Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**BESANT EVENING COLLEGE**
Name of the head of the Institution	**Dr Lakshminarayana Bhat A**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08242491204**
Mobile no.	**9481976995**
Registered Email	**besant_eveningcollege@yahoo.co.in**
Alternate Email	**iqacbec@gmail.com**
Address	**Mahatma Gandhi Road**
City/Town	**Mangalore**
State/UT	**Karnataka**
Pincode	**575003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr Vasappa Gowda**
Phone no/Alternate Phone no.	**08242491204**
Mobile no.	**9448150365**
Registered Email	**vasgowda@yahoo.co.in**
Alternate Email	**vasappagowda@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://bec.besant.edu.in/documents/154/AQAR1_2016-17.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://bec.besant.edu.in/documents/105/Calender_2017-2018.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.32**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC	**10-Apr-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A talk on GST	**12-Aug-2017** **1**	**180**

A demo on plant sapling	06-Sep-2017 1	185
Awareness about drug abuse	23-Sep-2017 1	152
Librarian's Day Celebrated	12-Aug-2017 3	250
A talk on Fundamentals of research in social sciences and release of inhouse journal 'Global Research Review	10-Oct-2017 1	40
Inter-collegiate fest-YUGAO	09-Jan-2018 2	350
An invited lecture on GST	07-Oct-2017 1	60
Invited talk on on 'Contribution of Youth on Drug Abuse'	20-Jan-2018 1	140
Invited talk on 'How to write a Research paper'	27-Jan-2018 1	40
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Govt	2018 365	22537121
Institution	Salary	Management	2018 365	1838070
Institution	Scholarship	PTA	2018 365	13000
Institution	Scholarship	Alumni	2018 365	8000
Institution	Scholarship	Management	2018 365	21000
Institution	Scholarship	Faculty	2018 365	5000
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organised ANVESHAN 2018 Intercollegiate PG students Research Conclave on 22 Feb, 2018

A Talk on 'Fundamentals of research in social sciences' under R&D cell by Dr. Geetha (Asso.Prof Manipal) and Release of Global Research Review volume 3. Dated 06-10-2017

Conducted an inter-collegiate fest 'Yugao 2K18' on 09-01-2018 and 10-01-2018

Contributions of Youth against Drug Addiction by Sudheer, Mangalore 20012018

A Talk was arranged to the M.Com students on 27-01-2018 by Dr Vasappa Gowda on the theme ''How to write a Research Paper".

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
ANVESHAN Intercollegiate PG students research conclave	Conducted a seminar and good number of PG students from other colleges and from Mangalore University were benefited
Planned a talk on 'How to write a research paper' to PG students	Orgaised and Pg students were benefited
R D Cell planned to organise an invited talk on research	Conducted a talk on Fundamentals of Research in Social Sciences by Dr E Geeta
Library & Information Center; chalked out various awareness programmes at the beginning of the year	Conducted orientation programmes to the students at the beginning of the year. Brought awareness about the e-resources useful for academic purposes.
Encouraged students to write articles	Students have written the articles and selected articles were published in the college magazine

The college has conducted various outreach programmes through NSS	• Conducted cleanliness programme as part of Swacch Bharat Abhiyan. Conducted NSS annual camp at Govt Higher Primary School, Pallipadi and developed the school grond
Alumni Association chalked-out the programmes at the beginning of the year	Conducted a blood donation camp on 07 7-2017. Conducted a blood donation camp on 03- 02-2018. Conducted an inter-collegiate variety entertainment programme- 2018 on 18-3-2018. Alumni association annual day conducted. Visit to 'Samvedhana- orphanage home' and distributed the daily requirement which is enough about a month. Organised a Besant Premier League (BPL) Cricket match to bring together the old students in one platform and it is a successful programme
Feedback mechanism from students, parents and alumni	The feedback from the students, parents and alumni helped to co-ordinate all the works for the all-round development of the college
Financial Support from Staff, Alumni and PTA	The staff of the college are awarding the scholarship called 'Munnade' to the meritorious students.The staff also bear the fees of the poor and deserving students. The alumni association awards the scholarships to meritorious students every year. The PTA contributes towards the student fees as well as to conduct various programmes in the college. Management Scholarships
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Women's National Education Society- Managing Council Meeting	14-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018

