



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	BESANT EVENING COLLEGE
Name of the head of the Institution	Dr Lakshminarayana Bhat A
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08242491204
Mobile no.	9481976995
Registered Email	besant_eveningcollege@yahoo.co.in
Alternate Email	iqacbec@gmail.com
Address	Mahatma Gandhi Road
City/Town	Mangalore
State/UT	Karnataka
Pincode	575003
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr Vasappa Gowda
Phone no/Alternate Phone no.	08242491204
Mobile no.	9448150365
Registered Email	vasgowda@yahoo.co.in
Alternate Email	vasappagowda@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://bec.besant.edu.in/documents/280/AQAR_2017-18_Resubmitted_Document-Final.pdf
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes http://bec.besant.edu.in/documents/228/Calendar_2018-19.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.32	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC

10-Apr-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Personality Development	10-Oct-2018	45

	1	
Kotak Mahindra career guidance	03-Oct-2018 1	64
Writing Skills by Devanatha Kalkura	27-Aug-2018 1	62
Industrial visit- KMF & Planetorium	14-Sep-2018 1	42
Librarians Day, Annual Book Exhibition and General Knowledge Competition to develop Reading culture	13-Aug-2018 3	320
Mr. M Dinesh Nayak spoke on	27-Jul-2018 1	144
Scholarships for Higher Education- By: K. Narayan Nayak	25-Jul-2018 1	242
Preliminary Recruitment in GIC Health insurance sector.- By Sandeep.U	20-Jul-2018 1	120
Population problems and control	11-Jul-2018 1	142
Awareness on Road Safety	04-Jul-2018 1	160
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Govt	2019 365	22537121
Institution	Salary	Management	2019 365	2932273
Institution	Scholarship	PTA	2019 365	6000
Institution	Scholarship	Alumni	2019 365	4000
Institution	Scholarship	Management	2019 365	11000
Institution	Scholarship-SC/ST	State Govt	2019 365	275375
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Research and Development Cell programme: Research in Search of New Knowledge, Methods and Methodology for Social Science by Dr Abubokkar Siddiq on 02 November, 2018	
YUGAO 2K19 -Inter Collegiate variety entertainment competition on 19-20 February, 2019	
ANVESHAN-2019- Inter Collegiate PG students Research Conclave on 23 February, 2019	
Add on course on Basics of Computers from 04 February, 2019 and Certificate course on Spoken and Written English from 13 May, 2019	
A personality development programme on "Innovative & Constructive Management" on 16 March, 2019 by Mr Pavanajaya, industrialist	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
The college has conducted various outreach programmes through National Service Scheme of the college	Conducted cleanliness programme in collaboration with Ramakrishna Mission as part of Swacch Bharat Abhiyan. Conducted NSS annual camp at Govanithashram at Pavor
Library & Information Center; chalked out various awareness programmes at the beginning of the year	Conducted orientation programmes to the students at the beginning of the year. Brought awareness about the e-resources useful for academic purposes. So the students are benefited to access the

	information to write the research papers.
R D Cell planned to organise an invited talk on research	Arranged a talk on 'Research in Search of New Knowledge Methods and Methodology for Social Science' which encouraged the students get into the research activities and to develop the writing skills
ANVESHAN- Intercollegiate PG students Research Conclave	Conducted a seminar for the PG students. More than participants were participated from various colleges. two tracks are arranged to present the papers. For each tracks experts are invited as moderators to evaluate the paper presenters. The moderators have given the tips to each student for the improvement in future. Three top paper presenters were selected for the final presentation. The final presentation was evaluated by three experts to finalise the prizes.. The college has got appreciation for organising such competition. This seminar has encouraged the our PG students and other college students write research articles in the future
Active Alumni Association	Conducted Blood Donation camps in collaboration with Kasturb Medical College, Mangalore and collected units of blood. The Alumni Association also conducted Besant Premier League (BPL) Cricket match which helped the college to strengthen the alumni association which contribute towards the development of the college
Feedback mechanism from students, parents and alumni	The feedback from the students, parents, alumni and employers helped to co-ordinate all the programmes of the collegewhich helps for the all-round development of the students
Financial Support from Staff, Alumni and PTA	The staff of the college are awarding the scholarship called 'Munnade' to the meritorious students. The staff also bear the fees of the poor and deserving students. The alumni association awards the scholarships to meritorious students every year. The PTA contributes towards the student fees as well as to conduct various programmes in the college. Management Scholarships
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	11-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has Management Information System 1. The office is automated using software. The student database is created where in all the information is fed into the system 2. The college provides Mass Message Service (MMS) to the students and staff to reach important messages at a faster rate 3. The admission process is also automated 4. The library is automated using EASYLIB software 4.3.3 version. 5. Biometrics system for the staff is initiated 6. The college has maintained the Close Circuit Camera (CCC) to take care of the activities of the staff and students 7. The college also maintains TV to display the events, news and messages to the students and staff 8. The college conducts Academic and Administrative Audit (AAA) twice in a year. So all the activities are conducted as per the events mentioned in the college calendar 9. The college has a vibrant IQAC which has the representatives from the management, social works, industry, academic field, parents, alumni, students and staff. It guides the college in a systematic way. The college communicates all the plan of action and gets the approval from the IQAC and executes the programme 10. The accounts of the college are audited annually by the certified chartered accountants 11. The Mangalore University every year conducts inspection for the renewal of affiliations 12. The Regional office of the Department of Collegiate Education, Govt of Karnataka conducts inspections from time to time 13. The principal of the college acts as a liaison office to</p>

