accreditation Process'		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To organise Webinar on 'Effective use of libraries in the COVID-19 pandemic outbreaks'	Conducted Webinar on 'Effective use of libraries in the COVID-19 pandemic outbreaks'
To organise Talk 'online Teaching'	Organised a talk 'online Teaching'
To organise National level Online Workshop on 'Research Methodology'	Organised 5 days National level Online Workshop on 'Research Methodology'
To organise Webinar on 'Online Investment Awareness programme'	Arranged a webinar on 'Online Investment Awareness programme'
To organise Undergo MOU with Yenopoya University for research collaboration	Signed MOU with Yenopoya University for research collaboration
To organise Form 'Research Ethical Committee' as per UGC guidelines	Formed 'Research Ethical Committee' as per UGC guidelines
To Form 'COVID 19 Task Force' as per Standard Operating System(SOP) of the Govt	Formed 'COVID 19 Task Force' as per Standard Operating System(SOP) of the Govt
To Re-constitute 'Anti Sexual Harassment Committee'	Re-constituted 'Anti Sexual Harassment Committee'
To constitute MoU with Association of Chartered Accountants of India, Mangalore chapter for CA training	Constituted MoU with Association of Chartered Accountants of India, Mangalore chapter for CA training
To Organise International level online conference tentatively on 5th Jan, 2021 on the topic 'Emerging trends in Post COVID-19 pandemic'	Organised International level online conference 'ANVESHAN 2021' on 5th Jan, 2021 on the topic 'Emerging trends in Post COVID- 19 pandemic'
To conduct First Aid training programme' in association with First Neuro hospital, Mangalore	Conducted First Aid training programme' in association with First Neuro hospital, Mangalore
To Organise 'Blood Donation camp' in association with Alumni Association and Kasturba Medical College, Mangalore	Organised 'Blood Donation camp' in association with Alumni Association and Kasturba Medical College, Mangalore

To Conduct a workshop on 'Preparing Self Study Report for NAAC in the Revised Accreditation Process'	Conducted a workshop on 'Preparing Self Study Report for NAAC in the Revised Accreditation Process'
To Conduct 'Besant Premier League (Cricket match)' tournament of alumni association	Conducted 'Besant Premier League (Cricket match)' tournament of alumni association
To visit various Ashrams for various extend helps	Visited to three Ashrams; Snehadeep, Bejai Kapikad, Samvedhana, Maroli and Balashrama, Kuttaru- Mangalore in association with alumni association
To Conduct AAA	Conducted AAA for the year 2020-21
To Conduct Investors' Awareness Programme	Conducted Investors' Awareness Programme
To arrange for vaccination drive	Arranged vaccination drive in association with BWC

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
WNES, Besant Evening College Managing Council	21/04/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	12/01/2022

15. Multidisciplinary / interdisciplinary

The National Education Policy (NEP) 2020 is the proposed Four-year Multidisciplinary Undergraduate programme is a fundamental transformation of the current undergraduate education which replaces

the conventional undergraduate programmes. It is to bring equity, efficiency and academic excellence in National Higher Education System. The programme shall be structured in a semester mode with multiple exit and entry options with Certificate, Diploma and Basic Bachelor Degree at the completion of first, second and third years respectively. The candidate who completes the four years Undergraduate Programme, either in one stretch or through multiple with Honours. As per NEP the multidisciplinary education is a unique educational approach that allows the students to learn and explore curriculum from various disciplines. Multidisciplinary approach is a method of curriculum integration that highlights the diverse perspectives that different disciplines can bring to illustrate a theme, subject or issue. In a multidisciplinary curriculum, multiple disciplines are used to study the same topic. The NEP is introduced by the Government of Karnataka in the higher education level first time in India. The efforts are made by the Govt of Karnataka to achieve maximum benefit to the student community. Our college is affiliated to Mangalore University and adheres by the rules and regulations prescribed by the University. For the implementation of NEP 2020, the college has formed an 'Institutional Task Force' and a coordinator is nominated to take care of the implementation of the same. The students are communicated through general orientation programmes and also the notices are displayed on the notice boards. The NEP regulations are uploaded in the college website and also published in the college calendar. The awareness is given to the students in the class by the course faculty members. Our college is offering BCom programme. The college has introduced NEP 2020 syllabus to BCom programme. As per the Mangalore University prescribed syllabus, in addition to core subjects, the open elective courses have been introduced. This helps the students take up the subjects which have more importance in the present day job market. Further, in the coming years, the college is ready to opt for the open electives which have more demand in the job market.

16. Academic bank of credits (ABC):

One of the provisions of the NEP 2020 is the introduction of the Academic Bank of Credits (ABC). It is a national-level facility which will promote the flexibility of the curriculum framework and interdisciplinary/multidisciplinary academic mobility of students across the Higher Education Institutions (HEIs) in the country with appropriate "credit transfer" mechanism. It is a mechanism to facilitate the students to choose their own learning path to attain a Degree/ Diploma/Certificate, working on the principle of multiple entry and exit as well as anytime, anywhere and any level of learning. The ABC Regulations intend to give impetus to blended learning Mode, allowing students to earn credits from various HEIs registered under this scheme. As per ABC, every institution has to open an Academic Bank Account and the students have the provision to undergo any credit based courses conducted by any Registered Higher Education Institutions which are recognised by the UGC. The Colleges shall deposit credits to the students' Academic Bank Accounts earned by them from the Registered Higher Education Institutions. The validity of such credits shall be decided as per the guidelines issued by the Commission from time to time. Accordingly, the student can earn up to 50 per cent credits from outside the college/university where she/he is enrolled for the

degree/diploma programme. Courses undergone by the students through the online modes through National Schemes like SWAYAM, NPTEL, V-Lab, etc. or of any specified university shall also be considered for credit transfer and credit accumulation. Credits obtained by students by undergoing Skill-courses from Registered Higher Education Institutions offering vocational Degree or Diploma or Post Graduate Diploma or Certificate programmes are also eligible for accrual and redemption of credits through the Academic Bank of Credits. Our college has prepared to implement the scheme of ABC as prescribed by the Mangalore University.

17.Skill development:

The main focus of NEP 2020 is to prepare Indian Youth skilled to achieve Atmanirbhar Bharat. With this focus on skill development, will hold the key to restructuring the educational ecosystem so as to improve the employability of future generations. The vision to make the youth self-reliant through skillbased education makes the

NEP 2020 a revolutionary step. As part of the curriculum the Digital Fluency course is introduced in the first year degree. Our college is prepared to provide skill based education in addition to the syllabus of the Mangalore University. The college has two computer labs with sufficient computers to train the students on Tally, ERP and other online courses which are conducted by the platforms like SWAYAM, etc. The college also plans to develop value added trainings of skill development through various experiential learning like field visits, workshops, seminars, expert lectures, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The NEP seeks to instil in students a rootedness and pride in India and its "rich, diverse, ancient and modern culture and knowledge systems and traditions. The vision of the policy is to instil among the learners a deep-rooted pride in being Indian, not only in thought but also in spirit, intellect and deeds as well as to develop knowledge, skills, values and dispositions. These values support responsible commitment to human rights, sustainable development and living and global well-being, thereby reflecting a truly global citizen. The college prepared to implement guidelines of NEP 2020 with letter and spirit. Since we are at the beginning stage of the NEP 2020 implementation, depending upon the guidelines of the Karnataka State as well as the Mangalore University, will march forward to implement the same.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Outcome Based Education (OBE) is an educational theory that

bases each part of an educational system around goals (outcomes). By the end of the educational experience, each student should have achieved the goal. Therefore the OBE is student-centered instruction model that focuses on measuring student performance through outcomes. Outcomes include knowledge, skills and attitudes. The OBE model measures the progress of the graduate in three parameters; Program Educational Objectives (PEO), Program Outcomes (PO) and Course Outcomes (CO). PEO that describe the career and professional accomplishments that the program is preparing the graduates to achieve. PEOs are measured 4-5 years after graduation. This is measured through Employer satisfaction survey, Alumni survey, Placement records and higher education records. The various assessment tools for measuring CO include Mid -Semester and End Semester Examinations, continuous internal evaluation, Assignments, Project work, Labs, Presentations, Employer/Alumni Feedback, etc. These course outcomes are mapped to Graduate attributes and PO based on relevance. This evaluation pattern helps Institutions to measure the Program Outcome. The college has well-structured OBE processes for the effective implementation and delivery of the curriculum to make the students socially committed, employable, innovative and research oriented. The OBE practices are used to design the curriculum by conducting seminars/conferences/workshops, field study...etc.

20.Distance education/online education:

The NEP-2020 has opened a new horizon of Open & Distance Learning and Online education. It emphasizes the creation of virtual labs wherein students can practice their theoretical knowledge and make course content available in different languages. The dedicated unit will comprise experts from the field of education, educational technology, administration and e-governance who will focus on online learning needs of higher education. More emphasis will be given to online assessment and examinations. The college already motivated the staff and students to register for the online courses through SWAYAM platform and many have passed in the online exams and got the credits and enhanced their skills. The online education has helped the students to improve their skills in addition to normal degree.

Extended Profile**1.Programme**

1.1

2

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 175

Number of students during the year

File Description	Documents
Data Template	View File

2.2 105

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 80

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 12

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 12

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	2
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	175
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	105
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	80
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	12
File Description	Documents
Data Template	View File

3.2	12
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	2.66
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	51
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Besant Evening College is affiliated to Mangalore University and adheres to the curriculum framed by the university in letter and spirit. Enough care is taken for systematic implementation of the prescribed syllabus. The institution ensures timely preparation of academic calendar, time table and distribution of workload to the faculty members. The college has developed an effective, implementation of curriculum through the following ;

- Qualified, experienced faculty members are appointed to cater the curricular and cocurricular needs of the students
- The documents like Teaching Plan, Work Dairy, Attendance Register, Internal and Semester Question Papers, Mark Sheets, Subject related Guest Lectures are maintained
- A Prospectus containing information regarding programmes and curriculum are uploaded to the college website and is also printed for circulation
- Academic calendar is prepared and issued to all for

effective implementation of various curricular and co curricular activities

- Timetables are prepared in advance enabling students to attend class right from the beginning of the academic session
- The Examination Committee plans and conducts the examinations according to the guidelines of the University
- Bridge courses are conducted for the first year students at the beginning of the year
- Slow learners are identified and remedial classes are arranged
- Students are mentored by the faculty members individually to address any difficulty they may be facing academically or otherwise.
- Progress of students is monitored through regular assignments and tests. Parents/guardians of under-performing students are informed.
- Feedback is sought regularly from students to improve curriculum delivery. Appropriate action is taken to resolve the problems.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares its academic calendar at the beginning of each academic year based on the academic calendar of Mangalore University. The academic calendar is distributed to all the students and the staff at the beginning of the academic year. It is also uploaded on the college website for the reference to the stakeholders. It includes curricular and co-curricular activities which are planned to be conducted in the college during the academic year. Departmental meetings are conducted for subject allocation among the staff members and time tables for every class are prepared before the commencement of the semester.