Date of Submission	28-Feb-2018

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System The college has Management Information System 1. The office is automated using software. The student database is created where in all the information is fed into the system 2. The college provides Mass Message Service (MMS) to the students and staff to reach important messages at a faster rate 3. The admission process is also automated 4. The library is automated using EASYLIB software 4.3.3 version. 5. Biometrics system for the staff is initiated 6. The college has maintained the Close Circuit Camera (CCC) to take care of the activities of the staff and students 7. The college also maintains TV to display the events, news and messages to the students and staff 8. The college conducts Academic and Administrative Audit (AAA) twice in a year. So all the activities are conducted as per the events mentioned in the college calendar 9. The college has a vibrant IQAC which has the representatives from the management, social works, industry, academic field, parents, alumni, students and staff. It guides the college in a systematic way. The college communicates all the plan of action and gets the approval from the IQAC and executes the programme 10. The accounts of the college are audited annually by the certified chartered accountants 11. The Mangalore University every year conducts inspection for the renewal of affiliations 12. The Regional office of the Department of Collegiate Education, Govt of Karnataka conducts inspections from time to time 13. The principal of the college acts as a liaison office to the Management, parents, alumni, students and staff 14. The management of the college is taking care of the administrative work.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has the healthy mechanism for well-planned curriculum delivery and documentation for quality education. The college is affiliated to Mangalore University. Being an affiliated college, we adopt the syllabus prepared by the Mangalore University. Under the framework of the University syllabus, efforts are made to integrate the human and social values and cultural heritage of the region. The college has a vibrant team of young and experienced teaching faculty to cater the curricular and co-curricular needs of the students. In addition to the syllabus, for the overall development of the students and also to prepare the students in a professional manner for the job market, the college conducts various invited lectures to give more insights into the subjects and arranges additional short term certificate and add-on courses. All the curricular and co-curricular aspects are discussed and plan of actions are taken at the Internal Quality Assurance Cell level. The college calendar is prepared at the beginning of the academic year which gives information of curricular and co-curricular activities. The heads of the departments, deans and staff meetings are held frequently to discuss various plans of actions. At the beginning of each academic year, the orientation programmes are conducted to the students and to the parents. During the programme, various resources, facilities and services available to the students are informed. Separate library orientation is conducted by the library staff wherein various resources; books, e-resources information are provided. The bridge courses are conducted to connect and to understand the subjects of study at the degree level. The ICT enabled learning system is adopted to deliver the knowledge more effectively. Lesson plans are prepared by the faculty which includes course objectives, course topics, reference books and expected outcomes from the students by learning the course. Each department sets its own vision and mission which matches the Institutional vision and mission. Program Objectives and Program Outcomes are developed for each program and course objectives and course outcomes are defined for each course. The slow learners and advanced learners are identified by the respective subject teachers at the first internal examinations. The slow learners are given special attention by conducting special classes and separate tests to improve their level of learning. The advanced learners are given additional training as per their career requirements. The assignments, seminars and group discussions are the part of academic system. The literary associations and subject associations add more value to the prgrammes as they give more value-addition to the subjects. The college internal and university examination are conducted as scheduled in the college calendar. The counseling and mentoring systems are in-practice in the college. The meetings at the deans and heads of the departments will help the institution to keep track of the progress of each student. The names of the faculty along with their mobile numbers are furnished in the college calendar. This helps the students to keep in touch with the faculty to clarify the doubts and also the parents to know the progress of their wards.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally	-	10/05/2018	30	Employability	Skill development in computerised Accounting procedures
Spoken English	-	10/05/2018	30	Employability/	Improve communication Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Leadership Team Building	01/07/2017
MCom	Stress Management	01/01/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	34	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally	10/05/2018	18
Spoken English	10/05/2018	16

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

In a world of exponential change, it is a necessary imperative to every organisation and institution to be responsive and dynamic. The rapid changes have also led to increased expectations and aspirations from the stakeholders. It is therefore important to know the level of satisfaction and identify the gaps. The institution then takes appropriate steps to fill the gaps and enhance quality. It also acts as an effective mechanism in understanding the changing needs of the stakeholders, thereby helping in designing appropriate

interventions. The feedback mechanism is one such mechanism which helps to achieve this goal. Therefore the development of any organization especially education institutions depends upon the well functioning feedback system. The feedback mechanism is essential to know whether the institution is delivering good performance and imparting quality education. The comprehensive feedback involves collection of feedback from all the stakeholders, which helps in monitoring the academic content and processes thereby achieving quality sustenance and progressively quality enhancement. It requires a thorough preparation to initiate, launch and implement the feedback system. Hence, our college made a policy decision to make feedback from different stakeholders such as students, alumni, staff, parents and employers to analyse the institutional performance on different fronts. The Practice: The comprehensive feedback mechanism comprises of 3 phases: i. Feedback collection: It mainly involves a structured method of collection of feedback from students, alumni and staff. It is conducted through a well designed questionnaire employing rating scales which facilitate objective Analysis. Open ended questions are also used in some of the methods for qualitative feedback. The oral feedback from the parents is obtained during the Annual General Body meeting of the ParentTeachers Association. The Oral feedback is also gathered from the employers and industries during informal meetings or during their visits to the institution on different occasions regarding the employers' requirements from the institution, particularly the employability skills of the students. ii. Feedback Analysis and Reporting: The Feedback collected is analyzed and the report is prepared by the team faculty members assigned to it. The analysed report is submitted to the Principal. The principal after the study of the report submits it to IQAC meeting for discussion. Considering the requests of the stakeholders, the IQAC members, suggest measures to improve various resources, facilities and services of the institution. Finally, the suggestions in the IQAC are forwarded to the Management for corrective measures. iii. Action Taken: Considering the requirements of the stakeholders and the suggestions received from the IQAC, the Principal and the Management decide the plan of action to fill the gaps by improving various resources, facilities and services for wellbeing of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		90	15	15
BCom		160	95	95
MCom		50	21	21
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	288	35	11	2	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	7	2	11	0	2

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System has emerged as a strong response to the plight of students at risk. Before starting the mentoring skills it is essential to understand the mentee, in order to understand mentee, listening is very essential. Besant Evening College has a highlyefficient Mentoring system through which a group of 1020 students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extracurricular activities. As majority of the students in the college are working, the mentors guide them for the better prospects of their professional and personal life. A mentor is a faculty member of the college who is committed to the success of the students and reflection with individual students. The mentor is not necessarily someone a student knows well, but someone from whom the student can learn, a confidential advocate with an opportunity to transform the student's personality. Mentors help students realize their dreams and assist them in acquiring skills that can be used not only in their academics, but also in their personal life. Evening college can be a challenging prospect for new students, whether they enrol immediately after PUC/Degree or after having worked for a few years. Students at our colleges face many hurdles, and mentors help them to overcome it by timely reaching out to them at their time of need. The mentoring system of our college ensures that the students make use of all the learning resources available to them in the college and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and perform the following functions • Mentors are assigned to monitor and guide students all through their college life. • Mentors coordinate with the parents regarding the progress of the students. • Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. Faculty members interact with students on regular basis to know their well beings and problems. They also provide them with proper guidance as and when required so that they face and overcome their problems relating to both college and personal life. Certain students who require counselling are provided with the same. There is a cordial relationship between the mentor and mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
323	13	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	0	3	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Mrs Sathvika H Shetty	Assistant Professor	Ist Rank in Bharathanatyam (MA) from Mangalore