the Management, parents, alumni, students and staff 14. The management of the college is taking care of the administrative work.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution being affiliated to Mangalore University adheres to the syllabus prescribed by the university in letter and spirit and we have a very foolproof, highly effective system in place to implement, monitor and document the curriculum delivery. The college is equipped with highly experienced, skilled and research oriented faculty to cater to the curricular and co-curricular needs of the students. Besides, for the holistic development of the students and also to nurture them to meet the future needs of the job market, the college often holds guest lectures by industry leaders and renowned visionaries to impart insights to the students. Short term certificate courses and add-on courses were conducted concurrently for the benefit of the students to provide them a platform keeps them abreast of the developments that are taking place in the domain of their chosen course of study. The Internal Quality Assurance Cell in consultation with all the stake holders prepares the blue print of the strategy to be adopted in delivering the curriculum and passes it on to the individual departments for further action. At the commencement of the academic year orientation programme was conducted to apprise the students and parents of the variety of resources, facilities and services available to the students. ICT enabled learning system was adopted to deliver curriculum. The college has well established central library which provides books and also E-resources of knowledge. Lesson plans are drawn out that includes course objectives, course topics and the expected outcomes in consonance with the vision of the institution. A distinction is made between slow learners and advanced learners among the students based on their performance in the internal assessment tests and remedial classes are conducted to bring slow learners on par with the advanced learners and are engaged more and more in seminars and conferences to satiate their urge to gain excellence. The counseling facility was also made available to the needy. The contact numbers of the teachers was provided to the students and vice-versa to seek the last mile clarity.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basic Computers	Nil	04/02/2019	17	Employability	Skill Development
Spoken/Written English	Nil	13/05/2019	20	Employability/ Entrepreneurship	Improve communication Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

No Data Entered/Not Applicable !!!

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Leadership Team Building	02/07/2018
MCom	Stress Management	01/01/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	37	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basic Computers	04/02/2019	17
Spoken/Written English	13/05/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

It is an undeniable fact that in an ever changing world it is very essential that the educational institutions need to be very responsive and proactive to keep pace with the needs of the students if it has to survive and to thrive. To achieve this objective the institution has to have a robust process of feedback gathering system in place the analyses of which will apprise us the gap between what the students need and what is delivered and help us in tweaking the curriculum to fill the gap. There are multiple dimensions to feedback gathering students, parents, alumni, employers and staff. Primarily the students are given a questionnaire at the end of each the academic year and asked to answer the questions therein without the intervention of the faculty. Students are at liberty to express their view points without any fear or favour. The responses

reach the principals desk and strict confidentiality is maintained with regard to this process so that the students are in no way ill-treated for their frankness. Further these responses reach the IQAC for their analyses and to suggest course correction as appropriate. Incompetency or callousness on the part of any faculty is viewed seriously. The parents are also contacted from time to time to exhort them to elicit information regarding the day to today teaching/learning process in the college and also the co-curricular and extra-curricular activities and to know the satisfaction levels of their wards. The shortcomings, if any are taken note off and appropriate corrective measures are initiated in consultation with the IQAC. Besides, similar exercise is also carried out during the Parent-Teacher meetings, meetings with the alumni and also with the industry leaders of the region. In fact, industry leaders' opinion is paramount because ultimately, it is they who are the prospective employers of these students graduating from our college. Based on the inputs received from various stake holders, the mode and method of teaching is revised and quality up gradation is effected to meet the expectation of the student community.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Taxation	50	12	12
BCom	Commerce & Management	160	88	88
BA	History Economics Political Science	90	19	19
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	233	32	12	3	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	7	2	11	0	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System has emerged as a strong response to the plight of students at risk. Before starting the mentoring skills it is essential to understand the mentee, in order to understand mentee, listening is very essential. Besant Evening College has a highly-efficient Mentoring system through which a group of 10-20 students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extra-curricular activities. As majority of the students in the college are working, the mentors guide them for the better prospects of their professional and personal life. A mentor is a faculty member of the college who is committed to the success of the students and reflection with individual students. The mentor is not necessarily someone a student knows well, but someone from whom the student can learn, a confidential advocate with an opportunity to transform the student's personality. Mentors help students realize their dreams and assist them in acquiring skills that can be used not only in their academics, but also in their personal life. Evening college can be a challenging prospect for new students, whether they enrol immediately after PUC/Degree or after having worked for a few years. Students at our colleges face many hurdles, and mentors help them to overcome it by timely reaching out to them at their time of need. The mentoring system of our college ensures that the students make use of all the learning resources available to them in the college and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the following functions- • Mentors are assigned to monitor and guide students all through their college life. • Mentors coordinate with the parents regarding the progress of the students. • Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. Faculty members interact with students on regular basis to know their well beings and problems. They also provide them with proper guidance as and when required so that they face and overcome their problems relating to both college and personal life. Certain students who require counselling are provided with the same. There is a cordial relationship between the mentor and mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
265	15	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	2	0	2	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	MC	2,4	09/01/2019	04/05/2019
MCom	MC	1,3	16/07/2018	10/12/2018
BCom	BCM	2,4,6	30/11/2018	30/03/2019

BCom	BCM	1,3,5	25/06/2018	15/10/2018
BA	BAS	2,4,6	30/11/2018	30/03/2019
BA	BAS	1,3,5	25/06/2018	15/10/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of student performance is an integral part of teaching and learning process. In the college there is a Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. Students are made aware of the evaluation process through the following initiatives:-

- The orientation programmes at the beginning of the semester is organised for the students where in the principal and faculty members address students.
- Academic Calendar with Internal Assessment Exam dates
- Display in the College and Department Notice Board