The College calendar also includes various activities to be conducted by the college such as;

- Inter class competitions,

- Various activities of the respective cells and associations
- Extra-curricular activities organized through NSS and red cross
- Sports activities
- Programmes of the Library and Information center
- Departmental guest lectures,
- Competition- Curricular & co-curricular,
- Seminars/conferences/workshops,
- Internal examinations,
- Industrial visits, etc.

In a true sense the college calendar is;

- Prepared so meticulously after a thorough discussion among the faculty members and IQAC headed by the Principal
- The activities of the college are conducted in-line with the programme schedule mentioned in the college calendar
- The performance of the students is assessed continuously by conducting home assignments, tutorials, surprise tests, unit tests, class seminars, internal examinations, etc
- The examination committee works on the slots reserved in the academic calendar for internal evaluation, prepares and displays the time-table on the notice boards and also publishes in the college websites
-
-

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	file:///C:/Users/besant%60/Downloads/Criteria_1.1.2_Additional_Information.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curricula contribute towards instilling professional ethics, gender equality and human rights and sensitivity to environmental concerns among students.

- The college integrates various life skills, values, local and global challenges through its curriculum delivery
- The college arranges various activities and programmes to address the issues.

a) Gender

- Constitutional provisions especially for women are covered in Compusory foundation courses.
- Several activities relating to gender equity are conducted under the women cell.

b) Environmental and Sustainability

Environmental awareness creates awareness among the students about the care and the protection of ourmother earth. Students get awareness about the issues such as global warming, various types of pollution,seasonal changes, deforestation, etc are covered in.

- Various awareness programmes relating to environmental issues are conducted under the Energyand Eco club and through NSS unit of the college. To mention a few, talk on variety of plants in Western Ghats by Mr Dinesh Nayak, the NSS unit of the college planted varieties of plants at theadopted village; Pavor.

c) Human Values

- Human Values are covered in curriculum of language courses in B.Com programme
- Courses like Business Ethics, Leadership and Corporate Social Responsibility and team building are dealt in M.Com programme

d) Professional Ethics

- In Commerce Programme, professional ethics are inculcated with the courses like Insurance, Fundamentals of Entrepreneurship, Accountancy, Mercantile Law, Business Environment and Business Communications
- Communication and soft skill has a place in many of these courses

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://bec.besant.edu.in/en/naacigac/student-satisfaction-survey/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

210

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

58.09

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are categorised into slow learners and advanced learners based on the performance in the first internal assessment examination. The institution assesses the learning levels of the students and organizes special programmes for slow and advanced learners.

Activities undertaken for slow learners

- Slow learners are provided with extra classes and study materials to enhance their learning capacity.
- Students are asked to solve old question papers.
- Additional books from the departmental library rather than central library are provided.

Activities undertaken for advanced learners

- Advanced learners are encouraged to take up sessions for the junior level students and also to slow learners.
- Motivation to register for MOOCs.
- Research Paper Presentation competitions.
- Competitive examination guidance.
- Participation and Paper presentation by the students in University, State, National and International level Seminars and Conferences.
- Digital Library and N-LIST database of UGC-INFLIBNET is available to access e-journals and e-books.
- Special achievers are felicitated on various occasions.
- In order to provide practical exposure students are given an opportunity to visit industries and meet entrepreneurs. They are also encouraged to organise various intercollegiate academic, cultural and management fests in the college.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
175	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college aims to enrich the lives of the students and help them to strike a balance between learning and earning simultaneously. As far as the regular classroom teaching is concerned, the teachers adopt experiential learning, group discussions, problem solving methodologies, project work, survey work, field visits, students' seminars and workshops and writing research papers.

Experiential Learning: The College practices experiential learning method as a part of teaching learning process which enhances the learning abilities of the students. Faculty of Commerce is well-versed in arranging workshops, industrial visits, seminars, intercollegiate fests and research paper presentation competitions, mini projects etc.

Participative Learning: Participative learning is one of the remarkable student centric methods. The students actively participate in the departmental activities.

Problem-Solving Method: The college strives towards development and enrichment of the decision making abilities, reasoning power, creativity and critical thinking of the students. Faculty members of the college encourage students to lead their learning towards solving of their problems.

It helps to provide them an opportunity for improving the skills

of listening, speaking, reading and writing. The guiding principle behind all these things is to ensure that students can link theory with practice, apply their knowledge, and participate in active learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Majority of the class rooms in our college is equipped with the LCD Projectors and screens, computer lab and language lab with internal LAN. The college provide separate Laptop/PC to each department with the printer. Separate Wi-Fi unit has been installed in the campus. The staff members are familiar with ICT tools. To strengthen their knowledge, college has conducted one day workshop on usage of ICT tools. Computers with internet facility are made available for the students and faculty members in the Network Resource Centre. Study materials related to different subjects are uploaded in the college website. All department use PPT to enhance the teaching of the syllabus in a more meaningful way. Language lab is useful and supportive to our students for enhancing their communication skills and soft skills. Faculty members have appeared for FDP and workshop on usage of ICT tools for effective teaching. Our college library is regularly updated with online resources, subscribes N-list data base which covers e-journals and e-books for the benefit of faculty and students. The recorded video lectures of teachers are uploaded on the college website. Social media is skilfully used by the college and staff members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bec.besant.edu.in/en/academics/ict-enabled-classes/learning-videos/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

12

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the college there is a Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. The college has a structured mechanism for continuous Internal Evaluation. Students are given assignments, seminar presentations and internal assessment examinations to continuously evaluate their performance.

Internal assessment examination time tables and marks submission dates are finalised in the staff meetings. Internal assessment marks, EC and CC marks are finalised by the respective faculty members and association heads which are submitted to the convener of the examination committee within the stipulated time.

The assessment work is carried out by the concerned course faculty in the institution. The evaluated answer sheets are distributed to the students in the class and given guidance for their better performance in the forthcoming examination of the university. Compiled marks are displayed on the notice board and communicated to the students. As per the University regulations, students are encouraged to participate in co/extra-curricular activities. Marks are awarded on the basis of their performance in the various activities.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution is affiliated to Mangalore University; hence it follows the academic calendar for dates of internal assessment examinations as prescribed by the university. The college conducts internal assessment examinations to assess the performance of students. The concerned teacher gives assignment/presentations.

Schedules of the internal assessment exams will be discussed and finalised in the staff meeting with the principal. Time table is prepared by the examination committee in consultation with faculty members and displayed well in advance on the notice board and also circulated among students for the purpose of proper preparation by the students for the exam.

The college exam committee executes its internal exams in a very systematic manner. Student Grievances are sorted by the concerned subject lecturers under the guidance of the department heads, if the grievance is not settled then is brought to the notice of the grievance cell and the principal of the college. Oral complaints regarding semester exam grievances are taken from the students and the college sends a written letters to the university for the same.

Opportunities are given to those students who were not able to attend the internal examination due to genuine reasons to write a re-exam.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The teachers impart course related skills through various teaching - learning activities. The program outcomes and course outcomes for all programs are prepared by Board of Studies of the university which is published along with the syllabus and also displayed in college website.

Bachelor of Commerce

After completing three years Bachelor of Commerce Programme, students would gain a thorough knowledge in the fundamentals of commerce and business. Students will learn relevant financial and managerial accounting career skills, applying both quantitative and qualitative knowledge to their future career in business. Learner can also acquire practical skills to work tax consultant, audit assistant and other financial supporting services. Learner will able to do higher education and advance researches in the field of commerce.

Master of Commerce

On completion of M.Com program students possess improved communication skills due to research activities. Also the analytical approach towards the situations and critical thinking power of the students were observed to have been enhanced. The approach towards study was also observed to have been refined. On the completion of the program students are eligible to pursue their professions as a lecturer, tax consultants, accountants, banker, entrepreneur, managerial positions etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College evaluates the attainment of Programme Outcomes and Programme Specific Outcomes through:

- Co-curricular and Extra-curricular activities
- Extension activities
- Various competitions

- Awards and Prizes won by students.
- Internal examination
- External examinations held by university
- Assignments
- Project works
- Class activities
- Class seminars
- Participation in National/international level seminars and conferences
- Publication of research papers
- Group discussions
- Pass results of UGC NET/K-SET
- The students have bagged various ranks and awards for the college.

Attainment of Course Outcomes are evaluated through:

- Students' performance mentioned in the Programmes,
- Personal interaction with students such as counseling, mentoring, etc
- Interest to opt for higher studies like post- graduation and research in recent years.
- Conducting student seminars
- Results of the quiz competitions conducted by the course faculty
- Course-wise result analysis

So, being the an institute of higher education, we measure the success of POs/COs not only on the basis of marks obtained and jobs secured by our students but also in terms of the confidence and discipline we instil in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

123

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://bec.besant.edu.in/documents/436/Student feedback 2020-21.pdf](https://bec.besant.edu.in/documents/436/Student%20feedback%202020-21.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College provides an atmosphere conducive for the holistic development of students. Extension activities instil a sense of social responsibility and effectively sensitise young men and women of our college towards social issues. The students are motivated to sensitise on gender and environmental issues through its curriculum, celebrating national and international days of importance, organizing awareness/sensitizing programmes like seminars, quiz, competitions, etc. Sense of empathy is also fostered in the process about the communities which are backward and their situation and needs. The experiential learning will make them more empathetic, concerned and caring towards the marginalized, imbining them with human values. It ignites a sense of commitment and responsibility towards the society. The college is also collaborating with local governmental and non governmental authorities, Primary Health Centres and North Rotary Club Mangalore for various outreach activities. The alumni association is our additional strength to all our extension activities that join hands to organize various social reach programmes. The few programmes are visit to orphanage homes, blood donation camps, and first aid programmes etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure is the backbone of an institution and its regular up-gradation and maintenance leads to the growth of the college. The college has created conducive teaching learning environment by having sufficient number of class rooms, laboratories and audio-visual aids. The Management of the college provides and manages the basic infrastructure requirements to the stakeholders for the smooth conduct of curricular and co-curricular activities.