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAS	1,3,5	23/10/2017	17/11/2017
BA	BAS	2,4,6	25/04/2018	23/05/2018
BCom	BCM	1,3,5	23/10/2017	17/11/2017
BCom	BCM	2,4,6	25/04/2018	23/05/2018
MCom	MC	1,3	07/12/2017	20/12/2017
MCom	MC	2,4	10/05/2018	30/06/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of student performance is an integral part of teaching and learning process. In the college there is a Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a students' development on a continuous basis throughout the year. Students are made aware of the evaluation process through the following initiatives: • The orientation programmes at the beginning of the semester is organised for the students where in the principal and faculty members address students. • Academic Calendar with Internal Assessment Exam dates • Display in the College and Department Notice Board The college has a structured mechanism for continuous internal evaluation. It provides brain storming session to the newly joined students of the college. ? Bridge courses are conducted in the form of orientation and interaction between the students and faculty in the beginning of the year. ? Students are given assignments, seminar presentations and two internal assessment examinations to continuously evaluate their performance. ? Based on the performance, the students are categorised as slow learners and advanced learners. ? Slow learners are provided with extra classes to enhance their learning capacity. They are also provided with printed materials. ? Advanced learners are provided with advanced learning materials and are also encouraged to take up sessions for the junior level students and also to slow learners. ? The college has developed the culture of maintaining departmental library, in addition to the central library, which provides additional books to the students to inculcate the habit of reading more books for their knowledge. ? Topics beyond the syllabus but pertaining to the present scenario relating to the subjects are discussed in the class to make the students more competent. ? Various scholarships and appreciation certificates are provided to the students by the management, Alumni Association and PTA of the college in order to encourage them in their academic activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college calendar is like an ambassador of the college to the students and public which mirrors all the activities of the college for the particular academic year. The college is affiliated to Mangalore University hence it follows the calendar of events such as opening and closing dates of the

semesters, dates of internal assessment examinations and public holidays as prescribed by the university. The college prepares its annual calendar based on the university calendar and also includes curricular and cocurricular activities which are to be conducted in the college during the year. For this purpose staff meeting headed by the principal will be conducted well in advance. The committee led by the convener is appointed by the principal to prepare the college calendar. For the academic year 201718, Mr Ganapathi Bhat M was appointed as the convener of the college calendar preparation committee during the month of April, 2017. Departmental meetings were held to prepare the calendar in aan academic and professional manner. The committee took atmost care to incorporate all the activities of the college. The subject allocation among the staff members and time tables for every class were prepared before the commencement of the semester. The Academic calendar includes a brief note about the college, Mangalore University rules and regulations and rules and regulations of the college, managing committee members IQAC, list of teaching and administrative members with important telephone numbers, various courses offered, details of department deans, committee heads, class mentors, fee structure, scholarships, library rules and regulations, guidelines for the parents, various course details, internal examination dates in each semesters, leave forms, list of holidays. In addition to this to make the calendar more meaningful, the motivational quotes were also given at the end of each page. The various activities to be conducted by the college during the academic year mentioned in the calendar are • Student Union council activities, • Inter class competitions, • Departmental guest lectures, • Auspicious celebrations, • Founder's day, • Founder President's day, • Inter collegiate competition, • Seminars, • Internal examinations, • Activities cells/associations, • NSS one day and annual special camps, • Activities in the adopted villages, • Sports day, • College day, • Librarians Day, • Book exhibitions, • Quiz competition, • Industrial visits, • Study tour, • PTA meetings, • IQAC meetings, • Activities of the Alumni Association, etc. Internal assessment evaluation and marks submission dates were finalised by the principal in the staff meeting. Internal assessment marks, EC and CC marks were finalised by the respective faculty members and association heads which were submitted to the person incharge within the finalised dates. The calendar contains the programmes datewise in each month. All the events mentioned were taken care and conducted with the initiatives of the concerned conveners.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://bec.besant.edu.in/documents/255/2.6.1_PO_PSO_COutcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	History, Economics, Political Science	6	2	33.33
BCM	BCom	Commerce & Management	91	66	72.52
MCM	MCom	Taxation	12	12	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://bec.besant.edu.in/documents/253/Student_Satisfaction_Survey_2018.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A Workshop on Intellectual Rights	MCom	20/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Book published by Dr Lakshminarayan Bhat A: Business Economics	**1**
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	**0**	**3**	**0**	**0**
Attended/Seminars/Workshops	**0**	**16**	**0**	**0**
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Annual Special Camp	**NSS unit of the College with Govanithashram, Pajeer**	**2**	**50**
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	**Nil**	**Nil**	**0**
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swacch Bharat	NSS Unit of the College with Ramakrishna Mission	Cleaning the Roads in the Mangalore City	4	35
Swacch Mangalore	NSS Unit of the College with Ramakrishna Mission	Cleaning	4	25

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	MCom Students	Management contribution	120

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
		No Data Entered/Not Applicable !!!			

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
G K Classes	19/06/2017	CA/CS coaching	24

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	400000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added

Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
EASYLIB	Fully	3.8R4	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16851	2456725	597	103890	17448	2560615
Reference Books	431	295557	6	3029	437	298586
e-Books	3150000	0	0	0	3150000	0
e-Journals	6000	0	0	0	6000	0
Digital Database	1	1	0	0	1	1
Library Automation	1	0	0	0	1	0