The college has a structured mechanism for continuous Internal Evaluation. It provides brain storming session to the newly joined students of the college. ? Bridge courses are conducted in the form of orientation and interaction between the students and faculty in the beginning of the year. ? The college has developed the culture of maintaining departmental library, in addition to the central library, which provides additional books to the students to inculcate the habit of reading more books for their knowledge. ? Students are given assignments, seminar presentations and two internal assessment examinations to continuously evaluate their performance. ? Based on the performance, the students are categorised as Slow Learners and Advance Learners. ? Slow learners are provided with extra classes to enhance their learning capacity. They are also provided with printed materials and online references. ? Advanced learners are provided with advanced learning materials and are also encouraged to take up sessions for the junior level students and also to slow learners. ? Topics beyond the syllabus but pertaining to the present scenario relating to the subjects are discussed in the class to make the students more competent. ? Various scholarships and appreciation certificates are provided to the students by the management, Alumni Association and PTA of the college in order to encourage them in their academic activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is affiliated to Mangalore University hence it follows the calendar of events such as opening and closing dates of the semesters, dates of internal assessment examinations and public holidays as prescribed by the university. The college prepares its annual calendar based on the university calendar but also includes curricular and co-curricular activities which are to be conducted in the college during the year. For this purpose staff meeting headed by the principal will be conducted well in advance. Departmental meetings will be conducted for subject allocation among the staff members and time tables for every class will be prepared before the commencement of the semester. The Academic calendar also includes various activities to be conducted by the college such as:

- Inter class competitions,
- Departmental guest lectures,
- Auspicious celebrations,
- Inter collegiate competition,
- Seminars,
- Internal examinations,
- Sports day
- College day,
- Industrial visits,
- Study tour
- Activities of the Alumni Association.

Internal assessment evaluation and marks submission dates are finalised by the principal in the staff meeting. Internal assessment marks, EC and CC marks are finalised by the respective faculty members and association heads which are submitted to the person in-charge within the finalised dates.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://bec.besant.edu.in/documents/281/2.6.1_PO_CO_PSO-2018-19_oyFxqrb.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MCM	MCom	Taxation	20	20	100
BCM	BCom	Commerce & Management	36	22	66.11
BAS	BA	History Economics Political Science	10	8	80
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://bec.besant.edu.in/documents/277/Student_Satisfaction_Survey-2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights	MCom	06/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of PG Studies in Commerce	2
Dept of PG Studies in Commerce- Global Research Review	1
Dept. of Library and Information Science	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	7	4	20
Presented papers	0	0	0	5

Resource persons	0	0	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Annual Camp	NSS Unit of the College with Govanithashrama	6	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bhat	NSS Besant Evening College Ramakrishna Mission	Cleaning of Roads Gandhi Park	3	25
Swachh Mangalore	NSS Besant Evening College Ramakrishna Mission	Cleaning near KPT	2	28
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	MCom Students	Management Contribution	120
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details		
No Data Entered/Not Applicable !!!				
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
KVC Academy	02/05/2019	CA/CS Coaching	2
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	450000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EASYLIB	Fully	3.8R4	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17448	2560615	198	41728	17646	2602343
Reference Books	437	295557	4	1774	441	297331
e-Books	3150000	0	0	0	3150000	0
Journals	30	15000	0	0	30	15000
e-Journals	6000	0	0	0	6000	0
Digital Database	1	0	0	0	1	0

Library Automation	1	0	0	0	1	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	85	59	0	10	0	6	5	20	5
Added	0	0	0	0	0	0	0	0	0
Total	85	59	0	10	0	6	5	20	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
275000	263197	200000	200000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In terms of infrastructure, the college is endowed with well established class rooms, library, seminar hall, gymnasium, play ground, LCD projectors, fully equipped auditorium, parking facilities, CCTV, computer lab, college canteen, NSS room, sports room, auditorium and language laboratory The teaching-learning process is facilitated in 17 class rooms, one specialized language laboratory, two computer laboratories with high speed internet connectivity and a fully developed library. The class rooms facilitate a blend of traditional (black board and podium for faculty) and modern modes of teaching with technological aids such as LCD projectors. The class-rooms retain their heritage look with wooden furniture. The classrooms allows for spaces where students can enjoy the

view in their leisure time. One seminar hall is used for conducting seminars, group discussion, lectures etc. The college has set up one language lab. It enables students to learn better pronunciation through stress on word accent, intonation and rhythm. The college has two computer laboratories. All the computers in the centers are provided with the latest updated software and hardware. Internet, printing and scanning facilities are also available through network. The college is endowed with eighty five computers, nine printers, one camera, five mikes one video players, four collar mike, two photocopy machines, one web camera, two scanner machines, one audio player, one computer speaker, eleven projectors and twenty four CCTV. The college takes pride in being a differently-able friendly campus with lifts and special ladies washrooms in the building. The college also has the rest room facility for female students.

College has a fully equipped auditorium with seating capacity of over 1500 persons. It is extensively used by the students for extra-curricular activities and for hosting functions of the college. College auditorium is the stage for numerous important programmes throughout the year. It has an advanced light and sound system that is managed by specially designated support staff along with the students. It is equipped with a large stage, green room, rest room with attached wash room facility, comfortable seating and a podium. The college canteen is a popular meeting place and place for exchanging information. It is having the seating capacity of over seventy five people. The canteen provides snacks, drinks and lunch at subsidized rates. Students of Besant evening college are well known for their unique and innovative practices through NSS unit. There are regular NSS activities and special annual camps are conducted in the adopted villages. College has well established NSS room. The College has taken measures to address the need for vigilance and security. The campus is CCTV-enabled to cater to the safety requirements of a well endowed and equipped campus receiving a huge footfall. The CCTV has fixed in major areas of college campus. The college has its own fulltime support staff, electrician, and sweepers to maintain the cleanliness in the campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Backward community welfare scheme 2. Arivuyojana loan scholarship 3. PTA Scholarship 4. Student welfare fund scholarship 5. Sanchihonnamma scholarship 6. Management scholarship 7. SC/ST scholarship 8. Munnade UGC Teachers scholarship	81	297375
Financial Support from Other Sources			
a) National	Nil	0	0

b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	03/10/2018	49	Subject Faculty
Bridge Courses	18/07/2018	265	Subject Faculty
Yoga	21/06/2019	30	Professional Guest
Value education	06/08/2018	265	Subject Faculty
Personal Counselling Mentoring	08/08/2018	265	Faculty
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	CA/CS	0	33	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Amrutha School	3	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	BCom	Commerce	MSNM Bondel	MBA
2019	1	BA	Arts	St Aloysius	BEEd