The College has separate UG and PG Blocs with 11 well ventilated class rooms. All the class rooms are well furnished and are technology enabled with LCD projector, Screen, podium, etc. All the classrooms are provided with adequate seating facility, white and green boards, fans, tube lights, projectors etc. The institution ensures that all the basic and essential infrastructural facilities are made available for imparting quality education. There are 2 seminar halls; one with a seating capacity of about 150 participants and another auditorium with the seating capacity of more than 1,000 to conduct programmes like National/international level seminars/conferences/workshops, college day, talents day, cultural programmes and so on. The college campus is Wi-Fi enabled with 3 access points; in each access point 12 users can access internet facility, which aids in increasing and updating the knowledge domain of teachers as well as learners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Adequate facilities for various sports and games are provided in our campus. Indoor games like chess, carrom and outdoor games like volleyball, throw ball, Kabbadi, Tug of war, etc. are hosted in the campus, while games like cricket is hosted in the stadiums in the vicinity. The annual sports day is conducted every year to encourage the students. The following facilities are available in the college for sports and games

Playground - 01

Volleyball court 01

Throw ball court 01

Kabaddi court 01 Sports room- 01,

Washrooms for sports students Badminton court - 01,

Gymnasium 01

Indoor Hall for Chess and Carom

Cultural Activities: We have ensured that students indulge in cultural activities round the academic year

The college has created several clubs and associations such as Literary Club, Fine-arts Association to promote the interest in cultural events among the students. The auditorium facilities are provided for those activities Every academic year the freshers day is celebrated to the newly admitted students and an opportunity is given to showcase their talents

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

60.04

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a diverse active collection of more than 12600 books which ranges from subject textbooks to general knowledge books, competitive examination books, encyclopedias, dictionaries, handbooks, etc Open access system is in practice Books are issued against two borrowers' tickets Book Bank facility available Daily issue system is in practice. The collection of the library are bar coded The collection of the library is automated using EASYLIB software 4.4.3 version. The library is automated since 2010 Software has the provision for cataloguing and accessioning, circulation, OPAC, setup and security, membership details, periodicals entry, report generation, digital library provision, etc. The books can be searched using through keywords, author, title, etc. Electronic Online Public Access Catalogue is available within the campus Using the software we can generate the

customised reports, circulation statistics, etc. The annual stock verification is also done through the software. Subscribes N_LIST database of UGC INFLIBNET which covers more than 6000 e-journals and more than 600000 e-books in addition to access to National Digital Library India collection. Library maintains 'UGC Network Resource Center' with dedicated 6 computers to the users. Free internet access facilities to all users. Book exhibition conducted during the Librarian's Day celebration. General knowledge competition is conducted in connection with Librarian's Day

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

27129.70

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has updated its IT facilities with internet connection, bandwidth, LCD projectors, photocopiers, scanners, printers, licensed software, server, facility for online admission, UPS batteries, windows operating system and college website. The college has upgraded the internet connection bandwidth from 20 MBPS to 100 MBPS. The IT facilities including wifi are made use of by faculty members who constantly keep themselves updated regarding the latest technological advancements that are introduced in the college.

The college campus has setup 3 wifi access points, each access point can be used by 12 internet users at a time The teaching and learning process is enhanced using ICT tools. The students, teachers and nonteaching staff are encouraged to use academic and administrative software. The classrooms are well equipped with ICT facilities to create a more effective teaching-learning environment. The library is automated using EASYLIB software In addition to physical books the library subscribes to N-LIST database which covers more than 6,000 e-journals and more than 6,00,000 e- books in addition to NDLI database

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.67

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college is managed by the Women's National Education Society which takes care of the college in respect of maintenance. The Management has its own procedures for the maintenance. The college has College Development Council (CDC) which prepares annual requirements at the beginning of the academic year and submits the

same to the Management to fulfill the requirements.

Physical and Academic facilities

There are 11 class rooms, 1 Principal chamber, 1 office, 3 staff rooms, 1 Library, 1 sports room, 1 alumni room, 2 auditoriums, 1 ladies common room, sufficient toilets, etc are maintained by the Management. Regular cleaning and maintenance of class rooms are carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the ministerial staff appointed by the Management. The wooden furniture in the classroom retains their heritage look. For the enhancement of teaching learning process the college is effectively using 11 LCD projectors, 1 public address system with 27 speakers. Any need for additional infrastructure/maintenance of the same are made good by the Management The college has two computer laboratories with high speed internet connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

26

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students of our College participate in decision-making bodies of the college. They participate in the academic, administrative bodies/committees within the purview of the institution and contribute for the development of the institution. The college has setup councils/cells and associations.

The principal nominates a faculty as the Students Union Council advisor and cell incharge. The election is conducted various post through e-voting system. The Students Union Council members like joint secretary, sports secretary, fine arts secretary and student representatives for various associations/cells are nominated. The meetings are held on regular intervals and decisions with regard to the college activities are taken. The college conducts various competitions in cultural as well as sports at college level and inter- collegiate levels. The participation of our students in intercollegiate activities promotes the image of the college in the society to a greater extent. Many of our students engage themselves in NSS activities and organize awareness programs regarding health, education, cleanliness, community development, etc.. They also organize departmental fests, programs, study tours, celebrating national festivals and birth anniversaries of national leaders. Students also keep in touch with the alumnae to conduct various programmes jointly. Opinions, suggestions, views, recommendations and feedbacks of the students are given due importance with proper acknowledgement as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnae are the strength of any institution. The Association is registered under the Society's Registration Act, 1960. The Association functions independently in accordance Society's Act. It conducts Annual General Body meeting every year and 4 Managing Council meetings as per the statute. As per the statute, Principal is the ex-officio member. The association consists of ; A President, Two Vice- Presidents, A Secretary, A Joint secretary, A Treasurer, The Alumni Association President is a member in the IQAC of the college. A great support is given by the alumni for the collection of funds for extra-curricular activities like fests, sports, camps, etc The alumni association conducts activities like Besant Premier League (BPL) , Besantdonji Dina. The association also conducts the social activities such as blood donation camps, donating to the needy, participation in Swachh

Bharath Abhiyan, etc The social concern of the association is reflected by the visit of the association to the different orphanage homes and spending their time with the inmates and donating the daily requirements of them. Since the alumnae of our college are placed in industries, educational institutions, business fields, media industry, academia and social work. They come forward to collect the funds and award scholarships to the needy students to pursue their education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Besant Evening College aims to live up to the expectation of students who make it their first choice, for the pursuit of higher education and to attain academic excellence. Besant Evening College strives to enrich the lives of its students with programmes, curricular and co-curricular, which will bring out the best in them and help them to strike a balance between learning and earning simultaneously. Students of the college are helped to realize that learning is a lifelong process and that they have a responsibility to the society and the nation at large.

Mission

- To reach out to students from all strata of society
- To strive to provide an affordable and unparalleled learning experience
- to guide the students to achieve their chosen goals
- to provide an opportunity for an additional professional qualification

Core Values

- Giving our best professionally
- Being people centered and accessible
- To uphold integrity
- To appreciate diversity of background and strength
- Embrace change

Institution functions in tune with vision, mission and core values, and managed by Woman's National Education Society.

Governing Council is apex decision making body. The Managing Council directs for the functioning of institution. Institution works based Perspective plans executed by various committees formed.

File Description	Documents
Paste link for additional information	https://bec.besant.edu.in/en/naaciqac/iqac-and-minutes-meetings/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

We believe that, success of any institution depends upon team work

- The Decentralized governance model is evident in every activity of Institution
- Responsibilities of administering is assigned by Principal to each faculty, which results in effective leadership.
- Various activities are planned by Principal and IQAC along with faculties, at the time of commencement of semesters.
- Departments prepare annual action plans.
- Concerned conveners organize programmes as per schedule, with the consent of Principal and IQAC
- To develop leadership quality and to co-ordinate programmes,

the student union council is formed every year with various office bearers and class representatives.

- As per the college calendar, programmes are conducted by the respective conveners.
- Quality policies and plans are implemented by Principal through various administrative committees: IQAC, CDC, Examination Committee, Student Union Council, Staff Council, Library Advisory Committee, Research & Development Cell, Sports Committee, Equal opportunity Cell, Anti-drug Cell, Grievance Redressal Cell, Fine arts Association, Women Cell, etc.
- Admission, scholarships, fee collection, examination related issues, etc are taken care by staff members.
- Class advisors and mentors take care of students' progression
- The College Development Council members address any issues concerning fund, development, learning process, infrastructure and so on.
-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To ensure quality in education the perspective institutional plans are developed by Principal along with IQAC, CDC, faculties and student representatives. This is prepared in consideration of the needs of students, dynamism in the field of education, demands upon the time, space, economic factors so as to improve academic and support facilities.

Specific objectives and goals of Perspective Plan 2016-25:

- Encourage students and staff to attend maximum National/International seminars, workshops, conferences, etc
- ICT enabled teaching-learning.
- Women's cell.
- Improving in-house publication Global Research Review
- ANVESHAN- PG Students Research Conclave
- Arrange research related intellectual deliberations with

experts through R&D Cell

- In-house coaching for professional courses like CA/CS
- Strengthening alumni association
- Publications of books with ISBN
- Improve PG student strength
- Strengthening of Placement cell and improvement the placement services.
- Strengthen research facilities and motivate faculty to involve in research by undertaking Major and Minor research projects, publishing research papers in reputed journals.
- Organize State/National level seminars/webinars/conferences/workshops on research and quality related themes.
- Increase the participation of students in research through field projects, in-house projects.
- Improve library services through access to more e-resources.
- Mangalore University's grant for research centre
- Biometric attendance for staff.
- 100% faculty Doctorates by 2025
- Motivate students for UGC NET/K-SET

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://bec.besant.edu.in/en/administratio n/institutional-development-plan-2016-25/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of college reflects democratic character and shared responsibilities with which governance takes place.