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	85	59	0	10	0	6	5	20	5
Added	0	0	0	0	0	0	0	0	0
Total	85	59	0	10	0	6	5	20	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
693000	619213	200000	200000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In terms of infrastructure, the college is endowed with well established class rooms, library, seminar hall, gymnasium, play ground, LCD projectors, fully equipped auditorium, parking facilities, CCTV, computer lab, college canteen, NSS room, sports room, auditorium and language laboratory The teachinglearning process is facilitated in 17 class rooms, one specialized language laboratory, two computer laboratories with high speed internet connectivity and a fully developed library. The class rooms facilitate a blend of traditional (black board and podium for faculty) and modern modes of teaching with technological aids such as LCD projectors. The classrooms retain their heritage look with wooden furniture. The classrooms allows for spaces where students can enjoy the view in their leisure time. One seminar hall is used for conducting seminars, group discussion, lectures etc. The college has set up one language lab. It enables students to learn better pronunciation through stress on word accent, intonation and rhythm. The college has two computer laboratories. All the computers in the centers are provided with the latest updated software and hardware. Internet, printing and scanning facilities are also available through network. The college is endowed with eighty five computers, nine printers, one camera, five mikes one video players, four collar mike, two photocopy machines, one web camera, two scanner machines, one audio player, one computer speaker, eleven projectors and twenty four CCTV. The college takes pride in being a differentlyable friendly campus with lifts and special ladies washrooms in the building. The college also has the rest room facility for female students. College has a fully equipped auditorium with seating capacity of over 1500 persons. It is extensively used by the students for extracurricular activities and for hosting functions of the college. College auditorium is the stage for numerous important programmes throughout the year. It has an advanced light and sound system that is managed by specially designated support staff along with the students. It is equipped with a large stage, green room, rest room with attached wash room facility, comfortable seating and a podium. The college canteen is a popular meeting place and place for exchanging information. It is having the seating capacity of over seventy five people. The canteen provides snacks, drinks and lunch at subsidized rates. Students of Besant evening college are well known for their unique and innovative practices through NSS unit. There are regular NSS activities and special annual camps are conducted in the adopted villages. College has well established NSS room. The College has taken measures to address the need for vigilance and security. The campus is

	CCTVenabled to cater to the safety requirements of a well endowed and equipped campus receiving a huge footfall. The CCTV has fixed in major areas of college campus. The college has its own fulltime support staff, electrician, and sweepers to maintain the cleanliness in the campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Backward community welfare scheme 2. Women's National education society scholarship 3. Student welfare fund scholarship 4. National scholarship 5. Sanchihonnamma scholarship 6. P.T.A scholarship 7. SC/ST scholarship 8. 'Munnade' UGC Teachers schol	97	186217
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	09/10/2017	55	Subject Faculty
Bridge Courses	13/07/2017	323	Subject Faculty
Yoga	22/06/2018	15	Professional Guest
Value Education	05/05/2017	323	Subject Faculty
Personal Counseling Mentoring	09/08/2017	323	Faculty
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passedin the comp. exam	Number of studentsp placed

| 2018 | CA and CS Coaching | 0 | 25 | 0 | 0 |

[View File](#)

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	2	B Com	Commerce	Besant Evening College, Mangalore	MCom
2017	1	BCom	Commerce	MSNM, Bondel, Mangaluru	MBA
2017	1	BCom	Commerce	Canara College, Mangalore	MCom
2017	1	BCom	Commerce	Jain College, Mangalore	MBA
2017	1	BCom	Commerce	NINASAM, Shivamoga	Post Graduate Studies in Theatre Diploma

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 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yugao 2018 an Intercollegiate Management Fest was organised on January 9 and 10 in the year 2018	University level	150
ANVESHAN 2018 Intercollegiate PG Students Research Conclave on 22 Feb, 2018	University level	120

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	India Books of record	National	0	1	16	Chandan Suresh
2017	Asia Book of Records	National	0	1	16	Chandan Suresh
2018	International Art Conference	International	0	1	16	Chandan Suresh
2018	Kalam Books of record	National	0	1	16	Chandan Suresh
2018	India books of record	National	0	1	16	Chandan Suresh
2018	national level power lifting competiton	National	1	0	15	Mukhesh

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have a very dynamic Students Union Council. For the academic excellence and overall personality development of students, the Students Union Council conducted many programmes during the academic year 201718. List of the programme • Student union council election was conducted through evoting system on 15th July 2017 student representatives were selected. • Inauguration of student union council 29th July 2017 – Mr. Madan, subinspector, Bunder Police Station was the chief guest. • A respectable homage to the kargil heroes, the programme was organised on 26th July 2017 under the leadership of the office bearers of the students union council. • Talents Day was celebrated on 11th August 2017. Each class had to perform on stage and the results were declared

by the judges of the programme. Variety program were given by the students. Each student would get a chance to showcase their talent. • Independence Day celebrated on 15th august 2017 and on this day Mr.Mattar Vittal Kini, a freedom fighter was felicitated. • With regard to Independence day celebration, patriotic singing competition was arranged on 12th August 2017. • Founders day and centenary celebration was celebrated on 1st October 2017 in the college auditorium. • Sadbhavana divas celebrated on 19th August 2017. • Teacher's day was celebrated in the college auditorium on 5th September 2017. Various games were conducted to teaching and nonteaching staff by the students. • Tulsipooja was celebrated by the students union council in association with alumni association • On 9th and 10th January 2018 'Yugao' – the Management fest was conducted. • Vivekananda Jayanthi was celebrated as Yuvadina on 12th Jan 2018.Mr. Keshav Bangera was the chief guest. He spoke about Swami Vivekananda's message to the present youth. • Blood donation camp conducted by student union council in association with Rotary club and old students association at main auditorium on 3rd Feb 2018. • Annual sports day meet held at Mangala stadium. Mr. Premnath Ullal was chief guest and the program was presided over by Sri. Nagar Narayan Shenoy, Correspondent of the college. • The student union council conducted college level quiz on 27th Feb 2018. Mr. Padmanabha of Sahyadri college of engineering was the quiz master. • On 2nd March 2018 Traditional Day and prize distribution program in connection with annual day – celebrated. • On 7th April 2018 farewell function held to Final Year B.A and B.Com students. • To have the students' activities, the college has various cells and associations. The students from various streams are nominated as student secretaries to cells/associations. • The president of students' union counsel is nominated as the member of IQAC of that particular year • The students president (Male representative) and joint secretary (Female representative) are nominated for the library committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

68

5.4.3 – Alumni contribution during the year (in Rupees) :

43660

5.4.4 – Meetings/activities organized by Alumni Association :