				College	
2019	1	BCom	Commerce	Mangalore University Evening College, Mangalore	MCom
2019	2	BCom	Commerce	Besant Evening College, Mangalore	MCom
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yugao 2019 - An Intercollegiate Management Fest was organised on February 19th and 20th in the year 2019.	University level	160
Anveshan-2019 - an intercollegiate PG Students Research Conclave on 23rd February 2019.	University level	150
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	International award as India's top 100 record holders among 5 Asian countries	International	0	1	161310027	T S Chandan Suresh
2019	India's Raising Star Award of 2019	National	0	1	161310027	T S Chandan Suresh

2019	Received Title privileged record hold of 2019 in International award night function, Bhopal	International	0	1	161310027	T S Chandan Suresh
2019	Received a appreciation certificate from Honourable Prime Minister Sri. Narendra Modi	National	0	1	161310027	Chandan Suresh T S

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a dynamic Student Union Council. All the activities of the college are conducted in the presence of the Union Council. List of the selected programmes are as follows. • Yoga day was celebrated on 22nd June 2018. Mr. Gopala Krishna Delampady was the resource person. • On 25th June, 2018, orientation and induction program was arranged for 1st year degree students of professional batch. Dr. Lakshminarayana Bhat and Dr. Vasappa Gowda were the resource persons. Rules and regulations of the college were explained to the students. Further various resources, facilities and services available were explained to them. • On 11th July, Humanities Association organised a lecture on population problems and control by Dr. Jayavantha Nayak of University College. • On 14th July, 2018 Students Union Council election was conducted through E-Voting system and the student representatives were selected. • On 25th July, 2018 K. Narayan Nayak enlightened the students about various types of scholarships available to the students from the government, NGOs and other agencies. • On 27th July, 2018 under Energy and Eco Club Mr. M. Dinesh Nayak spoke about Bio-Diversity of Western Ghats. • On 9th August, 2018 the Students' Union Council was inaugurated by Mr. Yathish Baikampady, Chief Executive Officer, Panambur Beach, Tourism Development Project. • Annual Book exhibition and library day was conducted on 13th and 14th August. • Literary association conducted a talk on writing skills by Devaratha Kalkura on 27th August, 2018 and the college magazine Sandhya Saurabha was released. • On 5th September, 2018 Teacher's day was arranged by the Student Union Council to recognise the services rendered by teachers. • On 11th September, 2018 Talents Day was organized. Each class had to perform on stage and the results were declared by the judges of the programme. • On 3rd October, 2018 Kotak Mahindra conducted the career guidance programme. • On 17th October, 2018 as a spiritual side of the college Sharada Pooja was celebrated in association with old students. • On 31st October, 2018 Rashtriya Ektha Divas was celebrated and administered oath to the students about National Integration and communal harmony. • Research Development conducted a talk on research methodology to MCom students. Dr. Abbubokar Siddique was the resource person. • On 19th November, 2018, Tulsi pooja was arranged in association with alumni. • Annual Sports day was held on 13th January, 2019. • Vivekananda Jayanthi was

celebrated on 14th January, 2019. • SVEEP Programme was conducted by Mr. Mahaveer - Gayathri Nayak, Asst commissioner was the chief guest. • Commerce association organized a programme on 07th February, 2019 on cyber crimes. Dr. Ananth Prabhu, addressed the students gave the awareness about the cyber crimes. • Conducted ANVESHAN 2019- Inter Collegiate Research Conclave • The Intercollegiate Management Fest 'Yugao' was held on 19th and 20th February, 2019. • The president of students' union counsel is nominated as the member of IQAC of that particular year • The students president (Male representative) and joint secretary (Female representative) are nominated for the library committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

73

5.4.3 – Alumni contribution during the year (in Rupees) :

14600

5.4.4 – Meetings/activities organized by Alumni Association :

Our college has a brisk Alumni Association which is always part of all the activities throughout the year. The association extends the helping hands in the community services like blood donation camp, visit to ashrams etc. Dr.Vasappa Gowda, librarian was nominated as the advisor for the year 2018-19. The Annual General Body Meeting was held on 22nd September 2018 and the new office bearers were selected. The principal, Dr.Laxminarayana Bhat presided over the function and read out the accounts and placed the budget for the year 2018-19. The election of the new office bearers was conducted and for the academic year 2018-19. Mr Pradeep was re-elected as the president of Alumni association and the other office bearers were elected among the old students. The Alumni Association conducted a blood donation camp on 2nd October 2018 in collaboration with HDFC Bank, KMC Mangaluru. 78 units of blood were collected. Every year the Alumni association in collaboration with students union council conducts Cricket Tournament "Besant Premier League (BPL) " with a slogan "Divided by Teams United by Besant" This year the tournament was conducted at the fisheries college ground on 10th Feb 2019. There were six teams. The cricket match was conducted in a sports spirit and in a professional manner. The prizes like winner trophy and runners - up trophy were given. There were also the best all rounder prizes to each team. There was a huge gathering to witness the match and the match has received a big publicity.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralised governance model is evident in every sphere at each department. The faculty functions as a separate subunit in deciding and implementing the student centric programmes and activities. All the departments are requested to present their annual action plan at the beginning of every academic year with clear cut road map to deliver the same. The matters at the department level are discussed by the HOD with the faculty members in consultation with the principal. It gives the faculty an enormous sense of

