



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	BESANT EVENING COLLEGE
Name of the head of the Institution	Dr Lakshminarayana Bhat A
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08342491204
Mobile no.	9481976995
Registered Email	besant_eveningcollege@yahoo.co.in
Alternate Email	iqacbec@gmail.com
Address	Mahatma Gandhi Road
City/Town	Mangalore
State/UT	Karnataka
Pincode	575003
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr Vasappa Gowda
Phone no/Alternate Phone no.	08242491204
Mobile no.	9448150365
Registered Email	vasgowda@yahoo.co.in
Alternate Email	vasappagowda@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://bec.besant.edu.in/documents/300/AQARreport_Submitted_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://bec.besant.edu.in/documents/319/besant_even_cal-19-20_compressed-compressed1.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.32	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC

04-Oct-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Talk on MOOCs by Gopala Gokhale to the staff	13-Jul-2019 01	80

members and students		
Swacch Bharat Abhiyan- Pot Compost	31-Jul-2019 01	222
Personality Development & Motivation by Dr Amithab Anand, France	19-Aug-2019 01	122
Best out of Waste Competition	25-Aug-2019 01	34
ANVESHAN 2020	15-Feb-2020 01	192
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	Salary	State Government	2020 365	30810335
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

A talk on MOOCs by Gopala Gokhale to the staff members and students on 13 July, 2019

Arranged a Blood Donation Camp- Alumni Association on 21 July, 2019

A talk Personality Development & Motivation by Dr Amithab Anand, France on 19 Aug, 2019

R & D Cell Programme- a talk by Dr Yathish Kumar on 18 Jan, 2020 on the theme: ACADEMIC RESEARCH CHOICES, LOGISTICS AND CHALLENGES

ANVESHAN- 2020 on 15th February, 2020 on the theme: Transforming India: Issues and Challenges

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> • A talk on MOOC • Guest lecture on Investment • Writing skills • Gender Law by Women Cell in association with Mangalore University • A talk on 'New NAAC Accreditation' • Guest lecture on 'how to face interview' 	<ul style="list-style-type: none"> • A talk on MOOCs by Prof. Gopala Gokhale Associate professor from Poorna Prajna College, Udupi to the staff members and students. Many students and staff applied for the SWAYAM programmes and completed the course and received the certificates and enriched their knowledge. • A talk on career opportunities by Mr Jayadeepa on investment which helped the staff and students to plan for their investment • A talk on hand writing was arranged under the caption 'Write Right to Success' which helped the students to improve their hand writing. • A talk on gender equity was arranged in association with Mangalore University for staff and students which helped the stakeholders understand the concept of gender equity and live with harmony • A talk on 'new NAAC methodology' was arranged by inviting resource persons which helped the staff to know about the new procedures. • A talk was arranged to the students on how to face interview which helped the students to face the job interviews to get the jobs and also to improve the career opportunities
<p>Library & Information Center has chalked out various awareness programmes at the beginning of the year</p>	<ul style="list-style-type: none"> • Conducted orientation programmes to the students at the beginning of the year. A demo was arranged on the access to e-resources and special attention was given to access N-LIST database. • Library Annual Book exhibition was arranged during the 'Librarian's Day' celebration which was followed by 'General Knowledge competition' to develop reading habit among the students • A talk on "Scholarship for higher education" was arranged. The talk

	highlighted on various scholarships available to the Graduation and Post Graduation students. By this talk, many students have applied for the scholarships and benefited out of it
Outreach Programme	<ul style="list-style-type: none"> • Blood Donation Camp was arranged in association with alumni association. More than 75 units of blood was arranged • Vanamahotsava Programme in association with Alumni association which helped to bring environmental awareness among the students • Medical Camp arranged at adopted village (Pavoor). Good number of poor village men and women availed the facility • Village Survey of adopted village Pavoor was conducted by the staff and students which helped to know various problems of the village. The report of the same was submitted to the village panchayath and urged them to solve the problems
Swacch Bharat Abhiyan- Pot Compost	<ul style="list-style-type: none"> • A programme was arranged on 'pot compost' under the Swacch Bharat Abhiyan of Govt of India. The programme was arranged in collaboration with Ramakrishna Ashram, Mangalore. More than 2 families applied for the pots on subsidised rate and availed the benefit
R & D Cell planned to organise motivational talks to encourage research	<ul style="list-style-type: none"> • Personality Development & Motivation by Dr Amithab Anand, France; Arranged a talk on the topic which inspired the students get higher education through various fellowships especially in the foreign countries • R & D Cell every year arranges various programmes to boost the research activities among the staff and students. A talk by Dr Yathish Kumar, associate professor in Commerce was arranged on the theme: Academic Research: Choices, Logistics and Challenges • ANVESHAN 2020: A National level seminar on 'Transforming India: Issues and Challenges' for the faculty, researchers and students'. More than 200 delegates participated and benefited
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Managing Council of the College	22-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	16-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has Management Information System 1. The office is automated using software. The student database is created where in all the information is fed into the system 2. The college provides Mass Message Service (MMS) to the students and staff to reach important messages at a faster rate 3. The admission process is also automated 4. The library is automated using EASYLIB software 4.3.3 version. 5. Biometrics system for the staff is in practice 6. The college has maintained the Closed Circuit Camera (CCC) to take care of the activities of the staff and Students 7. The college also maintains TV to display the events, news and messages to the students and staff 8. The college conducts Academic and Administrative Audit (AAA) every year. So all the activities are conducted as per the schedule mentioned in the college calendar 9. The college has a vibrant IQAC which has the representatives from the management, social works, industry, academic field, parents, alumni, students and staff. It guides the college in a systematic way. The college communicates all the plan of action and gets the approval from the IQAC and executes the programme 10. The accounts of the college are audited annually by the certified chartered Accountants 11. The Mangalore University every year conducts inspection for the renewal of affiliations 12. The Regional office of the Department of Collegiate Education, Govt of Karnataka also conducts inspections</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution being affiliated to Mangalore University adheres to the syllabus prescribed by the university in letter and spirit and we have a very foolproof, highly effective system in place to implement, monitor and document the curriculum delivery. The college is equipped with highly experienced skilled and research oriented faculty to cater to the curricular and co-curricular needs of the students. Besides, for the holistic development of the students and also to nurture them to meet the future needs of the job market, the college often holds guest lectures by industry leaders and renowned visionaries to impart insights to the students. Short term certificate courses and add-on courses arerunning concurrently for the benefit of the students to provide them a platform keeps them abreast of the developments that is taking place in the domain of their chosen course of study. The Internal Quality Assurance Cell in consultation with all the stake holders prepares the blue print of the strategy to be adopted in delivering the curriculum and passes it on to the individual departments for further action. At the commencement of the academic year orientation program is conducted to apprise the students and parents of the variety of resources, facilities and services available to the students. ICT enabled learning system is adopted to deliver curriculum. The central library provides reference books and also E-resource of knowledge. Lesson plans are drawn out that includes course objectives, course topics and the expected outcomes in consonance with the vision of the institution. A distinction is made between slow learners and advanced learners among the students based on their performance in the internal assessment tests and remedial classes are conducted to bring student/slow learners on par with the advanced learners and are engaged more and more in seminars and conferences to satiate their urge to gain excellence. Counselling facility is also available to the needy. The contact numbers of the teachers is provided to the students and vice versa to seek the last mile clarity.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	I Sem Elective paper - Historical Method Ancient	01/06/2019