Our college has a vibrant alumni association which is always part of all the activities. In addition to play an active roll in the College, the alumni association also extends its helping hands in the community services like blood donation camps, visit to the ashrams and donating the daily needs and also financial help to the inmates. Dr.Vasappa Gowda, librarian was nominated as the alumni advisor for the year 201719. The Annual General Body meeting was held on 1st July, 2017. The principal, Dr.Laxminarayana Bhat presided over the function and placed the budget for the year 201718. The election of the new office bearers was conducted and the following members were elected as President – Mr. Pradeep K, Secretary – Mr. Sharan, VicePresident – Mr.Sushanth Jadav and Mr.Pranav Ganesh, Joint secretary – Mr. Sharath and Ms. Yashaswini, Sports secretary – Mr. Vikram, Treasurer – Mr. Rithesh, Cultural secretary – Mr. Devi Prasad. Advisory body members were Mr. Raghuraj, Mr. Sachin, Mr. Sunil, Mr. Sandesh Acharya, Mr. Mohith Shetty, Mr. Shreyas, Mr. Adithya, Mr. Surathraj, Mr. Rajesh, Mr. Vishal, Mr. Rithesh Shetty. Two executive meeting of a

committee were conducted to discuss about various programmes. In collaboration with Students Union Council and KMC Mangaluru, two blood donation camps were conducted on 9th July 2017 and 3rd Feb 2018 and were 65 units and 78 units of blood respectively were donated. The Alumni association jointly with Students Union Council conducted "Besant Premier League (BPL) Cricket Tournament" with a slogan "Divided by Teams United by Besant" at the Fisheries College ground on 18th Feb 2018. There were six teams. The trophies to winners and runners up were given. The best all rounder prize was also given on the same day. The Sangam Intercollegiate variety entertainment competition was held on 18 March, 2018. There were 6 teams. The Best manager, the Allrounder, the Runnersup and Winnersup prizes were awarded to the winners. In the same Academic year on 13 April, 2018, the alumni association along with the present students of the College visited an Orphanage home, Samvedhana (Home for the special children) and given entertainment programmes for about 3 hours. The dinner was arranged to the inmates and also given the daily needs and groceries worth more than Rs. 35000. The Alumni Association had also celebrated the Annual Day on 24 March, 2018 on grand manner. Various competitions were conducted in connection with the Annual day. The scholarships were distributed to the students. The prizes were also distributed to the winners of the competitions. More than 500 old students attended the Annual day. The programme began with the formal function followed by a cultural programme for about 3 hours.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralised governance model is evident in every sphere at each department and faculty functions as a separate subunit in deciding and implementing the student centric programmes and activities. All the departments are requested to present their annual action plan at their beginning of every academic year with clear cut road map to deliver the same. The matters at the department level are discussed by the HOD with the faculty members in consultation with the principal. It gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them. The meeting of the Principal and staff at the beginning of every semester is indeed a reflection of the participative style of management.The decentralised and participative model is evident from the following 1. Activities of the college: The principal is the head/chairman of all the activities and programmes of the college. At the beginning of the Academic year, the principal in consultation of the IQAC coordinator calls the meeting of the staff to discuss about various programmes. The allotment of the duties is held in the meeting. The concerned conveners are independent to organise the programmes as per schedule. By the consent of the principal, they conduct various programmes and report the same to the IQAC coordinator. To develop the leadership qualities and also to coordinate all the programmes in the college, the student union council is formed every year. The students' union council consists of 1 president, 1 vicepresident, 1 secretary, 1 joint secretary (girl student), 1 sports secretary. In addition to this, the student secretaries are also nominated by the principal to assist the concerned cells and associations. This will help the college to decentralize all the student activities and smooth conduct of the same. Based on the plan of action prepared at the beginning of the academic year which is mentioned in the college calendar, the programmes are conducted. The convener of the concerned cell/association/programme takes lead to conduct the programmes and all the faculty members cooperate for the success of the same. 2. Examination system: The internal assessment examinations are conducted twice a semester as part of the university examination system. The senior faculty is nominated as the coordinator of all

the examinations. The meeting is called by the principal at the beginning of the academic year to discuss about the pattern of time schedule and other formalities of the examination. The tentative dates are mentioned in the college calendar. All the faculty members are given the dates to submit the question papers. Accordingly the faculty members are submitting the question papers in time to the exam coordinator. The examinations are also conducted to the slow learners which is decided by the concerned subject teachers in consultation with the examination coordinator. Similarly the marks and the results of the internal examinations are also submitted in time. This modality is followed over the years which will help the institution for the smooth conduct of the examination in time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college follows the syllabus prescribed by the Mangalore University. The faculty members are permitted to attend the Board of Studies and Board of Examination meeting of the University. As a BOS member they contribute in the revision of syllabus. To know the requirements of the job market, the college conducts surveys to collect feedback from the stakeholders students, staff, alumni, parents and employers. Based on the feedback received, the college conducts wellplanned curricular and cocurricular activities to meet the job market. The employability skills are imbibed to the students by conducting various invited lectures, addon courses, etc.
Teaching and Learning	Along with traditional method, the student centric innovative teaching methods are used to develop academic strength of students. Under the guidance of IQAC, each department is promoting the quality enhancement activities through arranging talks and workshops on different subjects. The ICT facilities are used by most of the faculty for knowledge sharing. The remedial classes are conducted for the slow learners. Faculty development Programmes are organized in order to enhance Teaching skills/ability. Plan of action prepared at the department, Association, Cell, Committee will create equilibrium in academics and extra/cocurricular activities. Syllabus plan, Assignments, Tests, Seminars are systematically planned and executed.