belonging and pride in the institution and this brings out the best in them. The meeting of the Principal and staff at the beginning of every semester is indeed a reflection of the participative style of management. The decentralised and participative model is evident from the following 1. Activities of the college: The principal is the head/chairman of all the activities and programmes of the college. At the beginning of the Academic year, the principal in consultation of the IQAC coordinator calls the meeting of the staff to discuss about various programmes. The allotment of the duties is held in the meeting. The concerned conveners are independent to organise the programmes as per schedule. By the consent of the principal, they conduct various programmes and report the same to the IQAC coordinator. To develop the leadership qualities and also to coordinate all the programmes in the college, the student union council is formed every year. The students' union council consists of 1 president, 1 vice-president, 1 secretary, 1 joint secretary (girl student), 1 sports secretary. In addition to this, the student secretaries are also nominated by the principal to assist the concerned cells and associations. This will help the college to decentralize all the student activities and smooth conduct of the same. Based on the plan of action prepared at the beginning of the academic year which is mentioned in the college calendar, the programmes are conducted. The convener of the concerned cell/association/programme takes lead to conduct the programmes and all the faculty members cooperate for the success of the same. 2. Examination system: The internal assessment examinations are conducted twice a semester as part of the university examination system. The senior faculty is nominated as the coordinator of all the examinations. The meeting is called by the principal at the beginning of the academic year to discuss about the pattern of time schedule and other formalities of the examination. The tentative dates are mentioned in the college calendar. All the faculty members are given the dates to submit the question papers. Accordingly, the faculty members are submitting the question papers in time to the exam coordinator. The examinations are also conducted to the slow learners which is decided by the concerned subject teachers in consultation with the examination coordinator. Similarly, the marks and the results of the internal examinations are also submitted in time. This modality is followed over the years which will help the institution for the smooth conduct of the examination in time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college follows the syllabus prescribed by the Mangalore University. The faculty members are permitted to attend the Board of Studies and Board of Examination meeting of the University. As a BOS member they contribute in the revision of syllabus. To know the requirements of the job market, the college conducts surveys to collect feedback from the stakeholders students, staff, alumni, parents and employers. Based on the feedback received, the college conducts wellplanned curricular and cocurricular activities to meet the job market. The</p>

employability skills are imbibed to the students by conducting various invited lectures, add-on courses, etc.

Teaching and Learning

Along with traditional method, the student centric innovative teaching methods are used to develop academic strength of students. Under the guidance of IQAC, each department is promoting the quality enhancement activities through arranging talks and workshops on different subjects. The ICT facilities are used by most of the faculty for knowledge sharing. The remedial classes are conducted for the slow learners. Faculty development Programmes are organized in order to enhance Teaching skills/ability. Plan of action prepared at the department, Association, Cell, Committee will create equilibrium in academics and extra/cocurricular activities. Syllabus plan, Assignments, Tests, Seminars are systematically planned and executed.

Examination and Evaluation

The external and continuous assessment is done as per the guidelines of the Mangalore University. An examination committee headed by the coordinator is nominated by the principal at the beginning of the academic year for the smooth conduct of the examinations. As per the Mangalore University examination rules, the college conducts two internal tests for 20 internal marks in each paper and for the 80 marks the University conducts the semester examination. In addition to this the college identifies the slow learners and conducts tests to improve learning skills.

Research and Development

The college has Research and Development (R D) cell to encourage research culture among the faculty and students. The cell encourages the faculty to organise, attend and present papers at national/ International conferences with financial assistance and leave facilities. Every year the R D cell conducts lectures by inviting the renowned scholars and also organises ANVESHAN Intercollegiate PG Students Research Conclave. Under the initiation of the R D cell, the college publishes a journal with ISSN 'Global Research Review the Journal of Innovative Research in Commerce' which includes the best papers of the ANVESHAN and also the faculty

	publication.
Library, ICT and Physical Infrastructure / Instrumentation	<p>The college has a well-equipped library which is fully automated. Library purchases need based latest reference books and journals. The library is also subscribing to NLIST database of eShodhsindhu which includes more than 3150000 ebooks and 6000 ejournals through which teachers and students are access the eresources. Conducts orientation programmes to use the same.</p> <p>The college has 85 computers with internet connection. Free access to internet is provided. The college has 17 class rooms, two seminar halls and an auditorium connected with LCD projectors and internet for effective teachinglearning. Financial facility provided to sports persons.</p>
Human Resource Management	<p>The college appoints adequate number of qualified faculty as per the government procedure. Under the guidance of IQAC, the college organises various developmental programmes to teaching and nonteaching staff for upgrading their skills in the latest technology.</p> <p>On duty facility is provided for perusing PhD and attending seminars, conferences and workshops.</p> <p>Opportunities are also provided to both teaching and administrative staff to show case their talent. In addition to teaching, each faculty are assigned additional responsibility through cells and associations.</p>
Industry Interaction / Collaboration	<p>The college has established MoUs with reputed Management institutions and industry to enhance industry institutions interaction like industrial visits, hands on training, guest lectures etc for the professional developments of students and faculty.</p> <p>The college has the MoUs with IIHT, Mangalore, Friends Veeniar, Bykampady, Mangalore, A J Institute of Management, Mangalore, Manel Srinivas Nayak Memorial Institute, Bondel, Mangalore.</p> <p>The students are taken to these institutes/industries as part of the excursion to inculcate on site experiences. The college also adopted two villages and conducts various awareness programmes and activities for their developments.</p>
Admission of Students	The admission of students is done on non-discriminatory basis. Information

about the college and programmes offered are provided in the college website and prospectus. Reservation policy is followed by reserving seats for SCs and STs. The admission committee headed by the senior faculty which works under the guidance of IQAC takes care of the admission process. The admission committee will scrutinize application of the candidates and recommends for admission to various programmes. The faculty from each department are included in the admission committee. The counselling is also done regarding the choice of the programmes and different activities in the college