	India, II Sem BA Fiscal Economics	
BCom	Ist Sem- E-commerce, II Sem Retail management	01/06/2019
MCom	IInd Sem, Stress management	01/01/2020
MCom	III Sem	15/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
GST-Tally	09/06/2020	19
Spoken English Course	22/07/2019	37
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>It is an undeniable fact that in an ever changing world it is very essential that the educational Institution needs to be very responsive and proactive to keep pace with the needs of the students if it has to survive and to thrive. To achieve this objective the institution has to have a robust process of feedback gathering system in place the analyses of which will apprise us the gap between what the students need and what is delivered and help us in tweaking the curriculum to fill the gap. There are multiple dimensions to feedback gathering. Primarily the students are given a questionnaire at the end of the academic year and asked to answer the questions therein without the intervention of the faculty. Students are at liberty to express their view points without any fear or favour. These questionnaires reach the principals desk and strict confidentiality is maintained with regard to this process so that the students are in no way harassed for their frankness. Further these questionnaires reach the IQAC for their analyses and to suggest course</p>

correction as appropriate. Incompetency or callousness on the part of any faculty is viewed seriously. If any serious issues expressed by the students are discussed in the faculty meetings and arrive at to solve the issues. If the problems to be solved require any financial requirements are brought to the Management meetings and are solved on priority basis. The parents are also contacted from time to time to exhort them to elicit information regarding day to today teaching/learning process in the college and to know the satisfaction levels of their wards. The shortcomings observed if any, is taken note off and appropriate corrective measures are initiated in conjunction with the IQAC. Besides, similar exercise is carried out during the Parent Teacher Meetings, meetings with the alumni and also with the industry leaders of the region. In fact, industry leaders' opinion is paramount because ultimately, it is they who are the prospective employers these students graduating from our college. Based on the inputs received from various stake holders, the mode and method of teaching is revised and quality up gradation is affected to meet the expectation of the student community.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History Economics Political Science	90	18	18
BCom	Commerce & Management	160	29	29
MCom	Taxation	50	23	23
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	190	30	12	3	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	2	11	Nil	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System has emerged as a strong response to the plight of students at risk. Before starting the mentoring skills it is essential to understand the mentee, in order to understand mentee, listening is very essential. Besant Evening College has a highly-efficient Mentoring system through which a group of 10-20 students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extra-curricular activities. As majority of the students in the college are working, the mentors guide them for the better prospects of their professional and personal life. A mentor is a faculty member of the college who is committed to the success of the students and reflection with individual students. The mentor is not necessarily someone a student knows well, but someone from whom the student can learn, a confidential advocate with an opportunity to transform the student's personality. Mentors help students realize their dreams and assist them in acquiring skills that can be used not only in their academics, but also in their personal life. Evening college can be a challenging prospect for new students, whether they enrol immediately after PUC/Degree or after having worked for a few years. Students at our colleges face many hurdles, and mentors help them to overcome it by timely reaching out to them at their time of need. The mentoring system of our college ensures that the students make use of all the learning resources available to them in the college and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the following functions- • Mentors are assigned to monitor and guide students all through their college life. • Mentors coordinate with the parents regarding the progress of the students. • Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. Faculty members interact with students on regular basis to know their well beings and problems. They also provide them with proper guidance as and when required so that they face and overcome their problems relating to both college and personal life. Those students who require counselling are provided with the same through the qualified counsellors. So, there is a cordial relationship between the mentor and mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
223	15	1:15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	15	Nil	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
2020	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	MC	2,4	18/12/2020	13/06/2020
MCom	MC	1,3	16/11/2019	31/01/2020

BCom	BCM	2,4,6	31/03/2020	13/06/2020
BCom	BCM	1,3,5	12/10/2019	31/01/2020
BA	BAS	2,4,6	31/03/2020	13/06/2020
BA	BAS	1,3,5	12/10/2019	31/01/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students are made aware of the evaluation process through the following initiatives:-

- The orientation programmes at the beginning of the Academic year is organised for the students where in the principal, librarian and faculty members address students.
- Academic Calendar with Internal Assessment Exam dates
- Display in the College and Department Notice Board