Examination and Evaluation	The external and continuous assessment is done as per the guidelines of the Mangalore University. An examination committee headed by the coordinator is nominated by the principal at the beginning of the academic year for the smooth conduct of the examinations. As per the Mangalore University examination rules, the college conducts two internal tests for 20 internal marks in each paper and for the 80 marks the University conducts the semester examination. In addition to this the college identifies the slow learners and conducts tests to improve learning skills.
Research and Development	The college has Research and Development (R D) cell to encourage research culture among the faculty and students. The cell encourages faculty to organise, attend and present papers at national/ International conferences with financial assistance and leave facilities. Every year the R D cell conducts lectures by inviting the renowned scholars and also organises ANVESHANIntercollegiate PG Students Research Conclave. Under the initiation of the R D cell, the college publishes a journal with ISSN 'Global Research Review the Journal of Innovative Research in Commerce' which includes the best papers of the ANVESHAN and also the faculty publication.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a well equipped library which is fully automated. Library purchases need based latest reference books and journals. The library is also subscribing to NLIST database of eShodhsindhu which includes more than 3150000 ebooks and 6000 ejournals through which teachers and students are access the eresources. Conducts orientation programmes to use the same. The college has 85 computers with internet connection. Free access to internet is provided. The college has 17 class rooms, two seminar halls and an auditorium connected with LCD projectors and internet for effective teachinglearning. Financial facility provided to sports persons.
Human Resource Management	The college appoints adequate number of qualified faculty as per the government procedure. Under the guidance of IQAC, the college organises various developmental programmes to teaching

	and nonteaching staff for upgrading their skills in the latest technology. On duty facility is provided for perusing PhD and attending seminars, conferences and workshops. Opportunities are also provided to both teaching and administrative staff to show case their talent. In addition to teaching, each faculty are assigned additional responsibility through cells and associations.
Industry Interaction / Collaboration	The college has established MoUs with reputed Management institutions and industry to enhance industry institutions interaction like industrial visits, hands on training, guest lectures etc for the professional developments of students and faculty. The college has the MoUs with IIHT, Mangalore, Friends Veeniar, Bykampady, Mangalore, A J Institute of Management, Mangalore, Manel Srinivas Nayak Memorial Institute, Bondel, Mangalore. The students are taken to these institutes/industries as part of the excursion to inculcate on site experiences. The college also adopted two villages and conducts various awareness programmes and activities for their developments.
Admission of Students	The admission of students is done on nondiscriminatory basis. Information about the college and programmes offered are provided in the college website and prospectus. Reservation policy is followed by reserving seats for SCs and STs. The admission committee headed by the senior faculty which works under the guidance of IQAC takes care of the admission process. The admission committee will scrutinize application of the candidates and recommends for admission to various programmes. The faculty from each department are included in the admission committee. The counselling is also done regarding the choice of the programmes and different activities in the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	The College is using the Tally ERPO9 software for transparent functioning of finance and accounts of the college. Using this software, the financial accounts are maintained systematically.

	This helps to increase the efficiency of the staff towards the accuracy in financial transactions. To monitor the efficient functioning of the finance and accounts, the annual auditing is conducted. The administrative office keeps all the financial records separately as per the events and transactions made for.
Student Admission and Support	The College follows a transferrent admission policy. The college calendar, prospectus and rules and regulations including various programmes and the seats available in each programme are also displayed in the college website. The college calendar also provides information regarding various facilities like free refreshments, fee concession, etc is also displayed in the website. Messages are also sent to the students and parents about various activities. The college has ERP.O.9 software for admission purpose which stores the personal and academic details of the students. The admission details are also sent to the University online.
Examination	The office maintains all the internal assessment marks of the students in the eform and uploads the same to the University website within the scheduled time period. The time table of the semester examinations are uploaded by the University and the college down loads the same for office and student purposes. The college also receives the hall tickets from the University through online. The provisional results and marks of individual student are displayed in the University website.
Planning and Development	The college adopts modern ICT enabled facilities for planning and development. The committee prepares plan to fulfil infrastructure of the institute, academic development, extracurricular activities, sports, culture and defined target for the infrastructural facilities and academic development of the institute. These have been set with extensive consultation with all the stakeholders, staff, facility and management. To disseminate the information to the students, the college has introduced Mass Messaging System (MMS). The college maintains the database of the students, staff and all the activities.

	This egovernance system helps to monitor overall development of the college.
Administration	The administration of the college is managed by the egovernance system at college level, university level and govt level. The college tries its best to use modern technologies for administration. The faculty use Smartphone with inbuilt social app like face book, Gmail and MMS to share the notices and other information to the students. The college has biometric attendance for teaching and non teaching staff. The college campus is equipped CCTV camera at every place of need.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	Nil	Nil	0
2018	Nil	Nil	Nil	0
[View File]()				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

| 0 | 0 | 0 | 0 |

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? PF (Management Staff) ? Maternity Leave ? Paternity Leave ? Advances to Staff ? Leave Encashment ? Casual leave ? Special casual leave ? Study Leave ? ESI	? PF (Management Staff) ? Maternity Leave ? Advances to Staff ? Leave Encashment ? Casual leave ? Special casual leave ? Medical Insurance ? Paternity Leave ? ESI	? Medical Checkup ? Fee Concession ? Scholarship for SC and ST OBC by Government of Karnataka ? Govt/Pvt Scholarships ? Management Scholarship, UGC staff [Munnade] Scholarship, PTA Scholarship ? Motivate and encourage to the students in their studies, sports, character building and discipline ? Drinking water facility ? Proficiency Awards ? Financial Aid ? Group Insurance ? Career Guidance Placement ? Share Care Scheme ? Free refreshments for the deserving students ? The college collects the donations and contributions from the staff and students and remits as intended. This is done to mitigate the sufferings of the people from national calamities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college account is maintained in the college office and the office superintendent takes care of all transactions. The accounts of the college are audited regularly as per the Government rules. An internal auditor audits the accounts every year. Internal auditor checks fee receipts and payments with vouchers and necessary supporting documents. The audited report is sent to the Management and also to the Department of Collegiate education and Department of State Audit. The auditing system ensures that all payments are duly authorised. As per rules, the external auditor conducts statutory audit by the Government once in a year. The Regional office of the Joint Director of Collegiate Education, Mangalore conducts audits once in one/two years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA/individual/Philanthopies	148200	To organise Certificate course/ Intercollegiate competition