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college adopts modern ICT enabled facilities for planning and development. The committee prepares plan to fulfil infrastructure of the institute, academic development, extracurricular activities, sports, culture and defined target for the infrastructural facilities and academic development of the institute. These have been set with extensive consultation with all the stakeholders, staff, facility and management. To disseminate the information to the students, the college has introduced Mass Messaging System (MMS). The college maintains the database of the students, staff and all the activities. This e-governance system helps to monitor overall development of the college</p>
<p>Administration</p>	<p>The administration of the college is managed by the e-governance system at college level, university level and govt level. The college tries its best to use modern technologies for administration. The faculty use Smartphone with inbuilt social app like face book, Gmail and MMS to share the notices and other information to the students. The college has biometric attendance for teaching and non-teaching staff. The college campus is equipped CCTV camera at every place of need.</p>
<p>Finance and Accounts</p>	<p>The College is using the Tally ERPO9 software for transparent functioning of finance and accounts of the college.</p>

	<p>Using this software, the financial accounts are maintained systematically. This helps to increase the efficiency of the staff towards the accuracy in financial transactions. To monitor the efficient functioning of the finance and accounts, the annual auditing is conducted. The administrative office keeps all the financial records separately as per the events and transactions made for.</p>
Student Admission and Support	<p>The College follows a transferent admission policy. The college calendar, prospectus and rules and regulations including various programmes and the seats available in each programme are also displayed in the college website. The college calendar also provides information regarding various facilities like free refreshments, fee concession, etc is also displayed in the website. Messages are also sent to the students and parents about various activities. The college has ERP.O.9 software for admission purpose which stores the personal and academic details of the students. The admission details are also sent to the University online.</p>
Examination	<p>The office maintains all the internal assessment marks of the students in the eform and uploads the same to the University website within the scheduled time period. The time table of the semester examinations are uploaded by the University and the college down loads the same for office and student purposes. The college also receives the hall tickets from the University through online. The provisional results and marks of individual student are displayed in the University website.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Thara S Shetty	National Conference on "Innovative Banking in Digital Era"	Department of Commerce and Management, Poornaprajna College and Post Graduation	400

			Centre Udupi	
2019	Satvika H Shetty	National Conference on "Innovative Banking in Digital Era"	Department of Commerce and Management, Poornaprajna College and Post Graduation Centre Udupi	400
2019	Thara S Shetty	5th International Conference on "A Decade of Global Financial Crisis: Antecedents, Aftermath and the Challenges ahead"	AIMIT, Beeri, Mangalore	1000
2019	Satvika H Shetty	5th International Conference on "A Decade of Global Financial Crisis: Antecedents, Aftermath and the Challenges ahead"	AIMIT, Beeri, Mangalore	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • PF (Management Staff) • Maternity Leave • Paternity Leave • Advances to Staff • Leave Encashment • Casual leave ? • Special casual leave • Study Leave • ESI • Subsidised canteen facility 	<ul style="list-style-type: none"> • PF (Management Staff) • Maternity Leave Advances to Staff • Leave Encashment • Casual leave • Special casual leave • Medical Insurance • Paternity Leave • ESI • Subsidised canteen facility 	<ul style="list-style-type: none"> • Medical Check-up • Fee Concession • Scholarship for SC and ST OBC by Government of Karnataka • Govt/Pvt Scholarships • Management Scholarship, UGC staff [Munnade] Scholarship, PTA Scholarship • Motivate and encourage to the students in their studies, sports, character building and discipline • Drinking water facility • Proficiency Awards • Financial Aid • Group Insurance • Career Guidance Placement • Share Care Scheme • Free refreshments for the deserving students • The college collects the donations and contributions from the staff and students and remits as intended. This is done to mitigate the sufferings of the people from national calamities. • Subsidised canteen facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial resources of the college are managed in the college in a systematic and transferrent way. The financial resources of the college includes students fees, donations received from the philanthropists, Management contributions, donations Parent Teacher Association and alumni association, students scholarships, grants from UGC and State Government, salary components of the employees, etc. To handle the financial resources of the college, the Management has appointed a well qualified and experienced staff. The employees are well trained to look after the daily transactions of the college. The responsibilities of various incharges of financial transactions are assigned to particular employee. The employees are sent to various training programmes conducted by the department and also other colleges of the region. Further the college financial transactions are computerised with latest financial management software. The transactions of the college are also verified by the office superintendent daily and which again inspected by the principal

regularly. The financial statements are also sent to the Management on regular intervals. Further, the financial statements are audited by the qualified chartered accountants who verify the receipts and payments accounts with vouchers and necessary supporting documents at the end of each financial year. The audited reports are sent to the members of the Managing Council of the college and the same is placed before the Managing Council meeting for further clarification and final approval. The audited reports are also sent to the office of the Joint Director of Collegiate Education, Mangalore region. The Joint Director of Collegiate Education is also empowered to visit the college in regular intervals and conduct inspections on the functioning of the college office. The audited report also sent to the Department of Collegiate Education, Bangalore and also to the Accounts General, Bangalore office. As per rules, the Government conducts external statutory audits by the qualified chartered accountants on regular intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA/individual/Philanthop ies	148200	To organise Certificate course/ Intercollegiate competition
No file uploaded.		