The college has a structured mechanism for continuous Internal Evaluation. It provides brain storming session to the newly joined students of the college. ? Bridge courses are conducted in the form of orientation and interaction between the students and faculty in the beginning of the year. ? The college has developed the culture of maintaining departmental library, in addition to the central library, which provides additional books to the students to inculcate the habit of reading more books to improve their knowledge. ? Students are given assignments, seminar presentations and two internal assessment examinations to continuously evaluate their performance. ? Based on the performance, the students are categorised as Slow Learners and Advance Learners. ? Slow learners are provided with extra classes to enhance their learning capacity. They are also provided with printed materials and online references. ? Advanced learners are provided with advanced learning materials and are also encouraged to take up sessions for the junior level students and also to slow learners. ? Topics beyond the syllabus but pertaining to the present scenario relating to the subjects are discussed in the class to make the students more competent. ? Various scholarships and appreciation certificates are provided to the students by the management, Alumni Association and PTA of the college in order to encourage them in their academic activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is affiliated to Mangalore University hence it follows the calendar of events such as opening and closing dates of the semesters, dates of internal assessment examinations and public holidays as prescribed by the university. The college prepares its annual calendar based on the university calendar but also includes curricular and co-curricular activities which are to be conducted in the college during the year. For this purpose staff meeting headed by the principal will be conducted well in advance. Departmental meetings will be conducted for subject allocation among the staff members and time tables for every class will be prepared before the commencement of the semester. The Academic calendar also includes various activities to be conducted by the college such as:

- Inter class competitions,
- Departmental guest lectures,
- Auspicious celebrations,
- Inter collegiate competition,
- Seminars,
- Internal examinations,
- Sports day
- College day,
- Industrial visits,
- Study tour
- Activities of the Alumni Association.

Internal assessment evaluation and marks submission dates are finalised by the principal in the staff meeting. Internal assessment marks, EC and CC marks are finalised by the respective faculty members and association heads which are submitted to the person in-charge within the finalised dates.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MCM	MCom	Taxation	10	10	100
BCM	BCom	Commerce & Management	57	51	89.47
BAS	BA	History, Economics, Political Science	6	6	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://bec.besant.edu.in/documents/330/SSS_Report.docx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Interdisciplinary Projects	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0
Projects sponsored by the University	0	Nil	0	0
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National level webinar on Intellectual Property Rights	Commerce	26/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nil	0
International	Nil	Nil	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce Economics and Languages	25
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	1	Nil	18
Attended/Seminars/Workshops	1	13	1	31
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Dengue Fever Awareness Rally	HDFC	2	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swach Bharath Abhiyan	Ramakrishna Missission	City Cleaning	2	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	33	Self	120
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

		institution/ industry /research lab with contact details			
Nil	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MSNM Institute of PG Studies	29/07/2019	Career Advancement	1
Dr Sridhara Jois	19/08/2019	Counseling	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EASYLIB	Fully	3.8R4	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17646	2602343	332	57248	17978	2659591
Reference Books	441	297331	1	300	442	297631
e-Books	3150000	5900	Nil	Nil	3150000	5900
Journals	30	15000	Nil	Nil	30	15000

e-Journals	6000	5900	Nil	Nil	6000	5900
Digital Database	1	Nil	Nil	Nil	1	Nil
Library Automation	1	150000	Nil	Nil	1	150000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	85	2	0	10	2	6	5	100	5
Added	0	0	0	0	0	0	0	0	0
Total	85	2	0	10	2	6	5	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
248576	227473	200000	200000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has endowed with a very good infrastructure for the benefit of the students as well as teaching and non-teaching staff. By the generous assistance and the strong support of the management had helped the college to meet its requirements. The college has 17 class rooms, one specialized language laboratory, one computer laboratory with high speed internet connectivity. The

college has a fully developed central library with sufficient active collection both in print and electronic form. The Library subscribes to print journals and N-LIST database which covers more than 6000 e-journals and 31,50,000 e-books which helps the faculty and students to involve in academic and research related activities. The class rooms at college facilitate a blend of traditional (black board and podium for faculty) and modern modes of teaching with technological aids such as LCD projectors. The wooden furniture in the classroom retains their heritage look. There are eighty five computers, nine printers, three laptops, two camera, five mikes, one video player, four clip mike, two photocopy machines, one web camera, two scanner machines, one audio player, one computer speaker, two cordless mike, eleven projectors, three amplifiers, one biometric K 301000 and one CCTV with twenty eight cameras. For the enhancement of teaching learning process the college has effectively using 11 LCD projectors, 27 speakers boxes. The students and staff of the college have been obtaining the benefits of gymnasium, a seminar hall and two auditoriums. The seminar hall with air condition and high tech facilities has seating capacity of 150 members which is used for holding seminars, group discussion, guest lectures, etc. The college has infrastructure facilities to augment the sports requirements of the students. The auditorium of college is fully equipped with seating capacity of over 1500 persons. It is extensively used by the students for extra-curricular activities and for hosting functions of the college. It has an advanced light and sound system that is managed by specially designated support staff. It is equipped with a large stage, green room, comfortable seating, one audio player and a podium. One of the meeting places of college is canteen which supplies snacks, drinks and lunch at subsidized rates. College has well established NSS room.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Backward community welfare scheme 2. Women's National Education Society Scholarship 3. P.T.A Scholarship 4. Students Welfare Fund Scholarship 5. Sanchi Honnamma 6. Munnade UGC Teacher's Scholarship	51	146790
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
Value Education	02/09/2019	223	Subject Faculty
Remedial Coaching	04/10/2019	12	Subject Faculty
Bridge Course	15/07/2019	70	Subject Faculty
Personal Counseling Mentoring	07/08/2019	223	Faculty
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CS Executive	8	7	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Chalo-Zophop Technologies Pvt Ltd	5	2	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BCom	Commerce	Besant Womens College, Mangalore	MCom
2019	1	BCom	Commerce	AJ Institute of Management	MBA

2019	1	BCom	Commerce	AIMS IBS	MBA
2019	1	BCom	Commerce	KSOU, Mysore	MCom
2019	1	BCom	Commerce	Besant Evening College, Mangalore	MCom
2019	1	BCom	Commerce	A J Institute of Management	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANVESHAN 2020	National level	262
Nrittanveshan	University level	320

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Achievem ent in Exclusive World Records in Making of Unique Explosion Gift Boxes1	National	Nil	1	193031001	Apeksha Kottary
2019	Record for making Longest Explosion Box measuring 75x1000 cm on Incredible India in India Book of Records	National	Nil	1	193031001	Apeksha Kottary