6.4.3 – Total corpus fund generated
150000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Faculty members, Principal IQAC coordinator
Administrative			Yes	Principal Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

To maintain continued association between the parents and teachers and to promote activities wellbeing of the students a ParentTeacher Association (PTA) is formed. PTA immensely contributes to the growth and development of the college. The association meets at intervals to discuss various problems relating to the welfare of the students. The general body of the PTA is met once in a year. The PTA supports the students who are participating Arts, Culture, Sports, Management fests, Workshops and Conferences inside and outside the college activities. The major support from PTA are 1) Scholarships to students 2) Financial help to organise seminar/conference/workshops 3) Financial help to purchase books to departmental libraries

6.5.3 – Development programmes for support staff (at least three)

1] Deputed staff member one day workshop on "Know your skills" on 14/12/2017 at St.Philomina College, Puttur. 2) Yoga Demonstration programme organized on 22 June, 2018.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The College has initiated few capacity building programmes for the faculty members 1. Talk on research writing by Dr. E. Geetha, the topic is on Fundamental of Research in Social Science. 2. Organized Guest lectures on GST by Charted Accountant, Shree Nandagopal Shenoy to all faculty members. 3. Organised a seminar ANVESHAN 2018

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Talk has been organized on GST by	26/07/2017	12/07/2017	12/11/2017	120

	Nandagopal Shenoy, Chartered Accountant on 12082017				
2017	Talk has been organized on Research writing by Dr.Geetha . E	06/10/2017	06/10/2017	06/10/2017	120
2017	Biometric system introduced in the college on 3082017	26/07/2017	26/07/2017	26/07/2017	42
2018	Organized "YUGAO" two days Management fest on 9th and 10th of January 2018	07/10/2017	09/01/2018	10/01/2018	210
2018	ANVESHAN 2018	07/10/2017	22/02/2018	22/02/2018	140
2018	Swacch Mangalore Awareness Rally	07/10/2017	18/01/2018	18/01/2018	62
2018	Workshop on Drama by renewed dramatist Vidhu Uchchl	07/10/2017	20/01/2018	20/01/2018	40
2017	Becomming the Winner	26/07/2017	22/08/2017	22/08/2017	122
2018	Career Counselling for MCom student by S hubhalakshmi Pxitics.com	07/10/2017	21/03/2018	21/03/2018	32
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Women Safety	18/09/2017	18/09/2017	42	64
Arivu-Sensitisation Programme	15/09/2017	15/09/2017	42	22
Gender Equity and Human Rights	16/02/2018	16/02/2018	72	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. In association with Sri Ramakrishna Mission, Swacch Mangalore an awareness rally was arranged on the abuse of plastic usage in the city of Mangalore 2. The college campus is declared as Plastic Free Zone 3. Waste bins are kept in the prominent places of the campus to keep the campus clean

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	13/04/2018	1	Contribution of daily needs of the Ashram	1	120
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	01/07/2017	The College Calendar contains all the details of the College including human values, code of conduct in the college, Rules and Regulations, various resources, facilities and services of the college, details of curricular/co-curricular activities of the college, details of healthy practices, Management committee, admission committee,

| | | various cells, Associations, special note to the parents/guardians, Calendar of Events for the year 2017-18, etc |
| College Prospectus | 01/07/2017 | Contains admission details of the College |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Arivu programme was organized by the N.S.S unit.	15/09/2017	15/09/2017	60
Eco Energy club	17/09/2017	17/09/2017	40
The women's cell was inaugurated Mrs Vinutha Rai of School of social work and N.S.S coordinator was the chief guest	18/09/2017	18/09/2017	60
Awareness about Drug abuse by Raviprabha of BWC	23/09/2017	23/09/2017	183
Sharada Pooja	28/09/2017	28/09/2017	250
Centenary celebration inauguration and founders day	01/10/2017	01/10/2017	350
Visit to Vriddhashrama by NSS unit of the college and distribution of Biscuits and fruits to the inmates.	02/10/2017	02/10/2017	60
Tulasi Pooja old present students	01/11/2017	01/11/2017	200
Vigilance awareness week celebration Dr. Vasappa Gowda spoke.	04/11/2017	04/11/2017	25
National Integration week was observed	24/11/2017	24/11/2017	38
National Anthum	01/07/2017	14/04/2018	323
State Anthum	01/07/2017	20/04/2018	323
Blood donation camp organized by Alumnae Association in association with	09/07/2017	09/07/2017	210

NSS Unit of the college			
Kargil Vijay Diwas	26/07/2017	26/07/2017	323
Felicitation and sendoff to Vishwanath Achar	31/07/2017	31/07/2017	323
Talents Day	01/08/2017	01/08/2017	323
Sadbhavan Divas	19/08/2017	19/08/2017	323
Independence Day celebration felicitation to Mattor Vittal Kini	15/08/2017	15/08/2017	180
Teachers Day was celebration	05/09/2017	05/09/2017	200
A talk by Dr Ramachandra Bhat was arranged Under youth Red cross –On First Aid	06/09/2017	06/09/2017	120
Pookalam competition was arranged under women cell	08/09/2017	08/09/2017	320

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Maintenance of Herbal Garden
Waste Bins in every prominent places of the college campus
Declared the campus as Plastic free zone
Arranged a talk on herbal medicine
Arranged a talk on Environmental Consciousness