6.4.3 – Total corpus fund generated

229430

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Faculty members, Principal IQAC coordinator
Administrative	No		Yes	Principal Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

To maintain continued association between the parents and teachers and to promote activities wellbeing of the students a Parent Teacher Association (PTA) is formed. PTA immensely contributes to the growth and development of the college. The association meets at intervals to discuss various problems relating to the welfare of the students. The general body of the PTA is met once in a year. The PTA supports the students who are participating Arts, Culture, Sports, Management fests, Workshops and Conferences inside and outside the college activities. The major support from PTA are • Scholarships to students • Financial help to organise seminar/conference/workshops/ Certificate courses • Financial help to purchase books to departmental libraries

6.5.3 – Development programmes for support staff (at least three)

Yoga demonstration in an International Yoga day on June 21, 2019 by inviting professional person Management organised interactive sessions for the administrative staff on the revised Tally software

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Demo-cum presentation on Biodiversity and Medicinal herbs of Western Ghats by Dinesh Naik on 27-07-2018 2. Research workshop organised by Research and Development Cell, Resource person -Dr.Abubbakar Siddique on 02-11-2018 3. Cyber-crime workshop, Resource person - Dr.Ananth Prabhu on 07-02-2019 4. ANVESHAN 2019- Intercollegiate PG Students Research Conclave on 23 FEB, 2019

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Traffic awareness program	04/07/2018	04/07/2018	04/07/2018	120

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A programme on Population Problems and Control	11/07/2018	11/07/2018	42	40
Gender Equity and Secret to Success	23/03/2019	23/03/2019	62	48

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

? "Save Energy" initiative is taken by the students union council to create awareness among the students by making them switch of lights and fans before leaving the class room. ? "Bio-diversity in Western Ghats Medicinal Plants" ? Waste bins are maintained in the prominent places in the college campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Braille	No	0

Software/facilities		
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	12/09/2018	7	Flood Relief Fund	Financial Assistance to the people affected by flood in Kodagu district	102
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	02/07/2018	The College Calendar contains all the details of the College including human values, code of conduct in the college, Rules and Regulations, various resources, facilities and services of the college, details of curricular/cocurricular activities of the college, details of healthy practices, Management committee, admission committee, various cells, Associations, special note to the parents/guardians, Calendar of Events for the year 2017-18, etc
College Prospectus	02/07/2018	Contains admission details of the College
'Hale Beru Hosa Chiguru' - Hand Book published by	28/01/2019	Publication as part of Centenary celebration of

Women's National Education Society.

the Institution which contains articles of renowned scholars on moral and value education

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Kargil Vijaya Diwas was celebrated	26/07/2018	26/07/2018	202

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The campus has been declared "Plastic Free Zone".
- Tobacco Smoking, chewing of pan masalas and gutka are prohibited in the college campus. Health Hazards caused by tobacco smoking are repeatedly highlighted by awareness programmes.
- Waste Bins are kept in every Classroom, Library, Office, Staff Room etc. to avoid waste throwing anywhere
- Maintenance of Herbal garden in the college campus
- The awareness is created among the students about maintaining the campus clean through display boards.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The institution performs many best practices for the development of the student community. Among them the following two practices are note worthy to mention.

1) Share Care scheme 2) Celebrations of days of National importance 1) Share and Care scheme

The college provides an opportunity for higher education to the people from all the strata. It offers undergraduate academic programs leading to BA and BCom degrees and a Post Graduate program in Commerce leading to Master of Commerce degree with specialization in finance and human resource field. The students with the motto of higher education seek the admission in the college. It is noted that the students who are deprived from higher education due to several reasons particularly with financial problems are interested to join the Evening College. To encourage such students the college has created few best practices to encourage such deprived category of students who are interested in higher education. Share and care is one such best practice of our college. The share and care scheme includes

- Concession in the college fees: fully/partially: During the admission period some students and parents express their inability to pay the full fees at a time. For such students the college has given an option to pay the fees in two installments. Sometimes the wards request for an additional concessions to continue in the education. During this situation, the Principal in consultation with the staff create a corpus fund. The staff who are willing to help the students will contribute to this fund. During the academic year 2018-19, 9 students were paid a sum of Rs. 58,850/- towards their fees.
- Free refreshment scheme: The college also provides free refreshments to the selected students considering their family income. Students for free refreshments are selected by the academic advisors. For this purpose applications are invited and the needy students are selected from each class. Coupons are issued to those students daily and they can take their refreshments from the college canteen during the college hours. This facility is provided to the selected students throughout the academic year.
- Providing Management scholarships: The Management of the college gives scholarships for the needy students. For this purpose applications are invited and the academic advisors select eligible students for scholarships. During 2018-19 11 students were paid management scholarships worth Rs. 11,000/-.
- PTA scholarship: Every year Parent-Teacher Association provides scholarships to students. During the year the scholarship is given to

8 students amounting to Rs. 8,000/-. • Munnade scholarships: The teachers of the college are giving scholarships to meritorious students from each class. This year 5 students were awarded with this scholarship worth Rs. 5,000.00.