- College is managed by Women's National Education Society
- College Development Council acts as link between Management and College
- Principal is assisted by faculty in charges of Cells and Associations followed by HODs and faculties
- Office superintendent is assisted by support staff monitors all official activities of college in consultation with Principal.
- IQAC ensures a quality teaching and learning environment in

the college.

- Procedures for recruitment, promotional policies as well as grievance redressal mechanism are specified in service rules formed by Governing Council (GC).
- Governing Body under leadership of President gives directions for administration and decision-making, financial transactions, development and quality assurance.
- Governing Body nominates Correspondent who is direct link between GC and College.
- College also form Managing Council.
- Librarian monitors all functioning of the library who is assisted by a library assistants and attendants.
- Physical director takes care of sports and games
- The first appellate authority in the college is Principal
- IQAC plays a key role in assessing and assuring quality in the teaching- learning and evaluation process.
- Administrative staff is characterised by a well-defined organisational structure, according to Department of Collegiate Education of GoK.

File Description	Documents
Paste link for additional information	<a href="https://bec.besant.edu.in/en/administratio
n/code-conduct-staff/">https://bec.besant.edu.in/en/administratio n/code-conduct-staff/
Link to Organogram of the Institution webpage	<a href="https://bec.besant.edu.in/en/administratio
n/organogram-college/">https://bec.besant.edu.in/en/administratio n/organogram-college/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution concentrates on creating an environment which aids in boosting teaching and non-teaching staff to work enthusiastically and to achieve overall growth of the institution. College implements several policies that support welfare of teaching and non- teaching staff.

- 15 CLs, 2 RH and 20 Commuted Leaves per year.
- 10 days EL for vacation staff and 30 days EL for the non-vacation staff which can be encashed on accumulation.
- SCL for university works and OOD for seminars, workshop or research works
- Maternity leave 180 days is provided to female employees.
- Paternity Leave of 15 days is provided to male employees up to 2 children
- ESI benefits for Female employees
- Incentives for small families as per Govt rules
- Death cum Retirement Gratuity (DCRG) is provided
- Gratuity, PF and group insurance benefits as per Government regulation.
- Financial assistance for workshops, conferences and seminars.
- Regular promotion and other monetary benefits
- PhD increment facility is provided
- Career Advancement Scheme for teaching staff
- Canteen food at nominal rate.
- Computer and internet facilities
- CCTV Cameras for security
- Research facilities for pursuing PhD.
- Counsellor to address mental stress and other related issues
- Group Insurance Scheme at low premium.

- **Wi-Fi/LAN enabled access to e-resources at Library.**

File Description	Documents
Paste link for additional information	file:///C:/Users/besant%60/Downloads/Leave_Benefit.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff:

Performance Based Assessment System(PBAS) is monitored by college. Performance appraisal reports provide good feedback to faculty and

help them in understanding the changing needs of society.

The PBAS for teaching faculty is based on three categories of the UGC guidelines:

Category 1- Teaching-Learning and evaluation related activities

Category 2 - Professional development, Co-curricular and extension activities

Category 3 - Research and academic contribution

- HoD monitors the working of faculty members of the department
- Workload is distributed as per Government rules prescribed from time to time
- The faculty members have to submit Work Dairy to HOD at the end of week for verification
- At the end of every month all faculty members including HOD have to submit the same to Principal for verification
- University exam results are scrutinized and evaluated
- The performance based on responsibilities assigned for curricular and extra-curricular activities, relation with students, colleagues and administrative staff are also considered.
- Performance appraisal used for Career Advancement Scheme (CAS)
- Principal also collects feedback from students directly.

Non-teaching staff

- Performances of non-teaching staff are evaluated on the basis of self-appraisal
- Feedback and suggestions also collected from students.
- Serious lapses are brought to the notice of Management for necessary action

File Description	Documents
Paste link for additional information	file:///C:/Users/besant%60/Downloads/Work Dairy and Self Appraisal%20(2).pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has established mechanism for conducting internal and external audits on financial transaction every year to ensure financial compliances. Internal audit is conducted by principal on regular basis by verifying documents related to all recurring and non-recurring expenses.

Internal audit:

- Before commencement of every financial year, Principal submits a proposal on budget allocation by considering suggestions made by HODs.
- Budget includes recurring expenses such as salary, electricity, maintenance cost, stationary, consumable charges etc, and non-recurring expenses like purchase of computer, laptop and developmental expenses.
- The expenses will be monitored by accounts section by verifying bills and vouchers. If any discrepancy is found the same is brought to the notice of the Management.

Internal audit:

Accounts of the college are audited by the external auditor, Mr M R Kamath of Mangalore, a Chartered Accountant appointed by the Management. Once the financial year is completed all books of accounts along with pass book, bank reconciliation statements and vouchers are scrutinized by the external auditors. Objections and clarifications if any during audit are promptly addressed.

In addition to this, audit section of Department of Collegiate Education, GoK also visits college for audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is a grant-in-aid institute by GoK. Both Aided and Unaided staff working in college, where as salary of aided staff paid by Govt., and for unaided staff is paid by Management.

Fund mobilisation:

- Funds from its stakeholders
- Tuition Fee and other Fees from BCom and MCom programmes
- Conduct meeting for planning income and expenditure of the college for forthcoming year, supervised by Principal.
- Sponsorships from donors, philanthropists, alumnae, faculty members, etc towards scholarships and organising various programmes.

Optimum utilization:

On priority and advise of CDC, funds are utilized for infrastructural development and beautification, ICT device and up gradation, student development and necessary equipment for skill-based courses.

- Prepared policies for effective implementation and optimal utilization of resources.
- Budgetary allocations are made on various heads of expenditure in consultation with CDC. College being managed by the private Management, it significantly contributes to the purchase of equipment, infrastructure development and academic programmes by investing its own share.
- Budget utilized optimally for providing best academic and infrastructure facilities, organizing curricular, co-

curricular and extracurricular activities, scholarships, concessions, cash awards and prizes to achievers in academic, sports, maintenance, unaided staff salary etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is consistently working on, to magnify quality culture.

- IQAC monitors implementation of vision and mission of the college
- Prepares perspective plan of development for the college and executes it in a strategic plan.
- It has been trying to institutionalize quality assurance strategies such as Academic and Administrative Audit, encouragement for organizing and participating in research and publication activities, in house coaching for professional courses such as CA and CS, arranging coaching for bank exams
- Invited lectures by experts
- Internal teaching-learning evaluation
- Strengthening extension activities, forming committees for curricular and co-curricular activities, organizing quality programme for overall development of students,
- Motivating for courses in 'MOOCs' platform, encouraging faculties to publish articles/books.

Two such practices institutionalized as a result of IQAC are;

Strengthening of Research Culture:

- Organizes intellectual lectures on research methodology by experts
- Organizing seminars and workshops to encourage research on emerging issues such as ANVESHAN, where students present papers, and 3 best papers are awarded.

- Seminar expanded to National and International levels.

Feedback Mechanism:

IQAC has implemented a feedback system for students based on institutional parameters such as infrastructural and facilities, curriculum delivery and pedagogy, discipline and environment, staff, library facilities, and so on, for constructive self-assessment.

File Description	Documents
Paste link for additional information	file:///C:/Users/besant%60/Downloads/Student_feedback_2020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College has secured 'B' grade in the 2nd cycle of NAAC Re-accreditation in 2015. The approach of IQAC has always been focused on learner-centric. Teaching learning process is designed to assess and evaluate it from time to time. Accordingly, IQAC complements the Teaching, learning activities and modify after taking review and suggestions. In order to perceive learning outcomes, the IQAC periodically reviews activities and suggests gradual expansion and upgradation:

- Classes with ICT facilities
- Regular Academic & Administrative Audit
- Bridge course for students.
- Mentoring system
- Guest lectures, seminars and industrial visits
- Remedial classes for slow learners.
- Evaluation of Feedback from stakeholders
- Installation of CCTV
- MOU with KVC academy for CA/CS coaching
- Student exchange programmes

Professional batch Scheme:

- Scheme has attracted the CA/CS with BCom aspirants
- KVC provide coaching for CA-CPT, CA foundation, CS

foundation, CSEET and CA.

Application of technology in education scheme:

- Google Meet, Google classroom and other learning tools.
- Effective online classes.
- Uploading recorded classes to college website.
- Students working in cloud platform through mobile technologies.

A two way process of teaching-learning is in place where as the teachers act as facilitators who give insights on the course through use of ICT, PPT, video and Google class rooms, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As conscious society we all know that gender equity promotes balanced development and sustainable society. College takes initiatives and actions for creating safe secure and healthy campus atmosphere.

Safety and Security

The college has a dedicated women and anti sexual harassment cell to solve the problems of students. During the general orientation students are made aware of the rules and regulations of the college. Women's cell organises guest lectures and awareness programmes related to women's problems.

CC cameras are installed in prominent places and the round the clock facility is also available in the campus. This year on the backdrop of Covid 19 situation a guest lecture is arranged on 12.03.2021 on the topic Gender equity.

Counselling

At the beginning of the academic year principal nominates counsellors to help the students to solve their problems like health issues stress etc. The college has MOU with a professional counsellor and he helps the students if necessary.

Common Room

A Separate common room is provided for girl students in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	file:///C:/Users/besant%60/Downloads/7.1.1_Geo Tagged Photos%20(1).pdf

7.1.2 - The Institution has facilities for

D. Any 1 of the above

alternate sources of energy and energy conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The college is situated in the mangalore city corporation area and bounded by the rules oof the corporation area and bounded by the rules of the corporation. waste bins are kept in prominent places and the solid waste collected is disposed through mangalore city corporation

Liquid Waste Management

Liquid waste generated in the canteen is disposed through Mangalore city corporation. The dry waste which includes paper, cardboard, plastics, old batteries etc are given to scrap at the end of the year.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	file:///C:/Users/besant%60/Downloads/7.1.3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
 Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
E. None of the above

Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

(Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is playing the effective role to maintain the peace and National integration. The college conducts different activities activities for inculcating the values of tolerance, harmony towards cultural diversities.