2019	• Achievement in Exclusive World Records in Fastest Time to Solve Rubik's Cube While BeatBoxing	National	1	Nil	185116319	Vishwas Shivakumar Hull-igowda
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Union Council plays an important role in the college activities which supplements for the overall development of the students. The Student Union Council consists of • 1 President • 1 Vice president • 1 Secretary • 1 Secretary (Female representative) • 1 Sports secretary • 1 Cultural secretary • 1 National Service Scheme (NSS) • 1 each representatives for cells and associations • 1 each representative from each class Besides this the Students' Union Council president is nominated as the member of IQAC. The Students' Union Council president and secretary (Female) are nominated as the members of Library Advisory Committee. All the Students' union Council members actively involved in all the programmes/invited talks/activities of the college. The following activities/programmes had been conducted during the year for the benefit of students • Orientation Programme for first year students and a talk on MOOC was conducted to students and the resource person was Mr. Gopal Gokhale. • Union election was conducted on 9th July 2019. • Students' Union Council was inaugurated on 25th July 2019 at college auditorium by Mr. Sham Bhat, retired Chief Manager of Corporation Bank. • On 26th July, 2019 a respectable homage to the Kargil heroes was organised. • Librarian's day was celebrated on 12-13 Aug, 2019. In this connection the General Knowledge Competition was conducted on 16 Aug, 2019 • Independence day was celebrated on 15th August 2019 • On 19th August 2019 Dr. Amithabh Anand from SKEMA Business School spoke on motivation and personality development. • Sadbhavana Day was celebrated on 20th August 2019 in the college auditorium • On 27th August 2019 Talents day was conducted in order to showcase the hidden talents of the students of all the classes. • On 5th September 2019 Teachers Day was conducted in the college auditorium and various games were organised for the teachers. • On the occasion of Onam, Pookalam competition was conducted on 13th September 2019 • Founder's day was celebrated on 1st October 2019. • Sharada Pooja and Ayudha Pooja was celebrated on 4th October 2019. • Tulsi pooja was performed on 8th November 2019 • "Nrithanveshan" an intercollegiate dance competition was conducted on 13th February 2020. 15 teams had participated. • ANVESHAN- 2020- National level Research Conclave was organised on 15 February, 2020 • The traditional day was celebrated on 7th March 2020 and the prizes were distributed to the winners of various competitions held in connection with the annual day. • College day was conducted on 13th March 2020. The chief guest for the program was Mr. Divakar (Mayor Mangalore City Corporation).

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

71

5.4.3 – Alumni contribution during the year (in Rupees) :

178630

5.4.4 – Meetings/activities organized by Alumni Association :

The college has a vibrant Alumni association which is always a part of all the activities. Mr. Ganapathi Bhat MAssociate professor, Department of Hindi was the advisor. The Annual General Body Meeting was held on 16th July, 2019 and the new office bearers were selected. The principal of the college, Dr. Laxminarayana Bhat presided over the function and readout the accounts and placed the budget for the year 2019-20. The election for the new office bearers was conducted and for the academic year 2019-20, Mr.Adithya Shetty was elected as the president and the other office bearers were elected. Various programmes were conducted during the year. • The 'Vanamahotsava' was conducted in the premises of Primary Health Centre, Pavor in association with HDFC Bank, Mangalore, Union Council and outreach cell of the college on 4th August 2019. Mr. Firoz Malar, President, Pavor Village Panchayath was the chief guest. 75 saplings of different varieties were planted. • The alumni association has conducted a Blood Donation Camp on 21st August, 2019 in collaboration with HDFC Bank, Kasturba Medical College hospital, Mangaluru and NSS unit of the college. 75 units of blood was collected from the students. • The association also conducted Pookalam competition on 13th September, 2019 at our college premises and awarded cash prizes for the winners on the occasion as a part of Onam celebrations. • On the occasion of Gandhi Jayanthi, the association has jointly with the union council of the college aranged Swachha Bharath Abhiyan on 2nd October, 2019. About 100 volunteers participated in the Beach Cleaning Program at Someshwara Beach, Ullal. • The association conducted a special programme "One Day In Besant" on 17th Novembe,r 2019. This programme was organised to recall their memories of college days in their almamater. About 100 students participated. • The alumni association and NSS unit of our college in association with the AJ Dental Hospital, Mangaluru conducted Free Dental Camp at Primary Health Centre, Boliyar, Inoli Padavu, Konaje on 29th December, 2019. 35 residents of the village have benefitted from the camp. • In association with NSS and extension unit organised a medical camp (Dermatitis) on 20th December, 2019. • The Alumni association jointly with students' union council conducted "Besant Premier League (BPL) Cricket Tournament" with a slogan "Divided By Teams United By Besant" at the at Padva ground, Mangalore on 09th Feb, 2020. There were six teams. The cricket match was conducted in a sports spirit and in a professional manner. The prizes like winner trophy and runners - up trophy were awarded. There were also the best all rounder prizes to each team. There was a huge gathering to witness the match and the match has received a big publicity.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralised governance model is evident in every sphere at each department. The faculty functions as a separate subunit in deciding and implementing the student centric programmes and activities. All the departments are requested to present their annual action plan at the beginning of every academic year with clear cut road map to deliver the same. The matters at the department level are discussed by the HOD with the faculty members in