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 Share Care Besant Evening College, in pursuit of higher education, strives to enrich the lives of its students with many curricular and cocurricular programmes which will bring out the best in them and help them to strike a balance between learning and earning simultaneously. The college welcomes students from all categories without any discrimination of caste, creed, religion and economic status. Many of our students are coming from economically weaker sections of the society and working for a very low salary. Hence, the institution thought it is a genuine need to help such students through a novel scheme called "Share Care". "Share and Care" is one of the best practices that the college has been doing over the years. This idea is mooted by the college in consultation with the stakeholders. The idea of "Share Care" includes • Free refreshments to deserving students, • Management scholarships to poor students • Faculty scholarship "Munnade" • PTA scholarship and • Alumni scholarship Like midday meal programme in the day time institutions, we in the Evening College have introduced free refreshment scheme. The selection of the students for the scheme is based on the income level of the family. The selected students are provided with freerefreshments. In this scheme, the

selected students can take free refreshments throughout the year during class days. They can take refreshments during 4.30 PM and 7.30 PM in the college canteen. During the academic year, the Management has provided free refreshments to 14 students worth Rs. 8,000.00. The College has also come forward to help the economically weaker students by providing fee concession, scholarships, etc. During the year, the Management has awarded scholarships of Rs. 1,000/ each for 13 students. The Parent Teacher Association has provided scholarships to 13 students of Rs. 1,000/ each. Every year the Alumni Association is awarding the scholarships to meritorious student. This year it has come forward and provided scholarships to 8 students amounting to Rs. 8,000/. The staff members have instituted a scholarship called 'Munnade'. 'Munnade' means, march forward. Under the scheme, 4 students were awarded with scholarship worth Rs. 4,000/. The staff members also contributed towards the payment of fees of students in case of necessity. Best Practice: 2 Social Concern through assistance to Ashrams/Arphonages An educational institution is a part of the society and should have concern and sensitivity towards the society. To reach out to the society and show concern to the underprivileged is one of our best practices. As a part of this, the college N.S.S unit and extension cell along with the alumni Association visits the orphanage homes and spend time with the inmates. This helps them to understand the grave realities of life. As part of this practice, this year the college has visited two Ashrams • Vatsalya Dhama an old age home on 2nd October, 2017 and • Samvedhana Orphanage home on 12th April, 2018 On the eve of Mahatma Gandhiji's Birth Anniversary that is on 2nd October 2017, the NSS unit of the college under the guidance of the NSS programme officer, Mr. B Ganapathi Bhat, visited 'Vatsalya Dhama' an old age home at Kodialbail Mangaluru and distributed fruits and eatables to the inmates and spent about two hours with them. The Principal of the college, Dr. Lakshminarayana Bhat A and faculty members and students were present. On 12.04.2018, the N.S.S unit and the Alumni Association visited 'Samvedana' a special home for children. The Ashram is situated in Padua village near Bikarnakatte of Mangaluru taluk. The team was led by Mr. Ganesh Pai, convener, Extension Outreach Cell and Dr. Vasappa Gowda, the Alumni Association convener. The Present Principal, Dr Lakshminarayana Bhat and the former Principal of the college, Dr Carmelita Goveas were present. The team members performed various cultural activities and entertained the children and spent about 45 hours with them. The college provided food for the night and also provided various daily requirements, grocery items to the Ashram forth more than Rs 35,000.00.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://bec.besant.edu.in/documents/256/Best_Practice-_2017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Distinctiveness MoU with GK Sir Classes Way back in 1976 there were young men and women who were deprived of higher education due to poverty and unable to continue education during the day time. After the completion of their 12th standard education, these disadvantaged categories were in search for jobs for livelihood. Considering the ill effect of this deprived category, the then president of Women's National Education Society, Sri Manel Srinivas Nayak decided to start BA and BCom courses in the evening times. The slogan of our college is "Learn while you Earn". This helped the deprived category to continue education in our Evening College and establish their life in future. To fulfill the dreams of the students, the institution has a well defined vision Besant Evening College will live up to the expectation of the students

who make it their choice for the pursuit of higher education and to attain academic excellence. Besant Evening College will strive to enrich the lives of its students with programmes, curricular and cocurricular, which will bring out the best in them and help them to strike a balance between learning and earning simultaneously. Students of the college shall be helped to realize that learning is a lifelong process and that they have a responsibility to the society and the nation at large. To fulfill the vision of the college, we have set a mission to reach out to students from all strata of society and to strive to provide an affordable and unparralleled learning experience in a supportive and caring environment that leads the students to their chosen goals. The existence of the Evening College itself is a unique feature of the education system as it serves the dual purposes of an individual "Learning and Earning". At the mean time the infrastructure facilities of the institution are used at the maximum extent. The performance of the college is distinctive to its vision, priority and thrust. Our college is o par with the day colleges in delivering quality education to the students. The institution has set its goals to meet the requirements of the students by embracing the change in education system. Along with BCom, there are many students who pursue their CA/CS/ICWA. To meet the requirements, the college has made a tie up with many institutions and organizations. During the academic year, the college has MoU with GK Sir Classes. The GK Sir classes are part of Evening College conducts coaching for professional courses like CA/CS which attracts a large number of students in recent years. This helps the students to get professional degree along with BCom programme. This is a distinctive feature to its vision, priority and thrust of our college.

Provide the weblink of the institution
http://bec.besant.edu.in/documents/257/Institutional_Distinctiveness-_2017-18.pdf

8.Future Plans of Actions for Next Academic Year

At the end of each academic year, the principal calls the meeting of the faculty members to have a plan of action for the next academic year. The important programmes chalked out for the ensuing year are ? to organise awareness programmes on various issues like traffic rules, general elections and eco system, stock investments, drug abuse, etc ? to arrange invited guest lectures ? to observe days of National importance like Sadbhavana, National integration vigilance awareness population day, Librarians day, Vivekananda Jayanthi, etc. ? to arrange career development related programmes from different industries and institutions. ? To organise blooddonation camp ? to organise skill development programmes. ? to organise industrial visit ? to organise study tours for intensive practical exposure to the syllabi ? to organise intercollegiate competition "Yugao 2K19" ? to organise regional paper presentation seminar 'ANVESHAN 2019' ? to publication of an in house journal "Global Research Review Journal of Innovative Research in Commerce and Management" and ? to participate in Swacch Bharat Abhiyan in collaboration with Ramakrishna Mission.