- The college has code of conduct for both staff and students which has to be followed by each one of them irrespective of their cultural, regional, linguistic and other diversities.
- The college conducts traditional day every year. It contributes a sense of comfort and belongingness. It brings students of different classes/communities together and enable them to connect with each other. This tradition re-enforces values such as freedom, faith integrity, personal responsibilities, a strong work ethic and values of being selflessness.
- The Tulsi pooja, Ayudha Pooja and Sharada Pooja are important celebrations organised by Alumni association.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college encourages its stakeholders to become good citizens. Several programmes are conducted to inculcate Patriotism, Nationality, civic sense etc.

Constitution Day

The Constitution day is celebrated in India on 26th Nov every year. The day is celebrated to create awareness among students regarding the constitutional rights and duties of citizens of the country. The talks are arranged and the pledge is taken by the staff and students during the occasion.

National voters Day

This day is celebrated on Jan 25 every year to encourage the young voters to take part in the political process,

Independence Day

This day is celebrated to develop patriotism among the citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The D. Any 1 of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to
the Code of Conduct Institution organizes
professional ethics programmes for
students, teachers, administrators
and other staff **4. Annual awareness**
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college management women's National Education Society celebrated all National commemorative days in the campus by bringing together all the Besant institutions. Every year the management members, the staff, office bearers of parent Teacher Association, Alumni Association and students of all the institutions attend the programme. Due to covid -19 pandemic the year we celebrated following commemorative days.

Founders day

Dr. Annie Besant the empire of the liberation of women and empowerment through education is the founder of our institution. Dr. Annie Besant laid foundation stone to our first institution in the year 1918. In remembrance of Dr, Annie Besant's contribution to our institution the birth day of Dr. Annie Besant is observed as founders day, This year founders day is celebrated on 1st october 2020.

Yogasana and Meditation

A guest lecture is arranged on the topic yogasana and meditation on 09.01.2021.

Republic Day

Republic Day is celebrated on 26th January 2021. The National flag in unfurled by the chief guest. It is a day to cherish the memories of India becoming a socialist democratic republic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

Title: Best practice: promotion of Universal values and culture among students

Objectives:

To inculcate universal values like promotion of truth
Selflessness, generosity, Nationalism, Patriotism, Sadbhavana and such other values.

The Context:

Now a days it is observed that human values are deteriorating among people. So special attention is to be given to instill these values.

The Practice

This year the college has celebrated the following days:

- i) Independence Day
- ii) Republic Day

iii) Founders Day

iv) National Voters Day

v) Constitutional Day

vi) Arranged a talk on yogasana & meditation

vii) Arranged a talk on gender equity

Evidence of Success

Due to covid 19 Pandemic the participation of the students in these programmes are limited.

Problems Encountered

Covid 19 Pandemic.

Best practice 2 :Online Classes

1. Title of the practice: Online Classes

2. Objectives of the practice:

- To continue learning and to deliver the course content to learners.

3. The Context:

After the closure of the colleges due to covid-19 facilitate learning process online classes were conducted.

4. The Practice:

- Online classes are conducted using Google meet, zoom etc. To achieve learning goals.

5. Evidence of Success:

Online classes helped the students who are earning while learning. Due to the poor attendance of the students the success was limited.

6. Problems encountered:

- Teachers were unable to assess students understanding during online learning.
- The atmosphere of face to face meeting is last.
- Poor Audio/Video quality in some locality due to poor internet.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The visionary leader, Shri Manel Srinivas Nayak, the founder president of Besant Evening College visualized the need to start an Evening College to those who are unable to continue education in the day time due to poverty and other commitments. These young men and women who aspire for higher education need to be given an opportunity to continue education. It is with this backdrop, Besant Evening College came into existence in 1976 with a motto "Learn while you Earn". This is the unique feature of the education system which helps the youth to establish in life. Through this, the college is filling the gap between haves and have not's in the society in terms of higher education with affordable fee structure. The college caters the needs of the students from all strata of society and to strive to provide an unparalleled learning experience that leads the students to their chosen goals. This also helps the students to strike a balance between learning and earning simultaneously without missing the college atmosphere through various curricular and co-curricular activities. This motivates the youth to become independent, earning, responsible citizens as well as the entrepreneurs of the future.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Besant Evening College is affiliated to Mangalore University and adheres to the curriculum framed by the university in letter and spirit. Enough care is taken for systematic implementation of the prescribed syllabus. The institution ensures timely preparation of academic calendar, time table and distribution of workload to the faculty members. The college has developed an effective, implementation of curriculum through the following ;

- Qualified, experienced faculty members are appointed to cater the curricular and cocurricular needs of the students
- The documents like Teaching Plan, Work Dairy, Attendance Register, Internal and Semester Question Papers, Mark Sheets, Subject related Guest Lectures are maintained
- A Prospectus containing information regarding programmes and curriculum are uploaded to the college website and is also printed for circulation
- Academic calendar is prepared and issued to all for effective implementation of various curricular and co curricular activities
- Timetables are prepared in advance enabling students to attend class right from the beginning of the academic session
- The Examination Committee plans and conducts the examinations according to the guidelines of the University
- Bridge courses are conducted for the first year students at the beginning of the year
- Slow learners are identified and remedial classes are arranged
- Students are mentored by the faculty members individually to address any difficulty they may be facing academically or otherwise.
- Progress of students is monitored through regular assignments and tests. Parents/guardians of under-performing students are informed.
- Feedback is sought regularly from students to improve

curriculum delivery. Appropriate action is taken to resolve the problems.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares its academic calendar at the beginning of each academic year based on the academic calendar of Mangalore University. The academic calendar is distributed to all the students and the staff at the beginning of the academic year. It is also uploaded on the college website for the reference to the stakeholders. It includes curricular and co-curricular activities which are planned to be conducted in the college during the academic year. Departmental meetings are conducted for subject allocation among the staff members and time tables for every class are prepared before the commencement of the semester.

The College calendar also includes various activities to be conducted by the college such as;

- Inter class competitions,
- Various activities of the respective cells and associations
- Extra-curricular activities organized through NSS and red cross
- Sports activities
- Programmes of the Library and Information center
- Departmental guest lectures,
- Competition- Curricular & co-curricular,
- Seminars/conferences/workshops,
- Internal examinations,
- Industrial visits, etc.

In a true sense the college calendar is;

- Prepared so meticulously after a thorough discussion among the faculty members and IQAC headed by the Principal

- The activities of the college are conducted in-line with the programme schedule mentioned in the college calendar
- The performance of the students is assessed continuously by conducting home assignments, tutorials, surprise tests, unit tests, class seminars, internal examinations, etc
- The examination committee works on the slots reserved in the academic calendar for internal evaluation, prepares and displays the time-table on the notice boards and also publishes in the college websites
-
-

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	file:///C:/Users/besant%60/Downloads/Criteria 1.1.2 Additional Information.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
2	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	

The curricula contribute towards instilling professional ethics, gender equality and human rights and sensitivity to environmental concerns among students.

- The college integrates various life skills, values, local and global challenges through its curriculum delivery
- The college arranges various activities and programmes to address the issues.

a) Gender

- Constitutional provisions especially for women are covered in Compusory foundation courses.
- Several activities relating to gender equity are conducted under the women cell.

b) Environmental and Sustainability

Environmental awareness creates awareness among the students about the care and the protection of ourmother earth. Students get awareness about the issues such as global warming, various types of pollution,seasonal changes, deforestation, etc are covered in.

- Various awareness programmes relating to environmental issues are conducted under the Energyand Eco club and through NSS unit of the college. To mention a few, talk on variety of plants in Western Ghats by Mr Dinesh Nayak, the NSS unit of the college planted varieties of plants at theadopted village; Pavor.

c) Human Values

- Human Values are covered in curriculum of language courses in B.Com programme
- Courses like Business Ethics, Leadership and Corporate Social Responsibility and team buildingare dealt in M.Com programme

d) Professional Ethics

- In Commerce Programme, professional ethics are inculcated with the courses like Insurance,Fundamentals of Entrepreneurship, Accountancy, Mercantile Law, Business Environment and Business Communications

- **Communication and soft skill has a place in many of these courses**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://bec.besant.edu.in/en/naaciqac/student-satisfaction-survey/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

210	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
58.09	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Students are categorised into slow learners and advanced learners based on the performance in the first internal assessment examination. The institution assesses the learning levels of the students and organizes special programmes for slow and advanced learners.</p> <p>Activities undertaken for slow learners</p> <ul style="list-style-type: none"> • Slow learners are provided with extra classes and study materials to enhance their learning capacity. • Students are asked to solve old question papers. • Additional books from the departmental library rather than central library are provided. <p>Activities undertaken for advanced learners</p> <ul style="list-style-type: none"> • Advanced learners are encouraged to take up sessions for the junior level students and also to slow learners. • Motivation to register for MOOCS. • Research Paper Presentation competitions. 	

- Competitive examination guidance.
- Participation and Paper presentation by the students in University, State, National and International level Seminars and Conferences.
- Digital Library and N-LIST database of UGC-INFLIBNET is available to access e-journals and e-books.
- Special achievers are felicitated on various occasions.
- In order to provide practical exposure students are given an opportunity to visit industries and meet entrepreneurs. They are also encouraged to organise various intercollegiate academic, cultural and management fests in the college.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
175	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college aims to enrich the lives of the students and help them to strike a balance between learning and earning simultaneously. As far as the regular classroom teaching is concerned, the teachers adopt experiential learning, group discussions, problem solving methodologies, project work, survey work, field visits, students' seminars and workshops and writing research papers.

Experiential Learning: The College practices experiential learning method as a part of teaching learning process which enhances the learning abilities of the students. Faculty of Commerce is well-versed in arranging workshops, industrial

visits, seminars, intercollegiate fests and research paper presentation competitions, mini projects etc.