consultation with the principal. It gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them. The meeting of the Principal and staff at the beginning of every semester is indeed a reflection of the participative style of management. The decentralised and participative model is evident from the following 1. Activities of the college: The principal is the head/chairman of all the activities and programmes of the college. At the beginning of the Academic year, the principal in consultation of the IQAC coordinator calls the meeting of the staff to discuss about various programmes. The allotment of the duties is held in the meeting. The concerned conveners are independent to organise the programmes as per schedule. By the consent of the principal, they conduct various programmes and report the same to the IQAC coordinator. To develop the leadership qualities and also to coordinate all the programmes in the college, the students' union council is formed every year. The students' union council consists of 1 president, 1 vice-president, 1 secretary, 1 joint secretary (girl student), 1 sports secretary. In addition to this, the student secretaries are also nominated by the principal to assist the concerned cells and associations. This will help the college to decentralize all the student activities and smooth conduct of the same. Based on the plan of action prepared at the beginning of the academic year which is mentioned in the college calendar, the programmes are conducted. The convener of the concerned cell/association/programme takes lead to conduct the programmes and all the faculty members cooperate for the success of the same. 2. Examination system: The internal assessment examinations are conducted twice a semester as part of the university examination system. The senior faculty is nominated as the coordinator of all the examinations. The meeting is called by the principal at the beginning of the academic year to discuss about the pattern of time schedule and other formalities of the examination. The tentative dates are mentioned in the college calendar. All the faculty members are given the dates to submit the question papers. Accordingly, the faculty members are submitting the question papers in time to the examination coordinator. The examinations are also conducted to the slow learners which are decided by the concerned subject teachers in consultation with the examination coordinator. Similarly, the marks and the results of the internal examinations are also submitted in time. This modality is followed over the years which will help the institution for the smooth conduct of the examination in time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The college follows the syllabus prescribed by the Mangalore University. The faculty members are permitted to attend the Board of Studies and Board of Examination meeting of the University. As a BOS member they contribute in the revision of syllabus. To know the requirements of the job market, the college conducts surveys to collect feedback from the stakeholders- students, staff, alumni, parents and employers. Based on the feedback received, the college conducts well planned curricular and co-curricular</p>

activities to meet the job market. The employability skills are imbued to the students by conducting various invited lectures, add on courses, etc.

Teaching and Learning

Along with traditional method, the student centric innovative teaching methods are used to develop academic strength of students. Under the guidance of IQAC, each department is promoting the quality enhancement activities through arranging talks and workshops on different subjects. The ICT facilities are used by most of the faculty for knowledge sharing. The remedial classes are conducted for the slow learners. Faculty development Programmes are organized in order to enhance Teaching skills/ability. Plan of action prepared at the department, Association, Cell, Committee will create equilibrium in academics and extra/co-curricular activities. Syllabus plan, Assignments, Tests, Seminars are systematically planned and executed.

Examination and Evaluation

The external and continuous assessment is done as per the guidelines of the Mangalore University. An examination committee headed by the coordinator is nominated by the principal at the beginning of the academic year for the smooth conduct of the examinations. As per the Mangalore University examination rules, the college conducts two internal tests for 10/20/30 internal marks in each paper and for the remaining marks the University conducts the semester examination. In addition to this the college identifies the slow learners and conducts tests to improve learning skills.

Research and Development

The college has Research and Development (R D) cell to encourage research culture among the faculty and students. The cell encourages the faculty to organise, attend and present papers at national/ International conferences with financial assistance and leave facilities. Every year the R D cell conducts lectures by inviting the renowned scholars and also organises ANVESHAN- Intercollegiate Research Conclave. Under the initiation of the R D cell, the college publishes a journal with ISSN 'Global Research Review the Journal of Innovative

	<p>Research in Commerce' which includes the best papers of the ANVESHAN and also the faculty publication.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The college has a well-equipped library which is fully automated. Library purchases need based latest reference books and journals. The library is also subscribing to NLIST database of e-Shodhsindhu which includes more than 3150000 e-books and 6000 e-journals through which teachers and students are access the e-resources. Conducts orientation programmes to use the same. The college has 85 computers with internet connection. Free access to internet is provided. The college has 17 class rooms, two seminar halls and an auditorium connected with LCD projectors and internet for effective teaching learning. Financial facility provided to sports persons</p>
<p>Human Resource Management</p>	<p>The college appoints adequate number of qualified faculty as per the government procedure. Under the guidance of IQAC, the college organises various developmental programmes to teaching and nonteaching staff for upgrading their skills in the latest technology. On duty facility is provided for perusing PhD and attending seminars, conferences and workshops. Opportunities are also provided to both teaching and administrative staff to show-case their talent. In addition to teaching, each faculty are assigned additional responsibility through cells and associations.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college has established MoUs with reputed Management institutions and industry to enhance industry institutions interaction like industrial visits, hands on training, guest lectures etc for the professional developments of students and faculty. The college has the MoUs with IIHT, Mangalore, Friends Veeniar, Bykampady, Mangalore, A J Institute of Management, Mangalore, Manel Srinivas Nayak Memorial Institute, Bondel, Mangalore. The students are taken to these institutes/industries as part of the excursion to inculcate on site experiences. The college also adopted two villages and conducts various awareness programmes and activities for their developments.</p>

Admission of Students	<p>The admission of students is done on non-discriminatory basis. Information about the college and programmes offered are provided in the news papers, college website and prospectus. Reservation policy is followed by reserving seats for SCs and STs. The admission committee headed by the senior faculty which works under the guidance of IQAC takes care of the admission process. The admission committee will scrutinize application of the candidates and recommends for admission to various programmes. The faculty from each department are included in the admission committee. The counselling is also done regarding the choice of the programmes and different activities in the college</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The college adopts modern ICT enabled facilities for planning and development. The committee prepares plan to fulfill infrastructure of the institution, academic development, extracurricular activities, sports, culture and defined target for the infrastructural facilities and academic development of the institution. These have been set with extensive consultation with all the stakeholders. To disseminate the information to the students, the college has introduced Mass Messaging System (MMS). The college maintains the database of the students, staff and all the activities. This e-governance system helps to monitor overall development of the college</p>
Administration	<p>The administration of the college is managed by the e-governance system at college level, university level and govt level. The college tries its best to use modern technologies for administration. The faculty use Smartphone with inbuilt social app like flike whatsapp, telegram, face book, Gmail and MMS to share the notices and other information to the students. The college has biometric attendance for teaching and non- teaching staff. The college campus is equipped CCTV camera at every place of need.</p>
Finance and Accounts	The College is using the Tally ERPO9

software for transparent functioning of finance and accounts of the college. Using this software, the financial accounts are maintained systematically. This helps to increase the efficiency of the staff towards the accuracy in financial transactions. To monitor the efficient functioning of the finance and accounts, the annual auditing is conducted. The administrative office keeps all the financial records separately as per the events and transactions made for.