Besides this some teachers instituted endowment prizes. These prizes are awarded to those students who have scored highest marks in the Final University Examination in their respective subjects. During year cash prizes were awarded to the students for securing highest marks in Economics, English and Hindi subjects. 2) Celebrations of National importance: The important days which have national importance are celebrated in the college to teach the young brains about its importance. The following days are celebrated in the college with grand manner to show the mark of importance to such days. • Kargil Vijay Divas: The Kargil Vijay Divas was celebrated on 26.07.2018 to pay tribute to the martyrs who sacrificed their lives for the country. • Talents Day: The Talents Day is celebrated every year. The purpose of this celebration is to give opportunity for students to showcase their talents. On that day each class is given 15 minutes of time to exhibit their talents. Judges select good singers, dancers, speakers etc. Later under the Fine Arts Association these students are trained and sent to various competitions conducted by the university and other organizations. This year we have conducted Talents Day on 11.09.2018. • Sadbhavana Day: The Sadbhavana Day is celebrated on 19.08.2018. National Integrity Pledge was sworn to the students and staff. • Teachers Day: The Teachers Day is celebrated by the students to appreciate and acknowledge the efforts and hard work of teachers in making the students sophisticated and responsible individuals. On this occasion students organize games for the teachers. All the teachers are made to participate in games with joy. • Tulasi Pooja and Sharada Pooja: As a part of spirituality and to pray for the wellbeing of the Management, Staff and Students, Sharada Pooja and Tulasi Pooja are organized every year. Students and members of Alumni Association gather in large numbers. Students participate large in number in Bhajans with devotion. Sharada Pooja was organized on 17.10.2018 and Tulasi Pooja was on 19.11.2018. • Vivekananda Jayanthi: Vivekananda Jayanthi was celebrated by the students and Resource Persons are invited to give special lectures. Swamijis Speechs give energy to the youths. Students are advised to follow the ideals of Swami Vivekananda and build a strong nation. Vivekananda Jayanthi is celebrated on 14.01.2019. • Traditional Day: The Traditional day was celebrated every year. During year, traditional day was celebrated on 07.03.2019. Students participate with a lot of enthusiasm. The boys and the girls participate in the celebration with the traditional dress. The programme continues in the whole day and variety of competitions was conducted. The professional judges were invited to judge the performance of the participants. The prizes were awarded to the best performers.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://bec.besant.edu.in/documents/286/Institutional_Best_Practices_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The visionary leader, Shri Manel Srinivas Nayak, the founder president of Besant Evening College visualized the need to start an Evening College to those who are unable to continue education in the day time due to poverty and other commitments. These young men and women who aspire for higher education need to be given an opportunity to continue education. It is with this backdrop, Besant Evening College came into existence in 1976 with a motto "Learn while you Earn". This is the unique feature of the education system which helps the youth to establish in life. Through this, the college is filling the gap between

haves and have not's in the society in terms of higher education with affordable fee structure. The college caters the needs of the students from all strata of society and to strive to provide an unparalleled learning experience similar to day colleges by delivering the quality education in a supportive and caring environment that leads the students to their chosen goals. This also helps the students to strike a balance between learning and earning simultaneously without missing the college atmosphere through various curricular and co-curricular activities. This motivates the youth to become independent, earning, responsible citizens as well as the entrepreneurs of the future. The performance of the college is distinctive to its vision, priority and thrust. The college has set its goals to meet the requirements of the students by embracing the change in education system. The opportunity is provided to the students to acquire high-end programmes like CA/CS/ICWA which has ever green demand. Along with BCom, there are many students who pursue their CA/CS/ICWA. To meet the requirements, the college has made a tie up with many institutions and organizations. During the academic year, the college has signed the Memorandum of Understanding (MoU) with Kiran Vasanth Classes (KVC). These are part of Evening College which conducts coaching for professional courses like CA/CS/ICWA which attracts the students. This helps the students to get professional degree along with BCom programme. The college also develops employability and entrepreneurship skills among the students by conducting various need based training programmes which will suit the present day job market. At present the college conducts BA, BCom, MCom programmes. Along with the syllabus framed by Mangalore University, the college conducts the training on the areas like Research and Development, Intellectual Property Rights (IPR), conducts job oriented certificate courses like Goods and Services Tax (GST), professional Tally courses, Communicative English, conducts educational tours and industrial visits to have practical exposures, conducts field surveys to understand real life experiences, adopts villages to solve the problems, etc. The college is blessed with a strong Parent-Teacher Association (PTA), Alumni Association, MOUs with educational institutions and industries which widens the societal network are the added strength which boost the morale of the institution. Added to this, the college has a team of experienced faculty and a very supportive Management with committed and dedicated members which looks after the welfare of the college.

Provide the weblink of the institution

http://bec.besant.edu.in/documents/287/Institutional_Distinctiveness_2018-19_jX1h0CS.pdf

8.Future Plans of Actions for Next Academic Year

At the end of each academic year, the principal calls the meeting of the faculty members to have a plan of action for the next academic year. The important programmes chalked out for the ensuing year are 1) Organize special lectures on subject/ disciplinary areas. 2) Organize "ANVESHAN 2020" as National seminar. 3) Organize Mangalore University level intercollegiate dance competition-Nrittanveshan. 4) Organize study tours and industrial tours. 5) Observe days of National importance like Sadbhavana, National integration day, vigilance awareness day, International population day, Librarians day, Vivekananda Jayanthi, etc. 6) Organise blood donation camp in collaboration with alumni association 7) Organise medical camp at adopted village 8) Visit to the orphanage homes and contribute for their daily requirements 9) Organise a workshop on online courses of MOOCs under SWAYAM platform 10) MOU with MSNM Institute of Management, Bondel to conduct various programmes jointly and also for exchange of faculty and students 11) Continue the publication of the journal 'Global Research Review- 2020 Journal of Innovative Research in Commerce and Management' 12) To participate in Swacch Bharat Abhiyan in collaboration with Ramakrishna Mission 13) Conduct Mangalore University level Inter-collegiate workshop on "Preparation

of NAAC Reports as per New NAAC Methodology” 14) Organise a workshop on “Ethics in Work Environment” 15) Conduct workshop on “Mentoring Mentors”