Participative Learning: Participative learning is one of the remarkable student centric methods. The students actively participate in the departmental activities.

Problem-Solving Method: The college strives towards development and enrichment of the decision making abilities, reasoning power, creativity and critical thinking of the students. Faculty members of the college encourage students to lead their learning towards solving of their problems.

It helps to provide them an opportunity for improving the skills of listening, speaking, reading and writing. The guiding principle behind all these things is to ensure that students can link theory with practice, apply their knowledge, and participate in active learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Majority of the class rooms in our college is equipped with the LCD Projectors and screens, computer lab and language lab with internal LAN. The college provide separate Laptop/PC to each department with the printer. Separate Wi-Fi unit has been installed in the campus. The staff members are familiar with ICT tools. To strengthen their knowledge, college has conducted one day workshop on usage of ICT tools. Computers with internet facility are made available for the students and faculty members in the Network Resource Centre. Study materials related to different subjects are uploaded in the college website. All department use PPT to enhance the teaching of the syllabus in a more meaningful way. Language lab is useful and supportive to our students for enhancing their communication skills and soft skills. Faculty members have appeared for FDP and workshop on usage of ICT tools for effective teaching. Our college library is regularly updated with online resources, subscribes N-list data base which covers e-journals and e-books for the benefit

of faculty and students. The recorded video lectures of teachers are uploaded on the college website. Social media is skilfully used by the college and staff members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bec.besant.edu.in/en/academics/ict-enabled-classes/learning-videos/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

12

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the college there is a Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. The college has a structured mechanism for continuous Internal Evaluation. Students are given assignments, seminar presentations and internal assessment examinations to continuously evaluate their performance.

Internal assessment examination time tables and marks submission dates are finalised in the staff meetings. Internal assessment marks, EC and CC marks are finalised by the respective faculty members and association heads which are submitted to the convener of the examination committee within

the stipulated time.

The assessment work is carried out by the concerned course faculty in the institution. The evaluated answer sheets are distributed to the students in the class and given guidance for their better performance in the forthcoming examination of the university. Compiled marks are displayed on the notice board and communicated to the students. As per the University regulations, students are encouraged to participate in co/extra-curricular activities. Marks are awarded on the basis of their performance in the various activities.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution is affiliated to Mangalore University; hence it follows the academic calendar for dates of internal assessment examinations as prescribed by the university. The college conducts internal assessment examinations to assess the performance of students. The concerned teacher gives assignment/presentations.

Schedules of the internal assessment exams will be discussed and finalised in the staff meeting with the principal. Time table is prepared by the examination committee in consultation with faculty members and displayed well in advance on the notice board and also circulated among students for the purpose of proper preparation by the students for the exam.

The college exam committee executes its internal exams in a very systematic manner. Student Grievances are sorted by the concerned subject lecturers under the guidance of the department heads, if the grievance is not settled then is brought to the notice of the grievance cell and the principal of the college. Oral complaints regarding semester exam grievances are taken from the students and the college sends a written letters to the university for the same.

Opportunities are given to those students who were not able to attend the internal examination due to genuine reasons to write

a re-exam.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The teachers impart course related skills through various teaching - learning activities. The program outcomes and course outcomes for all programs are prepared by Board of Studies of the university which is published along with the syllabus and also displayed in college website.

Bachelor of Commerce

After completing three years Bachelor of Commerce Programme, students would gain a thorough knowledge in the fundamentals of commerce and business. Students will learn relevant financial and managerial accounting career skills, applying both quantitative and qualitative knowledge to their future career in business. Learner can also acquire practical skills to work tax consultant, audit assistant and other financial supporting services. Learner will be able to do higher education and advance researches in the field of commerce.

Master of Commerce

On completion of M.Com program students possess improved communication skills due to research activities. Also the analytical approach towards the situations and critical thinking power of the students were observed to have been enhanced. The approach towards study was also observed to have been refined. On the completion of the program students are eligible to pursue their professions as a lecturer, tax consultants, accountants, banker, entrepreneur, managerial positions etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College evaluates the attainment of Programme Outcomes and Programme Specific Outcomes through:

- Co-curricular and Extra-curricular activities
- Extension activities
- Various competitions
- Awards and Prizes won by students.
- Internal examination
- External examinations held by university
- Assignments
- Project works
- Class activities
- Class seminars
- Participation in National/international level seminars and conferences
- Publication of research papers
- Group discussions
- Pass results of UGC NET/K-SET
- The students have bagged various ranks and awards for the college.

Attainment of Course Outcomes are evaluated through:

- Students' performance mentioned in the Programmes,
- Personal interaction with students such as counseling, mentoring, etc
- Interest to opt for higher studies like post- graduation and research in recent years.
- Conducting student seminars
- Results of the quiz competitions conducted by the course faculty
- Course-wise result analysis

So, being the an institute of higher education, we measure the success of POs/COs not only on the basis of marks obtained and jobs secured by our students but also in terms of the confidence and discipline we instil in them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

123

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bec.besant.edu.in/documents/436/Student_feedback_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The College provides an atmosphere conducive for the holistic development of students. Extension activities instil a sense of social responsibility and effectively sensitise young men and women of our college towards social issues. The students are motivated to sensitise on gender and environmental issues through its curriculum, celebrating national and international days of importance, organizing awareness/sensitizing programmes like seminars, quiz, competitions, etc. Sense of empathy is also fostered in the process about the communities which are backward and their situation and needs. The experiential learning will make them more empathetic, concerned and caring

towards the marginalized, imbuing them with human values. It ignites a sense of commitment and responsibility towards the society. The college is also collaborating with local governmental and non governmental authorities, Primary Health Centres and North Rotary Club Mangalore for various outreach activities. The alumni association is our additional strength to all our extension activities that join hands to organize various social reach programmes. The few programmes are visit to orphanage homes, blood donation camps, and first aid programmes etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure is the backbone of an institution and its regular up-gradation and maintenance leads to the growth of the college. The college has created conducive teaching learning environment by having sufficient number of class rooms, laboratories and audio-visual aids. The Management of the college provides and manages the basic infrastructure requirements to the stakeholders for the smooth conduct of curricular and co-curricular activities.

The College has separate UG and PG Blocs with 11 well ventilated class rooms. All the class rooms are well furnished and are technology enabled with LCD projector, Screen, podium, etc. All the classrooms are provided with adequate seating facility, white and green boards, fans, tube lights, projectors etc. The institution ensures that all the basic and essential infrastructural facilities are made available for imparting quality education. There are 2 seminar halls; one with a seating capacity of about 150 participants and another auditorium with the seating capacity of more than 1,000 to conduct programmes like National/international level seminars/conferences/workshops, college day, talents day, cultural programmes and so on. The college campus is Wi-Fi enabled with 3 access points; in each access point 12 users can access internet facility, which aids in increasing and updating

the knowledge domain of teachers as well as learners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Adequate facilities for various sports and games are provided in our campus. Indoor games like chess, carrom and outdoor games like volleyball, throw ball, Kabbadi, Tug of war, etc. are hosted in the campus, while games like cricket is hosted in the stadiums in the vicinity. The annual sports day is conducted every year to encourage the students. The following facilities are available in the college for sports and games

Playground - 01

Volleyball court 01

Throw ball court 01

Kabaddi court 01 Sports room- 01,

Washrooms for sports students Badminton court - 01,

Gymnasium 01

Indoor Hall for Chess and Carom

Cultural Activities: We have ensured that students indulge in cultural activities round the academic year

The college has created several clubs and associations such as Literary Club, Fine-arts Association to promote the interest in cultural events among the students. The auditorium facilities are provided for those activities Every academic year the freshers day is celebrated to the newly admitted students and an opportunity is given to showcase their talents

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

60.04

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a diverse active collection of more than 12600 books which ranges from subject textbooks to general knowledge books, competitive examination books, encyclopedias, dictionaries, handbooks, etc Open access system is in practice Books are issued against two borrowers' tickets Book Bank facility available Daily issue system is in practice. The collection of the library are bar coded The collection of the library is automated using EASYLIB software 4.4.3 version. The library is automated since 2010 Software has the provision for cataloguing and accessioning, circulation, OPAC, setup and security, membership details, periodicals entry, report generation, digital library provision, etc. The books can be searched using through keywords, author, title, etc. Electronic Online Public Access Catalogue is available within the campus Using the software we can generate the customised reports, circulation statistics, etc. The annual stock verification is also done through the software. Subscribes N_LIST database of UGC INFLIBNET which covers more than 6000 e-journals and more than 600000 e-books in addition to access to National Digital Library India collection Library maintains 'UGC Network Resource Center' with dedicated 6 computers to the users Free internet access facilities to all users. Book exhibition conducted during the Librarian's Day celebration. General knowledge competition is conducted in connection with Librarian's Day

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

27129.70

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has updated its IT facilities with internet connection, bandwidth, LCD projectors, photocopiers, scanners, printers, licensed software, server, facility for online admission, UPS batteries, windows operating system and college website. The college has upgraded the internet connection

bandwidth from 20 MBPS to 100 MBPS. The IT facilities including wifi are made use of by faculty members who constantly keep themselves updated regarding the latest technological advancements that are introduced in the college.

The college campus has setup 3 wifi access points, each access point can be used by 12 internet users at a time. The teaching and learning process is enhanced using ICT tools. The students, teachers and nonteaching staff are encouraged to use academic and administrative software. The classrooms are well equipped with ICT facilities to create a more effective teaching-learning environment. The library is automated using EASYLIB software. In addition to physical books the library subscribes to N-LIST database which covers more than 6,000 e-journals and more than 6,00,000 e-books in addition to NDLI database.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

5.67

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college is managed by the Women's National Education Society which takes care of the college in respect of maintenance. The Management has its own procedures for the maintenance. The college has College Development Council (CDC) which prepares annual requirements at the beginning of the academic year and submits the same to the Management to fulfill the requirements.