Student Admission and Support

The College follows a transferent admission policy. The college calendar, prospectus and rules and regulations including various programmes and the seats available in each programme are also displayed in the college website. The college calendar also provides information regarding various facilities like free refreshments, fee concession, etc is also displayed in the website. Messages are also sent to the students and parents about various activities. The college has ERP.O.9 software for admission purpose which stores the personal and academic details of the students. The admission details are also sent to the University online.

Examination

The office maintains all the internal assessment marks of the students in the e-form and uploads the same to the University website within the scheduled time period. The time table of the semester examinations are uploaded by the University and the college down loads the same for office and student purposes. The college also receives the hall tickets from the University through online. The provisional results and marks of individual student are displayed in the University website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Thara S Shetty	FDP	MSMIM	500
2019	Andrews Rodrigues	FDP	MSMIM	500

2019	Sreenidhi B S	International Conference on "Emerging Issues Trends in Intellectual Capital and Innovative Management Practices in the Global Economy"	Govinda Dasa College Surathkal - 575014 Karnataka, India	1000
2020	Satvika H shetty	International Conference on "Emerging Issues Trends in Intellectual Capital and Innovative Management Practices in the Global Economy"	Govinda Dasa College Surathkal - 575014 Karnataka, India	1000
2020	Thara S Shetty	International Conference on "Emerging Issues Trends in Intellectual Capital and Innovative Management Practices in the Global Economy"	Govinda Dasa College Surathkal - 575014 Karnataka, India	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	ERP Tally Programme	16/12/2019	16/12/2019	Nil	3
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

National level Online FDP on Adopting Ourselves to the Online Academic Activities	1	16/06/2020	16/06/2020	1
SWAYAM-Intellectual Property Rights: A Management Perspective	1	15/07/2019	30/10/2019	42
SWAYAM-Direct Tax: Laws and Practice	1	15/07/2019	01/11/2019	120
SWAYAM-Academic Writing	1	15/07/2019	01/11/2019	120
Two Weeks State level Online Faculty Development Programme on Information and Communication Technology Usage in Teaching	1	30/05/2020	12/06/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	1	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? PF (Management Staff) ? Maternity Leave ? Paternity Leave ? Advances to Staff ? Leave Encashment ? Casual Leave ? Special Casual Leave ? Study Leave ? ESI ? Subsidized canteen facility ? Group insurance ? Family benefit fund	? PF (Management Staff) ? Maternity Leave ? Advances to Staff ? Leave Encashment ? Casual Leave ? Special Casual Leave ? Medical Insurance ? Paternity Leave ? ESI ? Subsidised canteen facility ? Group insurance ? Family benefit fund	? Medical Check-up ? Fee Concession ? Scholarship for SC and ST OBC by Government of Karnataka ? Govt/Pvt Scholarships ? Management Scholarship, ? UGC staff [Munnade] Scholarship, ? PTA Scholarship ? Drinking water facility ? Proficiency Awards ? Financial Aid ? Group Insurance ? Career Guidance ? Placement ? Share Care Scheme ? Free refreshments for the

deserving students ? The college collects the donations and contributions from the staff and students and remits as intended. This is done to mitigate the sufferings of the people from national calamities. ? Subsidised canteen facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial resources of the college are managed in the college in a systematic and transferrent way. The financial resources of the college includes students fees, donations received from the philanthropists, Management contributions, donations from Parent Teacher Association and alumni association, students scholarships, grants from UGC and State Government, salary components of the employees, etc. To handle the financial resources of the college, the Management has appointed a well qualified and experienced staff. The employees are well trained to look after the daily transactions of the college. The responsibilities of various in-charges of financial transactions are assigned to particular employee. The employees are sent to various training programmes conducted by the department and also other colleges of the region. Further the college financial transactions are computerised with latest financial management software. The transactions of the college are also verified by the office superintendent daily and which again inspected by the principal regularly. The financial statements are also sent to the Management on regular intervals. Further, the financial statements are audited by the qualified chartered accountants who verify the receipts and payments accounts with vouchers and necessary supporting documents at the end of each financial year. The audited reports are sent to the members of the Managing Council of the college and the same is placed before the Managing Council meeting for further clarification and final approval. The audited reports are also sent to the office of the Joint Director of Collegiate Education, Mangalore region. The Joint Director of Collegiate Education is also empowered to visit the college in regular intervals and conduct inspections on the functioning of the college office. The audited report also sent to the Department of Collegiate Education, Bangalore and also to the Accounts General, Bangalore office. As per rules, the Government conducts external statutory audits by the qualified chartered accountants on regular intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA/Individual / philanthropies	197790	To award Scholarships to students and other curricular/co-curricular activities
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6.4.3 – Total corpus fund generated

197790

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Faculty members, Principal IQAC coordinator
Administrative	No	Nil	Yes	Principal, Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• To maintain continued association between the parents and teachers and to promote activities wellbeing of the students a Parent Teacher Association (PTA) is formed. PTA immensely contributes to the growth and development of the college. The association meets at intervals to discuss various problems relating to the welfare of the students. The general body of the PTA is met once in a year. The PTA supports the students who are participating in Arts, Culture, Sports, Management fests, Workshops and Conferences inside and outside the college. The major support from PTA are • Scholarships to students • Financial help to organise seminar/conference/workshops/Certificate courses • Financial help to purchase books to departmental libraries

6.5.3 – Development programmes for support staff (at least three)

Organized ERP Program on Tally to non-teaching staff on 26/12/2019

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Workshop organised in associated with principals association on 07/06/2019 for implementation of CBCS. 2. Conducted a workshop on 'Mentoring the Mentors' by Prof. Kavya Shree, professional counselor, Department of Psychology, St. Agnes College (Autonomous, Mangalore on 11/10/2019. 3. Organised a talk on 'Academic Research: Choices, Logistics and Challenges' on 18/01/202. Dr. Yathish Kumar Associate professor, University College, Mangalore was resource person.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop organized by Principals association with our college on CBCS	06/07/2019	06/07/2019	06/07/2019	80
2019	Organized	17/07/2019	17/07/2019	17/07/2019	55

program for students and a talk on MOOCs by Gopal Gokale to the staff members

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop and Dialogue on Gender Law	30/09/2019	30/09/2019	25	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