Physical and Academic facilities

There are 11 class rooms, 1 Principal chamber, 1 office, 3 staff rooms, 1 Library, 1 sports room, 1 alumni room, 2 auditoriums, 1 ladies common room, sufficient toilets, etc are maintained by the Management. Regular cleaning and maintenance of class rooms are carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the ministerial staff appointed by the Management. The wooden furniture in the classroom retains their heritage look. For the enhancement of teaching learning process the college is effectively using 11 LCD projectors, 1 public address system with 27 speakers. Any need for additional infrastructure/maintenance of the same are made good by the Management The college has two computer laboratories with high speed internet connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

26

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
---	--------------------------

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	C. Any 2 of the above
--	------------------------------

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students of our College participate in decision-making bodies of the college. They participate in the academic, administrative bodies/committees within the purview of the institution and contribute for the development of the institution. The college has setup councils/cells and associations.

The principal nominates a faculty as the Students Union Council advisor and cell incharge. The election is conducted various post through e-voting system. The Students Union Council members like joint secretary, sports secretary, fine arts secretary and student representatives for various associations/cells are nominated. The meetings are held on regular intervals and decisions with regard to the college activities are taken. The college conducts various competitions in cultural as well as sports at college level and inter-collegiate levels. The participation of our students in intercollegiate activities promotes the image of the college in the society to a greater extent. Many of our students engage themselves in NSS activities and organize awareness programs regarding health, education, cleanliness, community development, etc.. They also organize departmental fests, programs, study tours, celebrating national festivals and birth anniversaries of national leaders. Students also keep in touch with the alumnae to conduct various programmes jointly. Opinions, suggestions, views, recommendations and feedbacks of the students are given due importance with proper acknowledgement as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumnae are the strength of any institution. The Association is registered under the Society's Registration Act, 1960. The Association functions independently in accordance Society's Act. It conducts Annual General Body meeting every year and 4 Managing Council meetings as per the statute. As per the statute, Principal is the ex-officio member. The association consists of ; A President, Two Vice- Presidents, A Secretary, A Joint secretary, A Treasurer, The Alumni Association President is a member in the IQAC of the college. A great support is given by the alumni for the collection of funds for extra-curricular activities like fests, sports, camps, etc The alumni association conducts activities like Besant Premier League (BPL) , Besantdonji Dina. The association also conducts the social activities such as blood donation camps, donating to the needy, participation in Swachh Bharath Abhiyan, etc The social concern of the association is reflected by the visit of the association to the different orphanage homes and spending their time with the inmates and donating the daily requirements of them. Since the alumnae of our college are placed in industries, educational institutions, business fields, media industry, academia and social work. They come forward to collect the funds and award scholarships to the needy students to pursue their education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision</p> <p>Besant Evening College aims to live up to the expectation of students who make it their first choice, for the pursuit of higher education and to attain academic excellence. Besant Evening College strives to enrich the lives of its students with programmes, curricular and co-curricular, which will bring out the best in them and help them to strike a balance between learning and earning simultaneously. Students of the college are helped to realize that learning is a lifelong process and that they have a responsibility to the society and the nation at large.</p> <p>Mission</p> <ul style="list-style-type: none"> • To reach out to students from all strata of society • To strive to provide an affordable and unparalleled learning experience • to guide the students to achieve their chosen goals • to provide an opportunity for an additional professional qualification <p>Core Values</p> <ul style="list-style-type: none"> • Giving our best professionally 	

- Being people centered and accessible
- To uphold integrity
- To appreciate diversity of background and strength
- Embrace change

Institution functions in tune with vision, mission and core values, and managed by Woman's National Education Society.

Governing Council is apex decision making body. The Managing Council directs for the functioning of institution. Institution works based Perspective plans executed by various committees formed.

File Description	Documents
Paste link for additional information	https://bec.besant.edu.in/en/naaciqac/igac-and-minutes-meetings/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

We believe that, success of any institution depends upon team work

- The Decentralized governance model is evident in every activity of Institution
- Responsibilities of administering is assigned by Principal to each faculty, which results in effective leadership.
- Various activities are planned by Principal and IQAC along with faculties, at the time of commencement of semesters.
- Departments prepare annual action plans.
- Concerned conveners organize programmes as per schedule, with the consent of Principal and IQAC
- To develop leadership quality and to co-ordinate programmes, the student union council is formed every year with various office bearers and class representatives.
- As per the college calendar, programmes are conducted by the respective conveners.
- Quality policies and plans are implemented by Principal through various administrative committees: IQAC, CDC,

Examination Committee, Student Union Council, Staff Council, Library Advisory Committee, Research & Development Cell, Sports Committee, Equal opportunity Cell, Anti-drug Cell, Grievance Redressal Cell, Fine arts Association, Women Cell, etc.

- Admission, scholarships, fee collection, examination related issues, etc are taken care by staff members.
- Class advisors and mentors take care of students' progression
- The College Development Council members address any issues concerning fund, development, learning process, infrastructure and so on.
-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To ensure quality in education the perspective institutional plans are developed by Principal along with IQAC, CDC, faculties and student representatives. This is prepared in consideration of the needs of students, dynamism in the field of education, demands upon the time, space, economic factors so as to improve academic and support facilities.

Specific objectives and goals of Perspective Plan 2016-25:

- Encourage students and staff to attend maximum National/International seminars, workshops, conferences, etc
- ICT enabled teaching-learning.
- Women's cell.
- Improving in-house publication Global Research Review
- ANVESHAN- PG Students Research Conclave
- Arrange research related intellectual deliberations with experts through R&D Cell
- In-house coaching for professional courses like CA/CS
- Strengthening alumni association
- Publications of books with ISBN
- Improve PG student strength

- Strengthening of Placement cell and improvement the placement services.
- Strengthen research facilities and motivate faculty to involve in research by undertaking Major and Minor research projects, publishing research papers in reputed journals.
- Organize State/National level seminars/webinars/conferences/workshops on research and quality related themes.
- Increase the participation of students in research through field projects, in-house projects.
- Improve library services through access to more e-resources.
- Mangalore University's grant for research centre
- Biometric attendance for staff.
- 100% faculty Doctorates by 2025
- Motivate students for UGC NET/K-SET

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://bec.besant.edu.in/en/administrati on/institutional-development-plan-2016-25/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of college reflects democratic character and shared responsibilities with which governance takes place.

- College is managed by Women's National Education Society
- College Development Council acts as link between Management and College
- Principal is assisted by faculty in charges of Cells and Associations followed by HODs and faculties
- Office superintendent is assisted by support staff monitors all official activities of college in consultation with Principal.
- IQAC ensures a quality teaching and learning environment in the college.
- Procedures for recruitment, promotional policies as well

as grievance redressal mechanism are specified in service rules formed by Governing Council (GC).

- Governing Body under leadership of President gives directions for administration and decision-making, financial transactions, development and quality assurance.
- Governing Body nominates Correspondent who is direct link between GC and College.
- College also form Managing Council.
- Librarian monitors all functioning of the library who is assisted by a library assistants and attendants.
- Physical director takes care of sports and games
- The first appellate authority in the college is Principal
- IQAC plays a key role in assessing and assuring quality in the teaching- learning and evaluation process.
- Administrative staff is characterised by a well-defined organisational structure, according to Department of Collegiate Education of GoK.

File Description	Documents
Paste link for additional information	https://bec.besant.edu.in/en/administration/code-conduct-staff/
Link to Organogram of the Institution webpage	https://bec.besant.edu.in/en/administration/organogram-college/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution concentrates on creating an environment which aids in boosting teaching and non-teaching staff to work enthusiastically and to achieve overall growth of the institution. College implements several policies that support welfare of teaching and non- teaching staff.

- 15 CLs, 2 RH and 20 Commuted Leaves per year.
- 10 days EL for vacation staff and 30 days EL for the non-vacation staff which can be encashed on accumulation.
- SCL for university works and OOD for seminars, workshop or research works
- Maternity leave 180 days is provided to female employees.
- Paternity Leave of 15 days is provided to male employees up to 2 children
- ESI benefits for Female employees
- Incentives for small families as per Govt rules
- Death cum Retirement Gratuity (DCRG) is provided
- Gratuity, PF and group insurance benefits as per Government regulation.
- Financial assistance for workshops, conferences and seminars.
- Regular promotion and other monetary benefits
- PhD increment facility is provided
- Career Advancement Scheme for teaching staff
- Canteen food at nominal rate.
- Computer and internet facilities
- CCTV Cameras for security
- Research facilities for pursuing PhD.
- Counsellor to address mental stress and other related issues
- Group Insurance Scheme at low premium.
- Wi-Fi/LAN enabled access to e-resources at Library.

File Description	Documents
Paste link for additional information	file:///C:/Users/besant%60/Downloads/Leave_Benefit.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**Teaching staff:**

Performance Based Assessment System(PBAS) is monitored by college. Performance appraisal reports provide good feedback to faculty and help them in understanding the changing needs of society.

The PBAS for teaching faculty is based on three categories of the UGC guidelines:

Category 1- Teaching-Learning and evaluation related activities

Category 2 - Professional development, Co-curricular and extension activities

Category 3 - Research and academic contribution

- HoD monitors the working of faculty members of the department
- Workload is distributed as per Government rules prescribed from time to time
- The faculty members have to submit Work Dairy to HOD at the end of week for verification
- At the end of every month all faculty members including HOD have to submit the same to Principal for verification

- University exam results are scrutinized and evaluated
- The performance based on responsibilities assigned for curricular and extra-curricular activities, relation with students, colleagues and administrative staff are also considered.
- Performance appraisal used for Career Advancement Scheme (CAS)
- Principal also collects feedback from students directly.

Non-teaching staff

- Performances of non-teaching staff are evaluated on the basis of self-appraisal
- Feedback and suggestions also collected from students.
- Serious lapses are brought to the notice of Management for necessary action

File Description	Documents
Paste link for additional information	file:///C:/Users/besant%60/Downloads/Work_Dairy_and_Self_Appraisal%20(2).pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has established mechanism for conducting internal and external audits on financial transaction every year to ensure financial compliances. Internal audit is conducted by principal on regular basis by verifying documents related to all recurring and non-recurring expenses.

Internal audit:

- Before commencement of every financial year, Principal submits a proposal on budget allocation by considering suggestions made by HODs.
- Budget includes recurring expenses such as salary, electricity, maintenance cost, stationary, consumable charges etc, and non-recurring expenses like purchase of computer, laptop and developmental expenses.
- The expenses will be monitored by accounts section by

verifying bills and vouchers. If any discrepancy is found the same is brought to the notice of the Management.

Internal audit:

Accounts of the college are audited by the external auditor, Mr M R Kamath of Mangalore, a Chartered Accountant appointed by the Management. Once the financial year is completed all books of accounts along with pass book, bank reconciliation statements and vouchers are scrutinized by the external auditors. Objections and clarifications if any during audit are promptly addressed.

In addition to this, audit section of Department of Collegiate Education, GoK also visits college for audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college is a grant-in-aid institute by GoK. Both Aided and Unaided staff working in college, where as salary of aided staff paid by Govt., and for unaided staff is paid by

Management.

Fund mobilisation:

- Funds from its stakeholders
- Tuition Fee and other Fees from BCom and MCom programmes
- Conduct meeting for planning income and expenditure of the college for forthcoming year, supervised by Principal.
- Sponsorships from donors, philanthropists, alumnae, faculty members, etc towards scholarships and organising various programmes.

Optimum utilization:

On priority and advise of CDC, funds are utilized for infrastructural development and beautification, ICT device and up gradation, student development and necessary equipment for skill-based courses.

- Prepared policies for effective implementation and optimal utilization of resources.
- Budgetary allocations are made on various heads of expenditure in consultation with CDC. College being managed by the private Management, it significantly contributes to the purchase of equipment, infrastructure development and academic programmes by investing its own share.
- Budget utilized optimally for providing best academic and infrastructure facilities, organizing curricular, co-curricular and extracurricular activities, scholarships, concessions, cash awards and prizes to achievers in academic, sports, maintenance, unaided staff salary etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

IQAC is consistently working on, to magnify quality culture.

- IQAC monitors implementation of vision and mission of the college
- Prepares perspective plan of development for the college and executes it in a strategic plan.
- It has been trying to institutionalize quality assurance strategies such as Academic and Administrative Audit, encouragement for organizing and participating in research and publication activities, in house coaching for professional courses such as CA and CS, arranging coaching for bank exams
- Invited lectures by experts
- Internal teaching-learning evaluation
- Strengthening extension activities, forming committees for curricular and co-curricular activities, organizing quality programme for overall development of students,
- Motivating for courses in 'MOOCs' platform, encouraging faculties to publish articles/books.

Two such practices institutionalized as a result of IQAC are;

Strengthening of Research Culture:

- Organizes intellectual lectures on research methodology by experts
- Organizing seminars and workshops to encourage research on emerging issues such as ANVESHAN, where students present papers, and 3 best papers are awarded.
- Seminar expanded to National and International levels.

Feedback Mechanism:

IQAC has implemented a feedback system for students based on institutional parameters such as infrastructural and facilities, curriculum delivery and pedagogy, discipline and environment, staff, library facilities, and so on, for constructive self-assessment.

File Description	Documents
Paste link for additional information	file:///C:/Users/besant%60/Downloads/Student_feedback_2020-21.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

College has secured 'B' grade in the 2nd cycle of NAAC Re-accreditation in 2015. The approach of IQAC has always been focused on learner-centric. Teaching learning process is designed to assess and evaluate it from time to time. Accordingly, IQAC complements the Teaching, learning activities and modify after taking review and suggestions. In order to perceive learning outcomes, the IQAC periodically reviews activities and suggests gradual expansion and upgradation:

- Classes with ICT facilities
- Regular Academic & Administrative Audit
- Bridge course for students.
- Mentoring system
- Guest lectures, seminars and industrial visits
- Remedial classes for slow learners.
- Evaluation of Feedback from stakeholders
- Installation of CCTV
- MOU with KVC academy for CA/CS coaching
- Student exchange programmes

Professional batch Scheme:

- Scheme has attracted the CA/CS with BCom aspirants
- KVC provide coaching for CA-CPT, CA foundation, CS foundation, CSEET and CA.

Application of technology in education scheme:

- Google Meet, Google classroom and other learning tools.
- Effective online classes.
- Uploading recorded classes to college website.
- Students working in cloud platform through mobile technologies.

A two way process of teaching-learning is in place where as the teachers act as facilitators who give insights on the course through use of ICT, PPT, video and Google class rooms, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As conscious society we all know that gender equity promotes balanced development and sustainable society. College takes initiatives and actions for creating safe secure and helathy campus atmosphere.

Safety and Security

The college has a dedicated women and anti sexual harassment cell to solve the problems of students. During the general orientation students are made aware of the rules and regulations of the college. Womens's cell organises guest lectures and awareness programmes related to women's problems.

CC cameras are installed in prominent places and the round the clock facility is also available in the campus. This year on the backdrop of Covid 19 situation a guest lecture is arranged on 12.03.2021 on the topic Gender equity.

Counselling

At the beginning of the academic year principal nominates counsellors to help the students to solve their problems like health issues stress etc. The college has MOU with a professional counsellor and he helps the students if necessary.

Common Room

A Seperate common room is provided for girl students in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	file:///C:/Users/besant%60/Downloads/7.1.1_Geo_Tagged_Photos%20(1).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The college is situated in the mangalore city corporation area and bounded by the rules of the corporation area and bounded by the rules of the corporation. waste bins are kept in prominent places and the solid waste collected is disposed through mangalore city corporation

Liquid Waste Management

Liquid waste generated in the canteen is disposed through Mangalore city corporation. The dry waste which includes paper, cardboard, plastics, old batteries etc are given to scrap at the end of the year.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	file:///C:/Users/besant%60/Downloads/7.1.3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is playing the effective role to maintain the peace and National integration. The college conducts different activities for inculcating the values of tolerance, harmony towards cultural diversities.

- The college has code of conduct for both staff and students which has to be followed by each one of them irrespective of their cultural, regional, linguistic and other diversities.
- The college conducts traditional day every year. It contributes a sense of comfort and belongingness. It brings students of different classes/communities together and enable them to connect with each other. This tradition re-enforces values such as freedom, faith integrity, personal responsibilities, a strong work ethic

and values of being selflessness.

- The Tulsi pooja, Ayudha Pooja and Sharada Pooja are important celebrations organised by Alumni association.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college encourages its stakeholders to become good citizens. Several programmes are conducted to inculcate Patriotism, Nationality, civic sense etc.

Constitution Day

The Constitution day is celebrated in India on 26th Nov every year. The day is celebrated to create awareness among students regarding the constitutional rights and duties of citizens of the country. The talks are arranged and the pledge is taken by the staff and students during the occasion.

National voters Day

This day is celebrated on Jan 25 every year to encourage the young voters to take part in the political process,

Independence Day

This day is celebrated to develop patriotism among the citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college management women's National Education Society celebrated all National commemorative days in the campus by bringing together all the Besant institutions. Every year the management members, the staff, office bearers of parent Teacher Association, Alumni Association and students of all the institutions attend the programme. Due to covid -19 pandemic the year we celebrated following commemorative days.

Founders day

Dr. Annie Besant the empire of the liberation of women and empowerment through education is the founder of our institution. Dr. Annie Besant laid foundation stone to our first institution in the year 1918. In remembrance of Dr, Annie Besant's contribution to our institution the birth day of Dr. Annie Besant is observed as founders day, This year founders day is celebrated on 1st october 2020.

Yogasana and Meditation

A guest lecture is arranged on the topic yogasana and meditation on 09.01.2021.

Republic Day

Republic Day is celebrated on 26th January 2021. The National flag is unfurled by the chief guest. It is a day to cherish the memories of India becoming a socialist democratic republic.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

Title:Best practice: promotion of Universal values and culture among students

Objectives:

To inculcate universal values like promotion of truth Selflessness, generosity, Nationalism, Patriotism, Sadbhavana and such other values.

The Context:

Now a days it is observed that human values are deteriorating among people. So special attention is to be given to instill these values.

The Practice

This year the college has celebrated the following days:

- i) Independence Day
- ii) Republic Day
- iii) Founders Day
- iv) National Voters Day
- v) Constitutional Day
- vi) Arranged a talk on yogasana & meditation
- vii) Arranged a talk on gender equity

Evidence of Success

Due to covid 19 Pandemic the participation of the students in these programmes are limited.

Problems Encountered

Covid 19 Pandemic.

Best practice 2 :Online Classes

1. Title of the practice: Online Classes

2. Objectives of the practice:

- To continue learning and to deliver the course content to learners.

3. The Context:

After the closure of the colleges due to covid-19 facilitate learning process online classes were conducted.

4. The Practice:

- Online classes are conducted using Google meet, zoom etc. To achieve learning goals.

5. Evidence of Success:

Online classes helped the students who are earning while learning. Due to the poor attendance of the students the

success was limited.

6. Problems encountered:

- Teachers were unable to assess students understanding during online learning.
- The atmosphere of face to face meeting is lost.
- Poor Audio/Video quality in some locality due to poor internet.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The visionary leader, Shri Manel Srinivas Nayak, the founder president of Besant Evening College visualized the need to start an Evening College to those who are unable to continue education in the day time due to poverty and other commitments. These young men and women who aspire for higher education need to be given an opportunity to continue education. It is with this backdrop, Besant Evening College came into existence in 1976 with a motto "Learn while you Earn". This is the unique feature of the education system which helps the youth to establish in life. Through this, the college is filling the gap between haves and have not's in the society in terms of higher education with affordable fee structure. The college caters the needs of the students from all strata of society and to strive to provide an unparalleled learning experience that leads the students to their chosen goals. This also helps the students to strike a balance between learning and earning simultaneously without missing the college atmosphere through various curricular and co-curricular activities. This motivates the youth to become independent, earning, responsible citizens as well as the entrepreneurs of the future.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for the next academic year

- To motivate faculty members for FDP programme.
- To increase Ph.D enrollment
- To increase Alumni and Industry interaction
- To register Allumni Association under Karnataka Society's Registration Act 1960
- To apply for NAAC Accreditation Cycle 3 and get accreditation
- Continue ANVESHAN- PG students' Research Conclave
- Publish proceedings of the ANVESHAN 2021 with ISBN