? The Alumni Association and Outreach Cell of the college in association with HDFC Bank conducted 'Vanamahotsava' at Primary Health Centre, Pavor, Konaje on 4th of August, 2019 as part of initiative for green growth. About 75 samplings of various trees were planted. ? On the occasion of the Gandhi Jayanthi Alumni Association and union council jointly conducted "Swach Bharath Abhiyan" on 02.10.2019. About 100 volunteers participated in the Beach Cleaning programme at Someshwara Beach, Ullal. ? "Save Energy" initiative is taken by the students union council to create awareness among the students by making them switch of lights and fans before leaving the class room, at work environment and homes.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2019	1	1	29/07/2019	1	Degue Awareness	Awareness created	27
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	01/07/2019	The college calendar is published at the beginning of every year. It contains all the details of the college. It contains the vision, mission and core values of the college. The discipline of the college, rules and regulations, resources, facilities and services of the college, details of curricular/co-curricular activities, healthy practices, management committee, admission committee, various cells and associations, special note to the parents/guardians, calendar of events for the academic year 2019-20, etc are included in the calendar.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day Celebration	21/06/2019	21/06/2019	45

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The campus has been declared "Plastic Free Zone".
- Tobacco Smoking, chewing of pan masalas and gutka is prohibited in the college campus. Health Hazards caused by tobacco smoking are repeatedly highlighted by awareness programmes.
- Waste Bins are kept in every Classroom, Library, Office and Staff Room etc.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices of the College Practice: 1 Share and Care Practice: 2 Promotion of universal values and culture among students The college practices several unique practices for the welfare of the students. It is evident from the following two best practices. Best Practice 1: Share and Care i. Title of the Practice: Share and Care The College in consultation with Management staff, Alumni Association and Parent-Teacher Association introduced the concept of 'Share and Care' scheme for the benefit of the students. Under the scheme, each

year the funds are collected on various schemes and the needy students are selected on priority basis for the financial help. ii. Objective of the Practice The Management, alumni, PTA and some like-minded staff support the economically weak students financially. The schemes are introduced with the following objectives: a) To extend financial aid to the poor students who are not receiving any scholarships and whose family income is below Rupees One Lakh. b) To support financially all the deserving students without any discrimination of religion, caste, creed and gender. c) To promote equality among the students. iii. The Context The Evening College is established to give opportunity for students who are deprived from getting higher education during the day time. In and around Mangaluru there are many families who have migrated from North Karnataka or from other parts of India in search of livelihood. Majority of the families are illiterates. The income of these families is very low and in this situation sending their wards to higher education is a dream for them. They venture to admit their wards to college. So, it is evident that without financial support from external source the wards of these families cannot hope to complete their higher studies. In this context the college introduced share and care system to extend financial support to such students and help them to realize their dream of acquiring higher education. iv. The Practice The college provides an opportunity for higher education to the people from all the strata. It offers undergraduate academic programmes leading to BA and BCom degrees and a Post Graduate programme in Commerce leading to Master of Commerce degree with specialization in finance and human resource field. The students with the motto of higher education seek the admission in the college. It is noted that the students who are deprived from higher education due to several reasons particularly with financial problems are interested to join the Evening College. To encourage such students the college has created few best practices to encourage them. 'Share and care' is one such best practice of our college. It is a programme intended to help the students in the form of scholarships, fees reimbursement and free refreshments. The scheme includes • Staff contribution The students with the motto of higher education visit to the college for seeking admission. The college provides opportunity for higher education to the people from all the strata. During the admission period some students and parents express their inability to pay the fees in time. For such students the college has given an option to pay the fees in two instalments. At the same time some students express their inability to pay the fees. At this time, Principal in consultation with the likeminded staff creates a corpus fund. The staff who are willing to help the students donate for the cause. This fund is utilised for the payment of fees of the students who are not able to pay. For the academic year 2019-20, an amount of Rs. 1,57,560.00 was paid. 20 students benefitted from the scheme. • Free refreshment scheme: The college provides free refreshments to the selected students considering their family income. Students for free refreshments are selected by the academic advisors. For this purpose applications are invited and the needy students are selected from each class. Coupons are issued to those students daily and they can take their refreshments from the college canteen during the college hours. This facility is provided to the selected students throughout the academic year. • Management scholarships: The management of the college gives scholarships for the needy students. For this purpose applications are invited and the academic advisors in consultation with other staff members select eligible students for scholarships. During 2019-20, 09 students were paid management scholarship worth Rs. 9,000/-. • PTA Scholarships: Every year Parent Teacher Association provides scholarships to students. This year the scholarship is given to 8 students amounting to Rs. 8,000/-. • Alumni Scholarships: Every year the Alumni Association of the college gives scholarships to deserving students. This year the scholarship is given to 10 students amounting to Rs. 10,000/- . • Munnade (walk forward) Scholarships: The UGC pay scale teachers of the college are giving scholarships to deserving students from each class. This year 4 students

were awarded with this scholarship worth Rs. 4,050.00 v. Evidence of Success It is evident that the students who availed the facilities are able to complete their higher education. The students availed the benefits were able to complete their studies during the academic year. The list of student beneficiaries during the year is uploaded to the college website. vi. Problems encountered and resources required Our college has limited funds. More number of students are from poor background expect financial help to continue their education.

Resources are pooled from the contributions of staff, PTA and Alumni Association. The Management also contributed to meet the desired objectives.

This noble cause is challenging as we have to overcome problems while implementation. The major challenges encountered are- • Pooling up of the required resources. • Identifying the deserving students. Best Practice 2: Promotion of Universal Values and culture among students i. Title of the Practice: Promotion of Universal Values and culture ii. Objective of the Practice Now a days, it is observed that human values are deteriorating among people. Our college has recognized the need to inculcate universal values like promotion of truth, selflessness, generosity, nationalism, sadbhavana and such other values. The main objectives are ? To develop a positive attitude, ? To develop nationalism, ? To boost the morale, ? To cultivate inner calmness a way of peace ? To preach and practice truthfulness ? To help others iii. The

Context Every year various days are observed as days of National/religious importance. The celebrations of these days add human value to the young brains. To instill these values and discipline among the students various activities were organized by the college during the academic year. iv. The Practice The college organised following activities during academic year 2019-20. • Kargil Vijaya Divas on 26.07.2019. • Talents Day on 27.08.2019. • Sadbhavana Day on 20.08.2019. • Swachhata Abhiyan was organized by distributing pamphlets near the college on 27-9-2019. • Swachha Mangaluru Abhiyan was organized on 31-7-2019. • Founder's Day (Annie Besant Day) was celebrated on 1-10-2019 • Beach Cleaning programme was organized on 2-10-2019 on the occasion of Gandhi Jayanthi • Vivekananda Jayanthi on 14.01.2020 as International Youth Day. • National Integration Day on 31-10-2019 • Gender Equity Programmes to bring awareness about equality among men and women • Vigilance awareness week on 2-11-2019 as anti-corruption awareness programme • Traditional Day on 07.03.2020 to create awareness about cultural diversity of the country and to instill the traditional values among the youth. v. Evidence of Success The programmes mentioned above were conducted over the years. So it has set precedence in the college. In some of the programmes our alumni association also takes part actively and remains role models to the junior students to conduct such programmes in future also. So, the students are actively participating in the programmes in large number. By participating in such value based programmes, our students inculcate good behaviors and are well disciplined and live with harmony and no evidence of involving in any anti-social activities. So, they remain role models to others in the society. vi.

Problems encountered Our college admits students of all religion. So, celebrating the religious days is very sensitive one particularly celebrations like Sharada Pooja, Tulasi Pooja, etc. Care should be taken to organize these programmes harmoniously. So the college takes at-most care in celebrating these programmes. By organizing these days of importance has created harmony among the students. It is very proud to record that in the history of our college, these programmes were celebrated by involving all community students and no misunderstanding/ communal differences have found over the years.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://bec.besant.edu.in/documents/379/Best_Practices_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The visionary leader, Shri Manel Srinivas Nayak, the founder president of Besant Evening College visualized the need to start an Evening College to those who are unable to continue education in the day time due to poverty and other commitments. These young men and women who aspire for higher education need to be given an opportunity to continue education. It is with this backdrop, Besant Evening College came into existence in 1976 with a motto "Learn while you Earn". This is the unique feature of the education system which helps the youth to establish in life. Through this, the college is filling the gap between haves and have not's in the society in terms of higher education with affordable fee structure. The college caters the needs of the students from all strata of society and to strive to provide an unparalleled learning experience similar to day colleges by delivering the quality education in a supportive and caring environment that leads the students to their chosen goals. This also helps the students to strike a balance between learning and earning simultaneously without missing the college atmosphere through various curricular and co-curricular activities. This motivates the youth to become independent, earning, responsible citizens as well as the entrepreneurs of the future. The performance of the college is distinctive to its vision, priority and thrust. The college has set its goals to meet the requirements of the students by embracing the change in education system. The opportunity is provided to the students to acquire high-end programmes like CA/CS/ICWA which has ever green demand. Along with BCom, there are many students who pursue their CA/CS/ICWA. To meet the requirements, the college has made a tie up with many institutions and organizations. During the academic year, the college has signed the Memorandum of Understanding (MoU) with Kiran Vasanth Classes (KVC). These are part of Evening College which conducts coaching for professional courses like CA/CS/ICWA which attracts the students. This helps the students to get professional degree along with BCom programme. The college also develops employability and entrepreneurship skills among the students by conducting various need based training programmes which will suit the present day job market. At present the college conducts BA, BCom, MCom programmes. Along with the syllabus framed by Mangalore University, the college conducts the training on the areas like Research and Development, Intellectual Property Rights (IPR), conducts job oriented certificate courses like Goods and Services Tax (GST Tally), Communicative English, conducts educational tours and industrial visits to have practical exposures, conducts field surveys to understand real life experiences, adopts villages to solve the problems, etc. The college is blessed with a strong Parent-Teacher Association (PTA), Alumni Association, MoUs with educational institutions and industries which widens the societal network are the added strength which boost the morale of the institution. Added to this, the college has a team of experienced and young faculty and a very supportive Management with committed and dedicated members which looks after the welfare of the college.

Provide the weblink of the institution

http://bec.besant.edu.in/documents/377/Institutional_Distinctiveness_2019-20.pdf

8.Future Plans of Actions for Next Academic Year

BESANT EVENING COLLEGE MANGALORE Future Plans for the Academic Year 2020-21 Every year the Principal calls the meeting of all the staff to discuss and finalise activities and programmes to be conducted. At the end of the academic year 2019-20, the Principal called the meeting of all the staff to chalk out various programmes to be conducted during the academic year 2020-21. The proposals and suggestions of all the staff were taken. Keeping in mind the

severity of COVID 19, by following the SOP of the Govt, the following curricular and co-curricular activities were planned. 1. Online orientation to Ist year students 2. A National level webinar on Use of E-resources for Academic and Research Promotion 3. Online E-quiz on Commerce and Management by the Dept of UG and PG studies 4. National level webinar on Research Methodology 5. ANVESHAN 2021- International online conference on 'Emerging Trends in Commerce and Management in the Post COVID 19 pandemic 6. Workshop on how to conduct online classes 7. Keeping students live by conducting online classes through various platforms 8. Providing online materials to students 9. An expert lecture on preparing research papers using certain standard formats 10. Observe days of National importance 11. Conduct a workshop on "Preparation of NAAC Reports as per New NAAC Methodology 12. Organise a workshop on "Ethics in Work Environment" 13. Organise blood donation camp in collaboration with alumni association 14. Conduct Job fair jointly with Besant Women's College, Mangalore and Manel Srinivas Memorial College, Mangalore